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Ffôn: (029) 2087 2000

## AGENDA

Pwyllgor	PWYLLGOR CRAFFU GWASANAETHAU OEDOLION A CHYMUNEDOL
Dyddiad ac amser y cyfarfod	DYDD MERCHER, 4 TACHWEDD 2020, 4.30 PM
Lleoliad	CYFARFOD O BELL
Aelodaeth	Cynghorydd Jenkins (Cadeirydd) Y Cynghorwyr Ahmed, Carter, Gibson, Philippa Hill-John, Lent, Lister a/ac McGarry

Tua  
Amser.

### 1 Ymddiheuriadau am Absenoldeb

Derbyn ymddiheuriadau am absenoldeb.

### 2 Datgan Buddiannau

I'w gwneud ar ddechrau'r eitem agenda dan sylw, yn unol â Chod Ymddygiad yr Aelodau.

### 3 Cofnodion – i ddilyn

Cymeradwyo cofnodion 7 Hydref 2020 Pwyllgor Craffu Cymuned a Gwasanaethau Oedolion

### 4 Adroddiad Blynyddol Bwrdd Diogelu Rhanbarthol Caerdydd a Bro Morgannwg 2019-2020 a Chynllun Blynyddol 2020-21 (Tudalennau 5 - 72) 4.35 pm

Adolygiad Polisi

### 5 Rhaglen Cyflenwi Adeiladau Newydd y Cyngor a Chynllun Ailddatblygu Trem y Môr (Tudalennau 73 - 178) 5.20 pm

Craffu Cyn Penderfynu.

**Nid yw Atodiad A i'w gyhoeddi gan ei fod yn cynnwys gwybodaeth eithriedig o'r disgrifiad a geir ym mharagraffau 14 a**

**21 (Atodiad 1) a pharagraff 16 (Atodiad 2) o Atodlen 12A o Ddeddf  
Llywodraeth Leol 1972**

- 6 Eitemau Brys (os oes rhai)**
- 7 Y Ffordd Ymlaen**
- 8 Dyddiad y cyfarfod nesaf – 2 Rhagfyr 2020**

**Davina Fiore**

**Cyfarwyddwr Llywodraethu a Gwasanaethau Cyfreithiol**

Dyddiad: Dydd Iau, 29 Hydref 2020

Cyswllt: Andrea Redmond, 02920 872434, [a.redmond@caerdydd.gov.uk](mailto:a.redmond@caerdydd.gov.uk)

## **GWE-DARLLEDU**

Caiff y cyfarfod hwn ei ffilmio i'w ddarlledu'n fyw a/neu yn olynol trwy wefan y Cyngor. Caiff yr holl gyfarfod ei ffilmio, heblaw am eitemau eithriedig neu gyfrinachol, a bydd y ffilm ar gael ar y wefan am 12 mis. Cedwir copi o'r recordiad yn unol â pholisi cadw data'r Cyngor.

Gall aelodau'r cyhoedd hefyd ffilmio neu recordio'r cyfarfod hwn

Ar ddechrau'r cyfarfod, bydd y Cadeirydd yn cadarnhau a gaiff y cyfarfod cyfan neu ran ohono ei ffilmio. Fel rheol, ni chaiff ardaloedd y cyhoedd eu ffilmio. Fodd bynnag, wrth fynd i'r ystafell gyfarfod a defnyddio'r ardal gyhoeddus, mae aelodau'r cyhoedd yn cydsynio i gael eu ffilmio ac y defnyddir y lluniau a recordiadau sain hynny o bosibl at ddibenion gwe-ddarlledu a/neu hyfforddi.

Os oes gennych gwestiynau ynghylch gwe-ddarlledu cyfarfodydd, cysylltwch â'r Gwasanaethau Pwyllgorau ac Aelodau ar 02920 872020 neu e-bost [Gwasanethau Democraidd](#)

Mae'r dudalen hon yn wag yn fwriadol

**CITY AND COUNTY OF CARDIFF  
DINAS A SIR CAERDYDD**

**COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE**

**4 November 2020**

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**ADULT SAFEGUARDING – CARDIFF AND VALE OF GLAMORGAN  
REGIONAL SAFEGUARDING BOARD ANNUAL REPORT 2019/20 &  
ANNUAL PLAN 2020-21**

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**Purpose of Report**

1. To provide Members with background information to inform their scrutiny of the Cardiff and Vale Regional Safeguarding Board Annual Report 2019–2020 & Annual Plan 2020-21. This cover report provides: an overview of the duties regarding adult safeguarding, as set out by the Social Services and Wellbeing (Wales) Act 2014; an overview of the Regional Safeguarding Board; a copy of the *Cardiff & Vale Regional Safeguarding Board Annual Report 2019-20*, attached at **Appendix A**; and a copy of the *Cardiff & Vale Regional Safeguarding Board Annual Plan 2020-21* attached at **Appendix B**.
2. Members are advised that during 2019-2020, the Adult Safeguarding Board and Children Safeguarding Board developed into a combined, safeguarding people partnership with joint and integrated work between the boards being completely embedded into the Boards' structure and agenda under the chairpersonship of 'CoChairs' who share responsibility for both Boards.
3. Members are reminded that both the Annual Report and Annual Plan attached to this report combine the work of both adults & children safeguarding and it is the work pertaining to adults which falls into the remit of this Committee.

## Overview of Adult Safeguarding

4. The Social Services and Wellbeing (Wales) Act 2014 (hereafter referred to as the Act) sets out the duties and responsibilities for local authorities and relevant partner organisations<sup>1</sup> with regard to safeguarding. Part 7 of the Act details the specific duties and requirements regarding safeguarding. Other parts of the Act also apply to safeguarding cases, such as the overarching duty to promote well-being, to have regard to people's individuality, dignity and views, and support them to participate including considering whether advocacy support is necessary. Practitioners must also have regard to the United Nations Principles for Older Persons, the United Nations Convention on the Rights of Disabled People, as well as the European Convention of Human Rights.
5. The Act set out a new pathway for adult safeguarding which includes:
  - A new definition of an adult at risk
  - A new duty for all relevant partners to report an adult at risk
  - A new duty for a local authority to make enquiries if it has reasonable cause to suspect that a person within its area (whether or not ordinarily resident there) is an adult at risk.

### Adults Pathway set by The Social Services and Wellbeing (Wales) Act 2014



<sup>1</sup> The Act defines relevant partners as the police, other local authorities, probation, local health boards and NHS trusts.


6. The **new definition of an adult at risk** is an adult who:
- Is experiencing, or is at risk of, abuse or neglect.
  - Has needs for care and support (whether or not the authority is meeting any of those needs).
  - As a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

7. Abuse and neglect include:

### Abuse and neglect

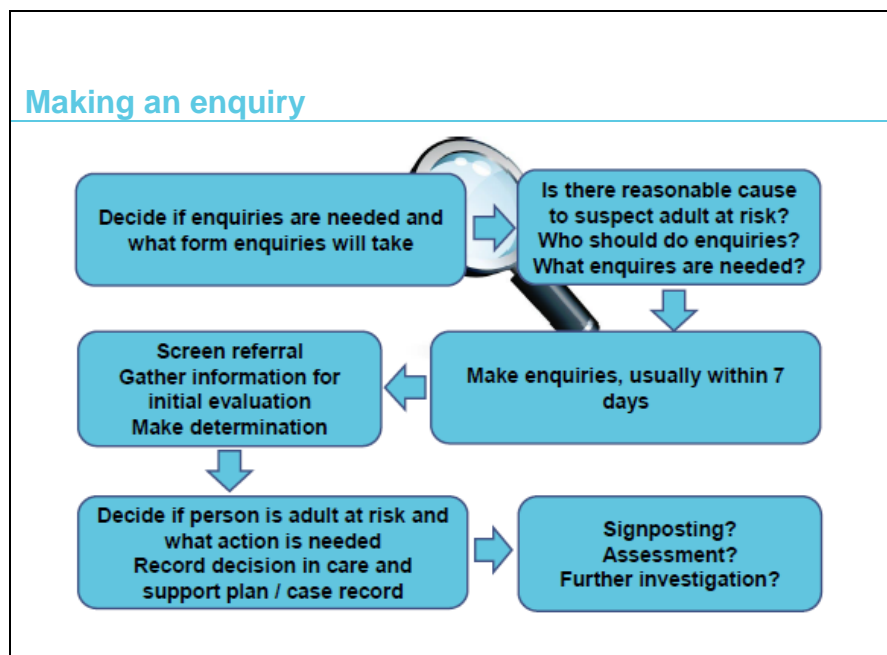
- Physical
- Sexual
- Psychological
- Emotional
- Financial
- Neglect
  - Taking place in any setting

- Violent offences
- Sexual offences
- Property offences
- Hate crime
- Exploitation



7. The **new duty to report an adult at risk** requires relevant partners that have reasonable cause to suspect that a person is an adult at risk and appears to be within the authority's area, or within another local authority's area, to inform the local authority of that fact. Information must be shared in accordance with the 'Welsh Accord for the Sharing of Personal Information' (WASPI). This accord clarifies that organisations should share the minimum necessary information on a need-to-know basis with the person's consent, but can share without consent where there is a risk of abuse or serious harm to themselves, or others.

8. The **duty for local authorities to make enquiries** applies if a local authority has reasonable cause to suspect that a person within its area (whether or not ordinarily resident there) is an adult at risk. The local authority must:
- Make (or cause to be made) whatever enquiries it thinks necessary to enable it to decide whether any action should be taken (whether under this Act or otherwise) and, if so, what and by whom.
  - Decide whether any such action should be taken.



9. Enquiries must start with the person's wishes, feelings, views and needs. However, practitioners should consider whether coercion or intimidation is being used to persuade the person to refuse to participate. Practitioners must also consider mental capacity and must consider advocacy. Enquiries end with a determination about what is needed next, which may be a formal investigation or a criminal investigation or, where the adult is not at risk, signposting, information or assessment. The decision must be recorded in the care and support plan if there is one, or on the case record if not. Enquiries should be completed within seven working days of a local authority being notified.



## **Overview of Regional Safeguarding Adults Board**

10. The Act established Regional Safeguarding Boards across Wales. A range of statutory agencies are represented on the Boards, including health, probation, the police and local authorities.
11. Cardiff & Vale of Glamorgan Regional Safeguarding Board is a multi-agency partnership comprising of statutory, independent and charitable organisations who work together to safeguard adults and children from abuse.
12. The Cardiff and the Vale of Glamorgan Regional Safeguarding Adults Board (RSAB) was established in 2015 as a result of merging two separate safeguarding adults' boards that covered the regions of Cardiff and the Vale respectively. The role of the RSAB is to ensure the effective coordination of services to safeguard and promote the welfare of local adults who may be at risk of abuse and neglect within the Cardiff and Vale of Glamorgan area.
13. The main objectives of the Cardiff & Vale Regional Safeguarding Adults Board, as outlined in the Social Services & Wellbeing (Wales) Act 2014 are:
  - To protect adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs) and are experiencing, or are at risk of, abuse or neglect.
  - To prevent those adults within its area mentioned above, from becoming at risk of abuse or neglect or other kinds of harm.
14. There are two regional safeguarding boards covering the Cardiff and Vale of Glamorgan health board and local authority areas, one being responsible for safeguarding adults in the area and one for safeguarding children. As detailed at the start of this cover report, and as reflected in the Appendices, there is now greater focus on the two boards working together.

15. A diagram detailing the structure of Cardiff & Vale Regional Safeguarding Board is attached at **Appendix C**. As detailed in the diagram, the work of the Safeguarding Adults Board is driven forward by a number of sub groups.

### **Collaboration**

16. Both the Adult and Children Regional Safeguarding Boards work closely with a number of different organisations to ensure effective functioning and share best practice.

- I. All Regional Safeguarding Boards across Wales meet regularly to share good practice and discuss areas for development.
- II. A key figure of the National Independent Safeguarding Board will sit on a Regional Board on a quarterly basis and acts as a point of contact between all parties.
- III. Both regional boards work closely with the Welsh Government via regular briefing meetings.

17. During September 2019, CASSC Members received a briefing note detailing Cardiff's partnership delivery. The note advised that at present (September 2019) there were no set links between the Cardiff and Vale Regional Safeguarding Adults Board (RSAB), Public Service Board (PSB) and Regional Partnership Board (RPB) but there is work ongoing looking at implementing a framework between the RSAB and other boards. It is also to note that some of the RSAB Members also sit on either the PSB or RPB.

### **Cardiff and the Vale of Glamorgan Regional Safeguarding Board Annual Report 2019-2020**

18. Each year, the Cardiff and the Vale of Glamorgan Regional Safeguarding Board publishes its Annual Report setting out its progress, achievements and forthcoming priorities. The Board's 2019-2020 Annual report is attached at **Appendix A**.

The Annual report sets out:

- Overview of the Regional Safeguarding Board Duties & Responsibilities (page 4)
- Regional Safeguarding Board Structure (page 5)
- Board Membership (pages 6 – 7)
- Member Attendance & Contribution (pages 8 – 11)
- Annual Plan Implementation
  - I. Achieving the Outcomes (page 12)
  - II. Priority One: Workforce & Practice (pages 13 - 14)
  - III. Priority Two: Rights, Values & Voice of the Person (pages 15 – 18)
  - IV. Priority Three: Independent Provider Sector (page 19)
- Other Activity and Board Development
  - I. Work of the CPR & APR Sub Group (pages 20-25)
  - II. Training, Section 137 Request for Information & Adult Protection Support Orders (page 26)
  - III. Other Achievements of the Board (pages 27 – 29)
  - IV. Wales Safeguarding Procedures (page 30)
  - V. Other Areas & Hot Topics (pages 31 – 34)
- Collaboration Work (pages 35 – 36)
- Managing Resources (page 37)

19. Attached at **Appendix B** is the Cardiff & Vale Safeguarding Board Annual Plan 2020-21 which sets out the key priorities for the Board, and how they intend on achieving the priorities during the 2020-21 financial year. The priorities identified are:

- Workforce & Practice
- Rights Values & Voice of the Person
- Strengthening Links & Contextual Safeguarding

### **Scope of Scrutiny**

20. Members are invited to review and assess the work of the Board during 2019-20 and its identified priorities and how it plans to address them and pass on any comments or recommendations to the Co-Chair of the Board, Sarah

McGill and Cabinet Member for Social Care, Health and Well-being Cllr  
Susan Elsmore.

### **Legal Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

The Committee is recommended to:

- I. Consider the contents of the Regional Safeguarding Annual Report attached at **Appendix A** and Annual Plan attached at **Appendix B** and provide the Cabinet Member and officers with any comments, concerns or observations.

**DAVINA FIORE**  
**Director of Governance and Legal Services**  
29 October 2020

Mae'r dudalen hon yn wag yn fwriadol

CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD



CARDIFF AND VALE OF GLAMORGAN REGIONAL  
SAFEGUARDING BOARD

# Annual Report 2019-2020



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## INTRODUCTION

This Annual Report reviews the strategic priorities, key actions and milestones, for the period April 2019 to March 2020. It takes into account both the current requirements placed on Safeguarding Boards by Welsh Government and the statutory guidance in relation to Part 7 of the Social Services and Well-being (Wales) Act 2014 (SSWBA). Under that legislation, Safeguarding Boards are required to produce and publish an annual report each year, evidencing progress made against the previous year's Annual Plan.

The Act, supplemented by the regulations, provides for when and how the annual plans and reports are to be published and prescribes the content of both the annual plans and the annual reports. The content of this report will cover all 14 points outlined in paragraph 209 in the SSWBA guidance, 'Working Together to Safeguard People – Volume I – Introduction and Overview'.

### **Claire Marchant (C&V RSB Co-Chair)**

Director of Social Services, Cardiff Council



## FOREWORD

We are pleased to present the 2019/20 annual report for the Cardiff and Vale Regional Safeguarding Boards. As ever, the work of the board is critical to the protection and safety of some of our most vulnerable and at risk residents. We hope that this report provides evidence of the significant improvements and developments made across the region throughout the year. We are particularly pleased to see the realisation of the Wales Safeguarding Procedures and to have launched them in partnership with the other regional boards across Wales in November 2019.

Although, at the end of the reporting year, the emergence of Covid 19 has had a significant impact for all our communities and services. Inevitably, this impacted upon the progress against some of our priorities and has required the board to adapt how it functions. Clearly this will require us to review our priorities going forward as new threats and opportunities emerge. This report should be considered in that volatile context.

### **Lance Carver (C&V RSB Co-Chair)**

Director of Social Services, Vale of Glamorgan Council



## CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD (C&V RSB)

Over 2019-2020, the Boards developed into a combined, safeguarding people partnership with joint and integrated work between the children and adults boards being completely embedded into the Boards' structure and agenda under the chairpersonship of 'Co-Chairs' who share responsibility for both Boards. Towards the end of 2020, the Boards held the annual Development Day which saw further development in refining and prioritising the work the Boards undertake to ensure targeted priorities can be given a real focus in 2020-2021. This approach allows for a degree of continuity and shared expertise. It also recognises the spirit and intent of the SSWBA as outlined below:

"There is one set of regulations for the functions and procedures of both Safeguarding Adults Boards and Safeguarding Children Boards. This is in line with the commitment to provide a framework for improving safeguarding arrangements for everyone and that any artificial barriers based on age begin to be broken down. It recognises that Boards will operate in parallel that arrangements for the Boards should allow sharing, exchange and joint-working on matters of mutual concern, and that this should be supported wherever possible by common functions and procedures." (Part 7 of the Social Services and Well-being (Wales) Act 2014)

### DUTIES AND RESPONSIBILITIES

Regional Safeguarding Boards are accountable in statute for leadership of safeguarding in a region. Every child and adult at risk should be protected from being hurt, put at risk of harm or abused, regardless of their age, gender, religion or ethnicity.

A child or adult at risk is abused or neglected when somebody inflicts harm, or fails to act to prevent harm. Children and adults at risk could be at risk of abuse in a family, institutional or community setting, by those known to them or, more rarely, by a stranger.

The focus for Safeguarding Boards is twofold. The Boards have a responsibility to ensure that children and adults at risk are protected from abuse, neglect or other kinds of harm and to prevent those children or adults becoming at risk of abuse, neglect or other kinds of harm.

To achieve these aims the Boards:

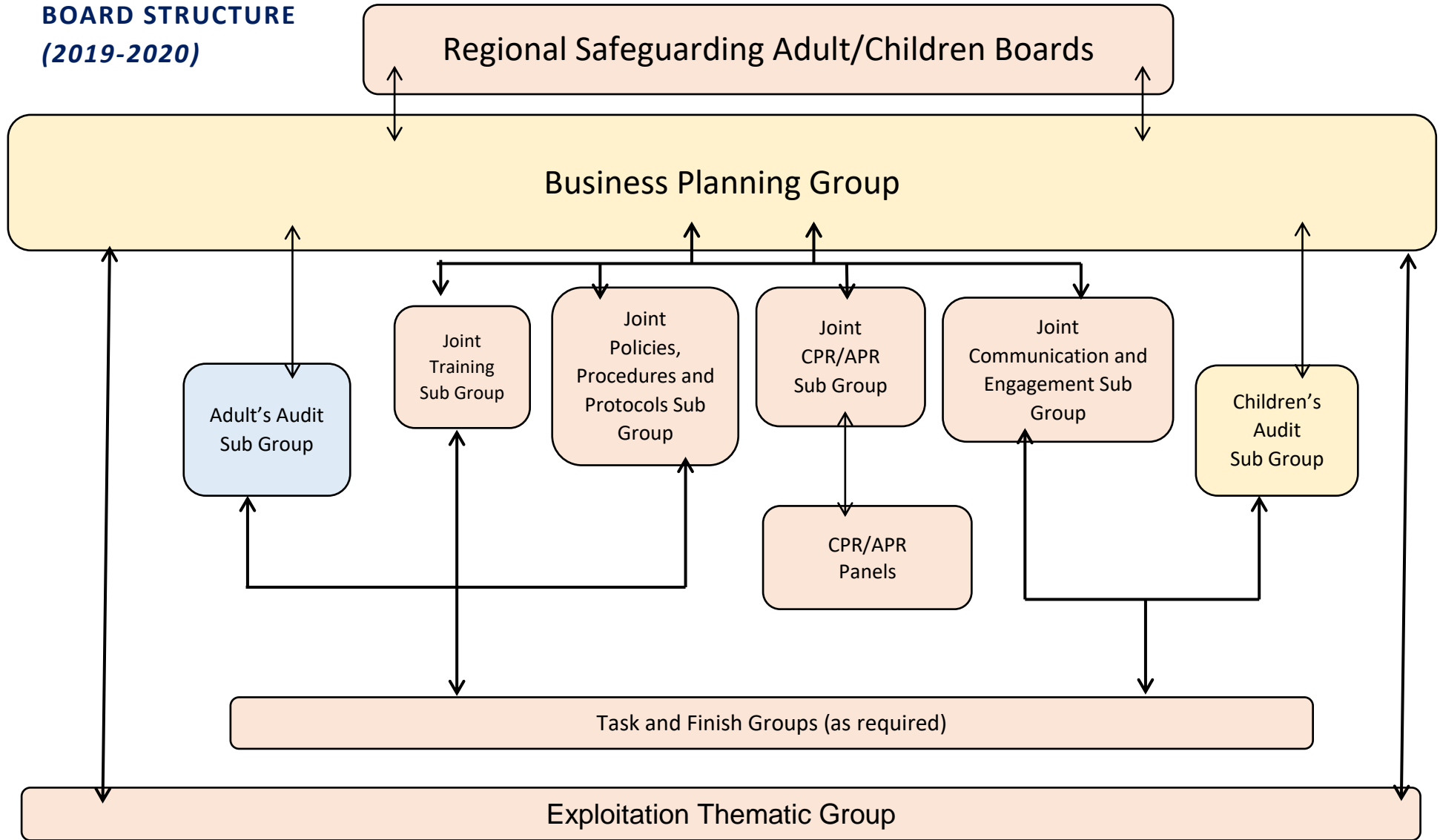
- Promote the development of strategies to prevent risk effectively
- Ensure that agencies are able to challenge themselves and partners in delivering their individual and shared accountability for safeguarding effectively
- Ensure that the voice of the person is heard and recognised in its deliberations
- Promote a culture of critical analysis and review to ensure that lessons are learned when people suffer harm because of gaps in policy, systems or practice

### SAFEGUARDING BUSINESS UNIT

The Boards have a fully functional Safeguarding Business Unit, comprising of a Strategic Business Manager, two dedicated Strategic Business Coordinators and a Business Administrator. Cardiff Council Social Services Directorate hosts the Joint Safeguarding Business Unit for the Boards, which is funded based on the National formula.

**BOARD STRUCTURE**  
*(2019-2020)*

Tudalen 19



**BOARD MEMBERSHIP****(2019-2020)**

The membership complies with the guidance issued under Part 7 (Section 134(2) of the SS&WB Act 2014). A list of members is below:

<b>Name</b>	<b>Position</b>
<b>Local Authority</b>	
Claire Marchant <b>CO-CHAIR</b>	Director of Social Services, Cardiff
Lance Carver <b>CO-CHAIR</b>	Director of Social Services, Vale of Glamorgan
Deborah Driffield	Assistant Director of Children's Services, Cardiff
Rachel Evans	Head of Service for Children and Young People Services, Vale of Glamorgan
Alys Jones	Operational Manager of Safeguarding and Review, Cardiff
Jade Harrison	Operational Manager of Strategic Improvement and Strategy, Cardiff
Natasha James	Operational Manager of Safeguarding and Service Outcomes, Vale of Glamorgan
Amanda Phillips	Head of Resources and Safeguarding, Vale of Glamorgan
Suzanne Clifton	Head of Service for Adults, Vale of Glamorgan
Louise Barry	Assistant Director of Adult Services, Cardiff
<b>Health Board</b>	
Jason Roberts	Deputy Executive Director of Nursing, Cardiff and Vale University Health Board
Linda Hughes-Jones	Head of Safeguarding, Cardiff and Vale University Health Board
Katina Kontos	Named Doctor Safeguarding Children, Cardiff and Vale University Health Board
Ruth Walker	Executive Nurse Director, Cardiff and Vale University Health Board
Nicola Edwards	Head of Nursing - Safeguarding, Abertawe Bro Morgannwg Health Board
<b>National Safeguarding Team, Public Health Wales</b>	
Debbie Pachu	Designated Nurse for NHS Wales National Safeguarding Team, Public Health Wales
<b>Velindre University NHS Trust</b>	
Jayne Elias	Assistant Director of Nursing & Service Improvement, Velindre University NHS Trust
Susan Morgan	Executive Director of Nursing & Service Improvement, Velindre University NHS Trust
<b>South Wales Police</b>	
Esyr Jones	Detective Superintendent for Eastern BCU, South Wales Police
Beth Aynsley	Independent Protecting Vulnerable Person Manager, South Wales Police
<b>National Probation Service</b>	
Hannah Williams	LDU Head for National Probation Service
<b>Education</b>	
Mike Tate	Assistant Director of Education and Lifelong Learning, Cardiff
Nick Batchelor	Director of Education and Lifelong Learning, Cardiff

CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD

David Davies	Head of Achievement for All for School Improvement & Inclusion, Vale of Glamorgan
Housing	
Pam Toms	Operational Manager of Housing Services, Vale of Glamorgan
Laura Garvey-Cubbon	Housing Strategy Manager, Housing & Communities, Cardiff
Youth Offending Service	
Paula Barnett	YOS Manager for Children and Young People Services, Vale of Glamorgan
Finn Madell	YOS Manager for Children and Young People Services, Cardiff
Home Office	
Sian Kirk	Safeguarding Lead – Wales and South West Resettlement, Asylum Support and Integration Directorate
Her Majesty's Prison Service	
Helen Ryder	Governor, HMPS
Welsh Ambulance Service NHS Trust	
Nikki Harvey	Head of Safeguarding for WAST
South Wales Fire and Rescue	
Kay Galvin	Safeguarding Lead Officer, Community Safety
Third Sector	
Tracy Holdsworth	Service Manager, NSPCC
Emma Phipps Magill	Service Manager, NYAS
Liz Baker	Assistant Director, Barnardo's
Morgan Fackrell	Chief Executive of Cardiff Women's Aid
Sandra Roberts	Vale Centre for Voluntary Services
Richard Thomas	Care & Repair Cardiff and Vale of Glamorgan
Frances Beecher	Chief Executive, Llanmau
Care Providers	
Brian West	Chair of Vale of Glamorgan Care Homes/Care Forum Wales
Mandy Evans	Learning Disability & Supported Living Care Providers
Advisors in Attendance	
Sheila Davies	Operational Manager for Legal & Democratic Services, Community Team Legal, Cardiff
Victoria Davidson	Operational Manager, Legal Services, Vale of Glamorgan

*We welcome the new members to the Board. All new members followed the Board induction process and met with BSU Manager, identified buddies and co-chairs, if requested.*

# MEMBER CONTRIBUTION TO EFFECTIVENESS OF BOARD

## ATTENDANCE

Agency	Attended	Missed
Cardiff Adult Services	4	0
Vale of Glamorgan Adult Services	4	0
Cardiff Children Services	4	0
Vale of Glamorgan Children Services	4	0
South Wales Police	4	0
National Probation Service	4	0
Cardiff and Vale University Health Board	3	1
Velindre University NHS Trust	3	1
Abertawe Bro Morgannwg Health Board	3	1
Cardiff Education	1	3
Vale of Glamorgan Education	3	1
Cardiff Housing	3	1
Vale of Glamorgan Housing	4	0
Cardiff Youth Offending Service	1	3
Vale of Glamorgan Youth Offending Service	2	2
Public Health Wales (National Safeguarding Team)	2	2
Welsh Ambulance Team, NHS Trust	2	2
Barnardo's	3	1
South Wales Fire and Rescue Service	0	4
NSPCC (agreed notional member in 2019)	0	4
National Youth Advocacy Service (NYAS)	0	4
UK Visas and Immigration/Home Office	1	3
Cardiff Women's Aid	0	4
National Independent Safeguarding Board Representative	2	2
Care Providers	3	1
Learning and Disability	3	1

*Legal advisors from Cardiff and Vale of Glamorgan attended to advise when necessary.*

### Additional representatives formed the following sub groups:

- Child and Adult Practice Review (CPR/APR) Sub Group
- Training Sub Group
- Children Audit Sub Group
- Adults Audit Sub Group
- Communication and Engagement Sub Group
- Policies, Procedures and Protocol Sub Group
- Exploitation Thematic Group
- Task and Finish Groups (as required)

## ADDRESSING ATTENDANCE ISSUES

Issues with attendance were addressed with individual agencies through an escalation process. Should two meetings have been missed a Board member would receive an email from the Business Manager. The individual agency had the opportunity to explain the reasons for this absence and this was reported to the co-chairs. If it was necessary, the co-chairs wrote directly to the Board member.

The apparent attendance issues from Cardiff Education, South Wales Fire and Rescue Service, Cardiff Youth Offending Service and UKVI/Home Office was due to staffing issues and changes of responsibilities. Any issues were resolved internally and non-attendance addressed. 2020 has seen a significant improvement in attendance from these agencies.

In 2019, due to the new NSPCC South Wales approach and the fact that NSPCC capacity and ability to regularly attend Board meetings would be somewhat compromised, it was agreed that NSPCC would retain a notional membership. The Board member from NSPCC regularly reviews minutes, recommendations and NSPCC contributes to the Board through membership on the Child/Adult Practice Review Group and attendance at meetings when virtual means are available. Enabling more meetings to take place virtually in the future will hopefully support members like NSPCC to continue attending.

NYAS (National Youth Advocacy Service), although unable to attend Board meetings due to capacity issues have contributed a great deal to the effectiveness of the Board in other areas. The Board member for NYAS completed an 'Advisory Report to Cardiff and Vale Safeguarding Board – How to Embed Participation/Engagement of Children and Young People'. The Board member for NYAS has also been an active member of the Communication and Engagement Sub Group and Engagement and Participation Task and Finish Group where the work of progressing the recommendations from the NYAS advisory report is ongoing.

Cardiff Women's Aid were contacted by the Business Manager in July 2019 to confirm membership. Membership was confirmed by Cardiff Women's Aid however attendance at the Board has not been resolved. A meeting with the co-chairs of the board and Women's Aid will be arranged in due course.

It was agreed that membership was needed for professionals to be able to represent the third sector on a wider basis. The Business Unit worked closely with the Health and Social Care facilitator for the Third Sector to appoint to these roles in February 2020. Two members were nominated to represent adults and children and the attendance will be recorded in 2020-2021 records.

## INDIVIDUAL AGENCY CONTRIBUTION

The Board continuously reviews the effectiveness of measures taken by partners and other bodies in relation to safeguarding via audits, reviews and performance management. All the required statutory partner agencies are represented on the Board and sub groups and attendance is monitored at these meetings. Financial contribution can be found on page 37.

The contribution from individual agencies into the work of the Board continues to be a strong element of the Board's work and the introduction of a 'Hot Topics' agenda item has allowed partners the regular opportunity to be transparent with any safeguarding concerns and enabled the Board to have constructive, and at times challenging conversations. This allows the Board to offer support mechanisms to partner agencies ensuring safeguarding is everyone's responsibility. Although the addition of the 'Hot Topics' agenda item has meant an increase in transparency and necessary challenge, there is still a need to develop the consistency of individual agency contribution and to ensure continuity of what is currently working well. C&V RSB intends on updating the C&V RSB Constitution/Terms of Agreement to ensure all Board members understand their responsibility to report any issues/concerns in their areas under this agenda item. This is an action for the Board in 2020-2021. See page 32-34 for information and examples of the Hot Topics discussed in 2019-2020.

Partner agencies are expected to nominate staff to contribute to most sub groups (depending on appropriateness of sub group) and task and finish groups. Most partner agencies contribute effectively and for those where membership is lacking the escalation process outlined on page 9 is utilised. It was felt that a review of membership/attendance to sub groups was needed to ensure professionals were best placed to take work forward. This review took place during the Development Day in 2020 where membership, governance and suitability was discussed. There have already been improvements since this review with attendance, accountability and allocation of work streams being more robust. Within the sub groups, member agencies are required to undertake specific pieces of work to help the work plans of the sub groups progress and to achieve the objectives of the Board. Some examples of the work completed and significant contributions in 2019-2020 can be seen below:

Member agency	Contribution
<i>Social Services, Cardiff</i>	<ul style="list-style-type: none"> <li>● Co-Chair of the Board</li> <li>● Chairs of the Business Planning Group</li> <li>● Co-chair of Implementation of Wales Safeguarding Procedures group</li> <li>● Contributed to the development and launch of Wales Safeguarding Procedures</li> <li>● Audit report on Critical Enquiry Framework</li> <li>● Chair of Children Audit Sub Group</li> <li>● Chair of Training Sub Group for first part of year</li> <li>● Completed audit on individual agencies chronologies for conferences</li> <li>● Training Strategy</li> <li>● Chair of Communication and Engagement Sub Group</li> <li>● Provided service user story at the Board in relation to exploitation work</li> </ul>
<i>Social Services, VoG</i>	<ul style="list-style-type: none"> <li>● Co-Chair of the Board</li> <li>● Co-chair of Implementation of Wales Safeguarding Procedures group</li> <li>● Leading on the development and launch of Wales Safeguarding Procedures</li> <li>● Chair of Policies, Procedures and Protocols Sub Group</li> <li>● Chair of Child/Adult Practice Review Sub Group</li> </ul>
<i>C&amp;V University Health Board</i>	<ul style="list-style-type: none"> <li>● Chair of Adult's Audit Sub Group</li> <li>● Completed Audit on Pressure Ulcer Reporting</li> </ul>



CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD

	<ul style="list-style-type: none"> <li>• Presentation to Board on 'CHAT Health'</li> </ul>
<i>South Wales Police</i>	<ul style="list-style-type: none"> <li>• Chair of National Safeguarding Week Task and Finish Group</li> <li>• Chair of the Exploitation Thematic Group</li> <li>• Chair of Training Sub Group for short period</li> </ul>
<i>National Probation Service</i>	<ul style="list-style-type: none"> <li>• Vice Chair of Child/Adult Practice Review Sub Group</li> </ul>
<i>Velindre University NHS Trust</i>	<ul style="list-style-type: none"> <li>• Vice Chair of Training Sub Group</li> </ul>
<i>Education, Cardiff</i>	<ul style="list-style-type: none"> <li>• Chair of Training Sub Group at end of year</li> <li>• Chair of Engagement and Participation Task and Finish Group</li> <li>• Contributed to EHE and Keeping Learners Safe Consultation with WG</li> </ul>
<i>Education, VoG</i>	<ul style="list-style-type: none"> <li>• Contributed to EHE and Keeping Learners Safe Consultation with WG</li> </ul>
<i>National Youth Advocacy Service</i>	<ul style="list-style-type: none"> <li>• Completed report on 'How to embed Participation/Engagement of Children and Young People'</li> <li>• Completed draft questionnaire to be completed by children following conferences</li> </ul>

As well as the above, sub group members provide a significant amount of time and work to support the above work and work plans of the sub groups and Board. All the efforts and commitment of member agencies can be difficult to evidence in a quantifiable and measurable means.

The contribution to process, management, publication of reviews, is another example of the work that requires high levels of input, knowledge, expertise and a significant amount of time. The contributions from member agencies to reviews in 2019-2020 is recorded below:

Member agency	Contribution to reviews 2019-2020							Total
	Chair/s	Reviewer/s	Panel member/s	MAPF facilitator/s	Attended training	Allocated	Shadowing	
Social Services, Cardiff		1			2		3	6
Social Services, VoG		2	1	1	3			7
C&V University Health Board			1		2			3
South Wales Police	1		1		2			4
National Probation Service		1			2			3
Velindre University NHS Trust					1	1		2
Education, Cardiff					1		1	2
Education, VoG						1		1
Housing, Cardiff					4			4
Housing, VoG		1			1			2
Legal, Cardiff								0
Legal, VOG			1					1
YOS, Cardiff								0
YOS, VoG								0
Public Health Wales								0
Welsh Ambulance Service, NHS Trust								0
Barnardo's					1			1
South Wales Fire and Rescue								0
NSPCC								0
National Youth Advocacy Service								0
UKVI/Home Office					1			1
Cardiff Women's Aid								0
Care Providers								0
Learning and Disability								0

## ANNUAL PLAN IMPLEMENTATION

### ACHIEVING THE OUTCOMES

At the end of the 2018-2019, the Board held the annual Development Day where the achievements of 2018-2019 were reviewed using the Self-Assessment Tool developed by Practice Solutions for Welsh Government and the priorities for 2019-2020 were set in order to inform our Annual Plan. In order to ensure the Board was best placed to achieve its outcomes, the Board structure, membership and agenda was reviewed.

Each Sub Group has a work plan for the year, aligning to the Board priorities and outcomes

set out in the Annual Plan. Throughout the year, to ensure there was effective monitoring of achieving our outcomes, each Sub Group would formally report at each Board meeting and a progress report outlining achievements against the work plans and as a result, the Annual Plan would be discussed.

We also receive partner agencies annual reports, giving the Board assurance of the safeguarding work ongoing in individual partner agencies.

### IDENTIFIED PRIORITIES

As set out in the 2019 – 2020 Annual Plan the Board identified the following priorities:

<b>Priority 1</b>	<b>Workforce and Practice</b>
<b>Priority 2</b>	<b>Rights, Values and Voice of the Person</b>
<b>Priority 3</b>	<b>Independent Provider Sector</b>

## PRIORITY ONE: WORKFORCE AND PRACTICE

### WHAT WAS THE INTENDED OUTCOME?

People to be safer as a consequence of the workforce being supported, skilled, capable and knowledgeable, in order to effectively safeguard children and adults in the region

### HOW DID WE PLAN ON ACHIEVING IT?

The Board having assurances that there is effective inter-agency safeguarding practices, which are supported by policies and procedures, with robust multi-agency training

### What actions did we take?

- Adopted the Wales Safeguarding Procedures and developed a [Keeping You Informed](#) newsletter to ensure the workforce were kept informed and updated on developments with the implementation of the Wales Safeguarding Procedures in relation to training and policies
- Established a Wales Safeguarding Procedures Implementation Group to ensure robust implementation of the procedures in Cardiff and Vale of Glamorgan
- Developed a multi-agency training strategy ready to be launched and implement during 2020, ensuring a robust approach to multi-agency training
- Improved the recording of recommendations from reviews and ensured these were grouped under different themes
- Disseminated lessons learned from Practice Reviews via [7 minute briefings](#)
- Developed a robust performance framework using a range of data to understand strengths and challenges of our safeguarding systems to support continuous improvement
- Developed an [Exploitation Strategy](#) which has now been published
- Reviewed the effectiveness of inter-agency safeguarding practice around homelessness
- An APR referral was received in relation to homelessness and MAPF agreed – the learning from this will be disseminated widely during 2020

### What were the outcomes?

- Professionals were kept up to date with the implementation plans for the Wales Safeguarding Procedures
- The Board is now better placed to deliver (and commission external providers to deliver) multi-agency training going forward
- Recommendations from reviews are now recorded and monitored more effectively and therefore learning is disseminated in a more timely manner (*see pages 20-25 for information on reviews*)
- Themes are being identified (*see pages 20-25 for information on reviews*) which has resulted in the ability to share these

themes on a national level and enabled the Sub Group to plan thematic events for professionals. This will hopefully result in professionals being able to input and action the lessons being learned from practice reviews.

- Dissemination of [7 minute briefings](#) also enables professionals to learn and develop and be informed in the lessons arising from reviews
- The Board is now better placed to identify key areas of good practice and areas of improvement from the range of data being collated in the Performance Framework
- Professionals are able to use the exploitation strategy to clearly identify the areas of work which the Board will be addressing and have an input into any change of policy or practice in relation to exploitation as a result
- a representative from housing is now attending multi-agency meetings for Frequent Attenders
- Further learning around safeguarding practice and homelessness will be identified through the MAPF agreed and this can be used to inform practice and policies in 2020-2021

## What do we need to do to build on this further?

- Full implementation of the WSP expected in 2020-2021 with multi-agency training being delivered and policies updated in line with the requirements
- Develop a Learning Framework to ensure the monitoring and recording of recommendations continues and there is a robust learning culture within Cardiff and Vale
- Share themes from reviews regionally and nationally
- Plan thematic events to share learning and good practice with professionals across all agencies
- Continue to disseminate 7 minute briefings and ensure this is embedded within the Learning Framework
- Build on the Performance Framework to ensure an effective analytical review of all data
- Develop a clear action plan to ensure effective implementation of the Exploitation Strategy
- Continue to learn and share good practice in relation to homelessness and safeguarding in 2020-2021

## PRIORITY TWO: RIGHTS, VALUES AND VOICE OF THE PERSON

### WHAT WAS THE INTENDED OUTCOME?

Children, and adults who have care and support needs, feel heard and empowered where there are safeguarding concerns

### HOW DID WE PLAN ON ACHIEVING IT?

By providing children, young people and adults with an opportunity to engage with and participate in the work of the Board and within the safeguarding process.

### What actions did we take?

- The National Youth Advocacy Service (NYAS) developed a report on behalf of the Board on 'How to embed Participation/Engagement of Children and Young People'
- The Participation and Engagement Task and Finish group was set up to follow up on a number of recommendations from the NYAS report
- Two young people focus groups were established to consult with young people on the effective and appropriate methods to engage children and young people within the Regional Safeguarding Board, to gain wider views of young people on the role of the board and to raise awareness of the Board's purpose and function
- A survey was developed to scope the knowledge of children and young people in Cardiff and the Vale of Glamorgan on the Board's existence, purpose and work streams. The results of this survey were shared with the National Safeguarding Board and will be used to drive our future work with children and young people
- The Communications and Engagement Sub Group undertook a scoping exercise. This scoping exercise was used to start developing a process for consulting with children and adults at risk who use the services
- A number of survivor's stories were delivered during National Safeguarding Week
- A section is included within the agenda called 'Service User Story'. This is an agenda item utilised to ensure the rights, values and voice of people are considered within the remit of the Board's work
- The UHB has a Youth Board that are consulted on any documents, policies, procedures relating to children, the UHB safeguarding team meet with the Youth Board on a regular basis and members of this Board were invited to take part in the multi-agency work when preparing for the National Safeguarding Week (see outcomes on next page)

## What were the outcomes?

- As a result of the increased participation work of the Board, children and young people become more involved in the delivery of some of the work streams. The young people focus groups were integral to the delivery of our 'National Safeguarding Week Conference for Young People' that was held in the Motorpoint Arena. The young people delivered a presentation and a video on Safeguarding to a number of school pupils from across Cardiff and the Vale thus raising the profile of the safeguarding board and safeguarding in general
- The Participation and Engagement Task and Finish group progressed the development of a framework to be completed and launched in 2020
- The survey that was developed was able to provide an insight to the views of children and young people across Cardiff and the Vale in relation to their knowledge on the board's existence, purpose and work streams.
- The outcome of these surveys was discussed in our Development Day and used to drive our Annual Plan for 2020-2021. This was a driver in deciding that this particular priority should remain on the annual plan as the work progresses.
- A feedback form for children following conferences was developed with the plan to use this as a base for an adult feedback form to be developed in 2020
- As a result of the survivor stories delivered during National Safeguarding Week, one survivor liaised directly with our Board member for C&V UHB to discuss the importance of the use of Independent Domestic Violence Advocate (IDVAs) in the region. Because of this, C&V UHB organised Welsh Women's Aid to meet with the Public Health Wales National Safeguarding Team VAWDASV Sub-group to give a presentation around a Health IDVA.
- Under the 'Service User Story' agenda item, a presentation was delivered to the Board on child sexual exploitation and young people's evaluation of the services. A Child Sexual Exploitation Steering Group was established to learn from experiences of young people who have been sexually exploited. The purpose of this group was to gain the young peoples' views on the support they have received to improve current services for survivors of child sexual exploitation. The young people developed their own young person friendly definition, which would be relatable and understandable to others: *"Child Sexual Exploitation might be when someone gives you things like love, affection, food, money and gifts, but then makes you do sexual things to pay them back. They might make you feel special, or make you think that you're in a relationship, but that's not true. Sometimes they can be violent or say nasty things."* (Child Sexual Exploitation Steering Group, Cardiff 2019) The main aim of the project was to gather the information and data through a range of creative mediums, resulting in a [resource video](#) about child sexual exploitation to be used by professionals, young people and parents/carers. The young people wrote the script, completed the voice recordings and directed the animation work. There were a

number of positive outcomes of this feedback and some recommendations following this piece of work

## Positives

- Young people appreciated being able to have time out from their normal routine, and this was a crucial part in their healing process and enabled them to develop coping mechanisms
- Some services made them feel positive and stopped them from thinking about negative thoughts
- The amount of support they received from services really helped them understand what had been happening to them. The young people felt that the services provided a safe space for them to voice their own concerns
- Service users on a whole had a positive experience within a school setting

## Recommendations

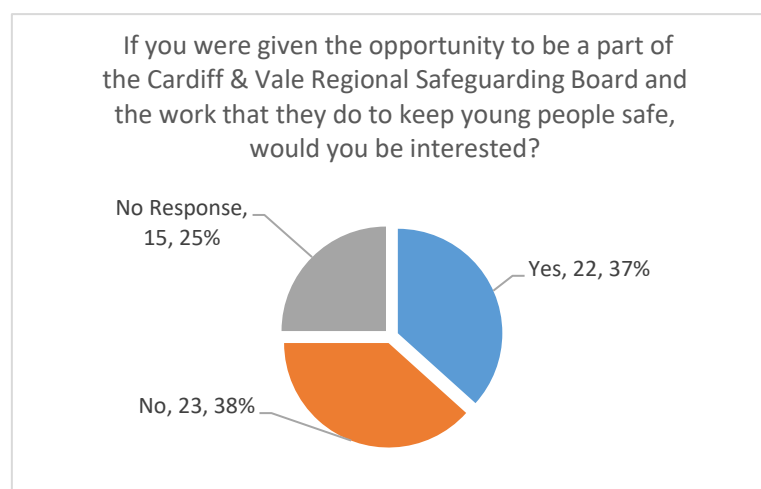
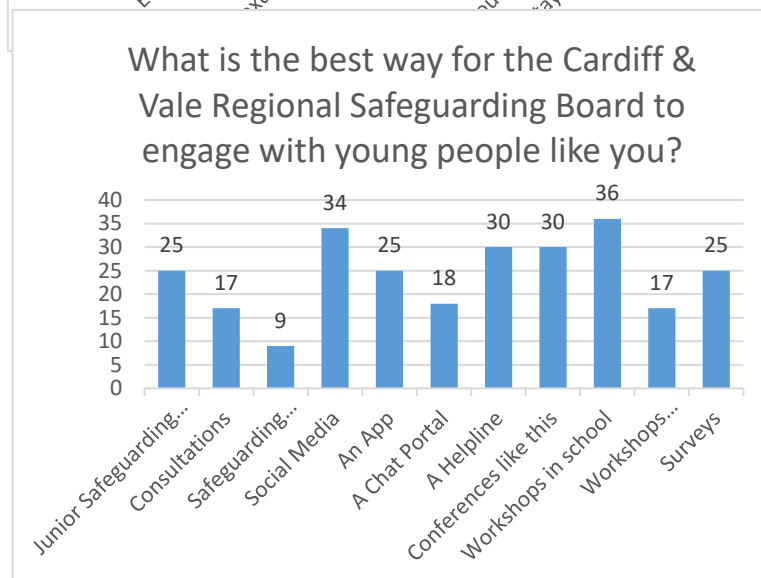
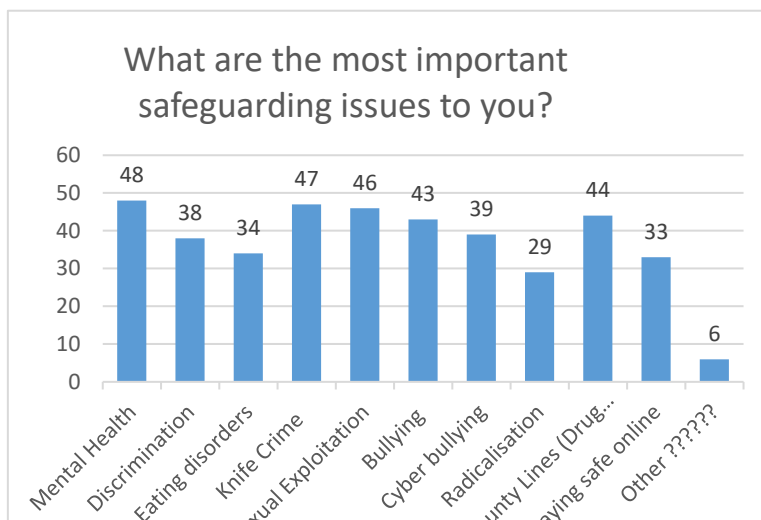
- Continued support and aftercare for young people
- Communication between professionals and organisations
- Consistency of professionals
- Communication between professionals and young people

The board considered the recommendations and potential next steps. A number of the recommendations lend themselves to themes arising in reviews (see page) and so it was felt that with the development of a participation framework and a range of learning events looking into the themes from reviews and other recommendations could help professionals and agencies learn lessons from this work on a multi-agency basis.

## What do we need to do to build on this further?

- Finalise and embed the participation framework
- Continue working with the young people focus groups to ensure connectivity
- Use survey results (some examples below) to drive future work with young people
- Develop and implement a feedback form to be used in the safeguarding process for adults in line with the one developed for children (including protection conferences) – to be audited 6 months from implementation date
- Develop a programme for future work with experts by experience to ensure the work and voice of survivors continues to be heard

Below are some of the results from the survey given to children and young people during the safeguarding conference for National Safeguarding Week:





## PRIORITY THREE: INDEPENDENT PROVIDER SECTOR

### WHAT WAS THE INTENDED OUTCOME?

Assurance that the quality of care at home and in care homes is of a high standard

### HOW DID WE PLAN ON ACHIEVING IT?

Consistent and robust quality assurances across the region to inform safeguarding practice

### What actions did we take?

- Escalating Concerns Procedure has now been finalised across the region
- Common tools have now been implemented across the region and beginning to be embedded, including a new risk matrix
- There is a single contract across the region with residential and nursing homes which is being used by local authorities and C&V UHB
- There have been regular regional meetings with Local Authorities and CV UHB. In 2020, Outbreak Groups were set up with colleagues from Public Health Wales and Environmental Health to monitor incidents in care homes.

### What were the outcomes?

- Standardised process for provider performance and quality assurance issues.
- Attendance of partner representatives at Quality Assurance meetings and Escalating Concerns meetings.
- Outcome based service specification, with requirement to evidence the impact on individual service users.
- Providers received timely and appropriate support from professionals regarding management of Covid outbreaks in their homes.

### What do we need to do to build on this further?

The Board acknowledge there is further work to be done under this priority. This will not remain a priority in the 2020-2021 Annual Plan as C&V RSB are satisfied with the work already undertaken however, in order to continue the positive work on this priority, the work already undertaken will be reviewed as follows:

- Timely review of the Escalating Concerns Procedure to ensure that it is fit for purpose.
- Review implementation of the common care home contract, gaining views of providers, service users and local authority/UHB staff.

## OTHER ACTIVITY AND BOARD DEVELOPMENT

### REVIEWS

#### Work of the CPR/APR Sub Group

Cardiff and Vale Regional Safeguarding Board have a Child/Adult Practice Review Sub Group (CPR/APR Sub Group). The purpose of this Sub Group is to implement the statutory requirements outlined in the Social Services and Wellbeing (Wales) Act 2014, by considering if cases referred meet the criteria for an Adult/Child Practice Review. The group also monitors any action plans arising from practice reviews and ensures that they are progressed.

During 2019-2020, the CPR/APR Sub Group met on four occasions. The priorities for this Sub Group remained the same as in previous years and are in line with the requirements of the Social Services and Wellbeing (Wales) Act 2014 Working Together to Safeguarding People guidance, to continue consideration of Child and Adult Practice Review referrals as they came in, monitor ongoing child/adult practice reviews, have updates in relation to PRUDiCs and DHRs and monitor recommendations and learning from a regional and national perspective.

Previously, the CPR/APR Sub Group faced the significant challenge of addressing a backlog in concluding a number of child practice reviews as well as dealing with new CPR and APR referrals. The backlog had been caused by an ineffective grip on the CPR/APR process

in previous years, concerns about sourcing CPR/APR reviewers and authors plus difficulties in the process for reaching Board agreement. Considerable progress was made in addressing these inter-related challenges resulting in clearing the existing backlog.

In 2019, the Sub Group undertook some quality assurance work around the timeliness of reviews from point of referral to point of first panel meeting. This work concluded that referrals weren't always completed to a standard preventing the group from making informed, timely decisions. As a result of this work, the Sub Group made two recommendations:

- 1. The referral process would be fully embedded in the Business Unit programme of events and delivered to all staff**
- 2. Improve the Child/Adult Practice Review referral form to enable those referring to provide more evidence on how the case met the criteria.**

From this, the Business Unit developed a new referral form, which has had a positive impact on the level of detail provided to the CPR/APR Sub Group. This has resulted in decisions on referrals being made in a timely manner.

#### CPR/APR Data

Number of Child Practice Reviews/ Child Multi-agency Professional Forums (as at April 2020):

	Cardiff	Vale of Glamorgan
<b>No. of referrals received</b>	6	3
<b>CPRs Agreed</b>	2	2
<b>CPRs Ongoing</b>	4	4
<b>CPRs published</b>	2	0
<b>Child MAPFS Agreed</b>	0	0
<b>Child MAPFs Ongoing</b>	1	0
<b>Child MAPFs completed</b>	0	0

*Four out of nine CPR referrals were agreed as child practice reviews. Others were recommended as an Individual Management Review for the learning to be shared with the Sub Group and then the Sub Group to decide if there's any further learning going forward. There were eight child practice reviews ongoing in 2019-2020; this includes the four referrals that were accepted and four that were accepted later in 2018. There have been some challenges with securing reviewers and chairs for more recent reviews however, because of shadowing opportunities and training; we are in a much stronger position than previous years. C&V RSB are extremely pleased that we were able to publish two child practice reviews this year which would be the remaining two from a historical backlog. The timescales of reviews has improved significantly and although the Covid 19 arrangements early in 2020 did result in our review work being postponed for a short time, we are aware that this was the position for all Regional Safeguarding Boards in Wales and was accepted by Welsh Government. To date, we are making extremely pleasing progress.*

#### **Number of Adult Practice Reviews/Adult Multi-agency Professional Forums (as at April 2020):**

	<b>Cardiff</b>	<b>Vale of Glamorgan</b>
<b>No. of referrals received</b>	8	0
<b>APRs Agreed</b>	2	0
<b>APRs Ongoing</b>	2	0
<b>APRs published</b>	2	0
<b>Adult MAPFS Agreed</b>	2	0
<b>Adult MAPFs Ongoing</b>	2	0
<b>Adult MAPFs completed</b>	0	0

*Two out of eight referrals were agreed as adult practice reviews. Two others were agreed as MAPFs and one agreed as Individual Management Reviews for Cardiff Adult Services. It was agreed that three others did not meet the criteria.*

### **Ensuring our workforce are informed on the child/adult practice review process**

In 2018-2019, to further promote understanding of the CPR/APR process the Business Unit developed a programme of presentations to deliver at management meetings throughout individual partner agencies. In 2019-2020, these presentations expanded into a programme of events tailored to a multi-agency audience where the Business Manager delivered an overview of the Child/Adult Practice Review process and governance to staff of all levels throughout Cardiff and Vale of Glamorgan. The programme was positively received and resulted in a number of key agencies acquiring the knowledge required to understand reviews, the purpose, governance and outcomes. As a result of this work, the Business Unit were able to establish a list of professionals who would like to undertake a shadowing role during the review process. The Business Manager then met up with these professionals to provide an 'Introduction to Reviews' meeting, ensuring these professionals were informed and supported.

Members of the Board from South Wales Police developed a training aid (in the form of an animation) for staff to raise awareness around Practice Reviews and learning events. This animation has been widely used across Cardiff and Vale of Glamorgan to raise awareness and will continue to be utilised in 2020-2021.

## Reviewers and Chairs Training

It was agreed that C&V RSB needed to expand the pool of reviewers and chairs available to undertake reviews. The Business Unit identified a number of ways in which this could be achieved as follows:

- Through the delivery of the programme of multi-agency presentations on the process and governance of reviews
- Offering shadowing opportunities to staff
- Review the contribution from individual agencies to date and utilising staff from other partner agencies where possible

The above systems gave staff an opportunity to gain knowledge and experience of the review process however, based on the feedback from the workforce, it was identified that staff still lacked the confidence to undertake a review. Therefore, the Board decided to commission external training in relation to the reviewer and chair roles. Barbara Firth had previously facilitated the CPR/APR Development Day for C&V RSB and came highly recommended in undertaking the training of reviewers and chairs. C&V RSB commissioned Barbara to deliver reviewer and chair training to staff across Cardiff and the Vale of Glamorgan during January 2020. The multi-agency training took place over two days and included a range of topics in relation to reviews including process, roles and competencies of reviewers and chairs, engaging families in the process, facilitating learning events, analysis during reviews, report writing and disseminating learning. The feedback from staff who attended this training was extremely positive with one professional stating the training was ***“really beneficial and invaluable going forward”***.

## Publication of reviews

Four practice reviews were published in 2019-2020; two of which were adult practice reviews and two of which were child practice reviews. The reviews and dates published were as follows:

Review Identifier	Date published	Themes identified
CPR 01/2014	24/02/2020	Correct categorisation, sexual abuse, working with families who are not cooperating, information sharing and recording, holistic view of child's life, voice of the child
CPR 07/2015	05/07/2019	Voice of the Child/family, child sexual exploitation, holistic view of child's life, therapeutic support, sharing information, cross boundary cases, suicide and self-harm, importance of the role of Education
APR 02/2017	11/07/2019	Capacity, consent, disguised compliance, Safeguarding Awareness Raising/Training
APR 04/2017	06/08/2019	Information sharing and recording, Safeguarding Awareness Raising, Coercive control, Self-neglect,

A copy of these reports can be sent on request.

All reviews were sent to Welsh Government, shared with other regional boards and published on the website. A communication went to staff in all agencies notifying them of the publication with a link of where they can access and read the report. Two of the reports were published with a 7-minute briefing allowing staff to access the themes and outline of the reviews easily and in a timely manner, increasing the chance of the messages being understood and lessons being learned. The 7-minute briefings were prepared by the reviews and panel and signed off at the Board. The other two reviews

were slightly older reviews but work was undertaken by the Sub Group to ensure the messages and actions coming from these reviews were meaningful and relevant.

## Recommendations, learning and dissemination

This year, the CPR/APR Sub Group ensured C&V RSB had a manageable system for recording and monitoring the recommendations from reviews and ensuring the recommendations were achievable and realistic. A system was set up allowing all recommendations to be monitored, all historic recommendations to be actioned/addressed and to enable the group to pull themes from the reviews. The CPR/APR Sub Group has continued to monitor all new recommendations from CPRs and MAPFs.

Within a review, any immediate need for change is actioned by the individual agency/Board. Any learning from reviews is shared in a timely manner via 7-minute briefings following publication to all staff for information with a link to find the relevant review. The learning is disseminated widely via Communication Teams in all agencies. In 2020-2021, the Board intend to develop this work further by producing a Learning Framework and model action plans for individual agencies to consistently record all learning and evidence against the learning.

## Underlying themes from reviews and other work

Some of the underlying themes that have been identified by C&V RSB in relation to reviews and other work undertaken are addressed below. The Board works tirelessly to ensure that these themes are at the centre of the Board's work and if we are not already working on addressing the themes within the priorities of the Board, we ensure that they are considered throughout the work plans of the individual sub groups.

### THEME: THE PERSON'S VOICE

It is vital that people's voices are listened to and that everyone is given the opportunity to share their worries, thoughts and feelings and that these are taken into account in the assessment, decision-making and planning process. A reminder that behaviour is also a means of communication. Practitioners should consider a person's behaviour (particularly in children too young to communicate in other ways) and presentation in the wider context in absence of allegations. This theme also highlights the importance of behaviour in relation to a child's development. Reviews revealed that practitioners need greater understand of child development particularly sexual development (what is normative behaviour, what is sexually harmful behaviour and what are the signs of sexual abuse) to be able to identify sexual abuse.

#### WHAT HAVE WE DONE?

- Increased our engagement and participation work as set out in priority one to ensure that children and adults are at the centre of the work of the Safeguarding Board, inevitably driving the work of individual agencies. This ensures children and adults have a say in how the services should look, what more they want to see, how we can enable them to be able to share their voice and ensure they are listened to
- Engaged in a multi-agency training programme (due to start 2020) with the Centre of Expertise in the Child Sexual Abuse Training programme ensuring we have Practice Leads who can share a wealth of knowledge in relation to CSA within their agency
- Developed a questionnaire for children following the conference process with the aim of replicating this for adults in 2020

### **THEME: INFORMATION SHARING AND A HOLISTIC VIEW**

The importance for agencies to ensuring they are sharing information was highlighted in our reviews. There was also a need for the information to be brought together in one manageable format during the safeguarding process to enable professionals to have a holistic view of the person's life whilst involved with services.

#### **WHAT HAVE WE DONE?**

- Developed a multi-agency chronology template and process
- Reviewed the chronology implementation process with the view to making improvements in 2020-2021
- Welsh Government produced produced a non-statutory guide to remind practitioners working across agencies of their responsibilities to share information to safeguard children and to support them in understanding the conditions under which information may be shared. This was shared widely throughout agencies with the reminder of the importance of sharing information

### **THEME: EXPLOITATION**

A theme apparent in reviews, referrals and other ongoing work is the vulnerability of children to exploitation and

#### **WHAT HAVE WE DONE?**

- Established a thematic group dedicated to work on exploitation to ensure professionals are discussing exploitation on regular basis and thus improving practice
- Exploitation strategy completed to support agencies and outline the Board's position
- Action plan to be developed in 2020-2021
- Contextual safeguarding group to be set up in 2020-2021 to address any additional issues/concerns and progress work in terms of exploitation
- Through the CSE presentation to Board, we have listened to the views of survivors of exploitation to ensure the work we complete is informed by them
- Commissioned experts to deliver multi-agency training/awareness raising sessions on County Lines

### **THEME: IMPORTANCE OF ACCURATE/DETAILED RECORDING**

Reminding staff of this has been an area highlighted in both adult and child practice reviews. The importance of ensuring records are kept accurate, detailed and are in the appropriate format to enable consistency, accurate sharing of information and reliable sources of records.

#### **WHAT HAVE WE DONE?**

- The Policies, Procedures and Protocols Sub Group were actioned to produce a practice guide on how to accurately record information. Work on this started earlier in 2020 and is due to be published in September 2020

### **THEME: FAMILIES WHO ARE (OR ARE SEEMING TO BE) NOT COOPERATING**

The importance of this complex issue was seemingly evident throughout a number of reviews. Positive changes within the family's behaviour can lead to the withdrawal of services prematurely and professionals need to consider how long a change should be in place before it can be deemed as sustained and evidence that interventions with the family are working effectively. Missed appointments recorded as "did not attend" puts the responsibility on the child rather than the parent/carer.

At times, parents/carers can seem to be not cooperating but it was evident from one review that there could be reasons for this such as parents having additional needs (issues relating to mental health concerns, drug and substance misuse and domestic abuse). Professionals need to respond to a parent with vulnerabilities in a positive and understanding way, however, when considering their potential to parent a child, there should also be robust and honest challenge about the areas and behaviours, which could negatively impact on the child.

#### **WHAT HAVE WE DONE?**

- Started work on the C&V RSB "Multi-Agency Protocol on Working with Families who are not Cooperating with Safeguarding Issues" to equip staff with the information they needs when dealing with such families
- Reviewed the documentation owned by the Board to ensure it is accessible for all family members, including those with additional needs and where they are not, these will be adapted to ensure they are
- Commissioned experts to deliver a range of training and workshops in relation to domestic abuse to ensure understanding of the effects this can have on the whole family

### **THEME: SELF-NEGLECT**

Self-neglect means a person is not looking after themselves properly. Anyone can be affected by self-neglect, but people with care and support needs – such as mental illness, learning or physical disabilities, or dementia – may be less able to understand the impact of their decision to self-neglect than others. Managing the balance between protecting adults from self-neglect against their right to self-determination is a serious challenge for both statutory and voluntary services. It calls for sensitive and carefully considered and recorded decision-making.

#### **WHAT HAVE WE DONE?**

- Developed an information sheet on self-neglect due to be published in 2020
- Liaise with Welsh Government in relation to the potential of a non-statutory guidance on Self Neglect and of a draft model protocol to support practice across relevant settings. Welsh Government confirmed that Welsh Government will proceed with a guidance on Self Neglect in 2020 and C&V RSB Will ensure they contribute by nominating a member for the task and finish group

## TRAINING

Whilst the Training Sub Group experienced a number of changes to the role of Chair of the Sub Group, a number of pieces of work were completed in 2019-2020. The C&V RSB Training Sub Group completed the Training Strategy, which was signed off by the Board in early 2020 to be launched later in 2020.

The Sub Group also worked on the implementation of the Wales Safeguarding Procedures and importance of delivering the training on the new procedures for all staff. Whilst individual agencies can evidence how they have taken the training forward for their staff, multi-agency training in relation to the procedures and safeguarding in general is essential. The Board had planned for this training to be rolled out to staff later in the year but due to the restrictions and Covid 19 priorities, this was rescheduled for later in 2020.

**In 2019-2020, Welsh Government provided a £10,000 grant to all Regional Safeguarding Boards to utilise for training for staff in priority areas. This grant was utilised to commission and deliver the following training:**

- Child and adult practice review training package (Reviewers & Chairs)
- Domestic abuse multi agency training workshop
- Multi-agency domestic abuse training/awareness raising (two events)
- Production and delivery of a safeguarding video produced by young people - used as a training/information tool for professionals (and also young people)
- Training and awareness raising on county lines

## SECTION 137 – REQUEST FOR INFORMATION

Under Section 137 in the SSWBA, a Safeguarding Board may, for the purpose of enabling or assisting the Board to perform its functions, ask a qualifying person or body to supply specified information to which subsection (2) or (3) applies to—

- (a) the Board, or
- (b) a person or body specified by the Board.

This year C&V RSCB have not had to use any Section 137 requests.

## ADULT PROTECTION AND SUPPORT ORDERS (ASPO)

Under Section 127 in the SSWBA, “an authorised officer may apply to a justice of the peace for an order (“an adult protection and support order”) in relation to a person living in any premises within a local authority's area. The purposes of an adult protection and support order are—

- (a) to enable the authorised officer and any other person accompanying the officer to speak in private with a person suspected of being an adult at risk,
- (b) to enable the authorised officer to ascertain whether that person is making decisions freely, and
- (c) to enable the authorised officer properly to assess whether the person is an adult at risk and to make a decision as required by section 126(2) on what, if any, action should be taken.

During 2018-2019, C&V RSAB did not need to use the powers under this section.



## OTHER ACHIEVEMENTS OF THE BOARD

### National Safeguarding Week

In November 2019 the Board Business Unit, in collaboration with the National Safeguarding Week task and finish group and Board members, co-ordinated and supported a regional programme of events to support National Safeguarding Week. Each year, Cardiff and Vale of Glamorgan Regional Safeguarding Board's National Safeguarding Week becomes more and more successful and 2019-2020 wasn't any different. National Safeguarding Week in 2019-2020, was a notable success with a range of events ongoing throughout the week ranging from our Safeguarding Children's Conference at the Motorpoint Arena, Cardiff to the Professional Conference for Safeguarding Adults in the Memo Hall, Barry. The feedback from professionals but also from those in the community who were able to participate was extremely positive and demonstrated the achievements of the week. The regional themes this year were domestic abuse and knife crime/gang cultures in line with some of the themes we had seen coming out from work throughout the year.

The week commenced with the launch of the **Wales Safeguarding Procedures**, which took place on Monday 11<sup>th</sup> November at the Temple of Peace, in Cardiff and was opened by Julie Morgan, Deputy Minister for Health & Social Services. Presentations were delivered explaining how the procedures were developed and how they will change practice in Wales. A demonstration of the Wales Safeguarding Procedures App was also provided. The app is available to download from the App Store and can be accessed from [www.safeguarding.wales](http://www.safeguarding.wales).

The annual **Children & Young People's Conference** was held on Wednesday 13<sup>th</sup> November at the Motorpoint Arena, with pupils from Years 7 to 9 from across the secondary schools in Cardiff and the Vale of Glamorgan in attendance. The conference was opened by Karen Minton from the National Independent Safeguarding Board and focused upon knife crime, gang cultures and domestic abuse in young people. A keynote presentation was delivered by Junior Smart from St. Giles on 'County Lines & Gangs'. A young people's focus group also delivered a film (which they directed and produced), promoting the work of the Safeguarding Board and demonstrating how they are supporting the Board to produce a framework on how to embed the engagement/participation of young people in the work of the Safeguarding Board. A number of interactive workshops also took place. The afternoon session concluded with a classroom staged play, performed by two professional actors, entitled '*Choice of a Lifetime*', which focused upon the dangers of carrying a knife and which was followed by a workshop discussing the themes highlighted within the play. This was a powerful performance, which was well received by both pupils and staff in attendance.

A **Domestic Abuse Workshop** was held on Thursday 14<sup>th</sup> November, for multi-agency practitioners at the MEMO Hall in Barry. An opening address was provided by Christine Grimshaw from the Welsh Government VAWDASV Team and focused upon a number of case studies, looking at reflective practice.

On Friday 15<sup>th</sup> November, a **Professionals Conference** was held at the MEMO Hall in Barry. A number of excellent presentations were delivered in line with the theme of domestic abuse and included powerful and emotive stories from survivors and campaigners of domestic abuse. This conference was incredibly well received by practitioners.

As a fitting finale to the week, a **Safeguarding Recognition Awards Ceremony** was held at the Whitchurch Rugby Club. The ceremony was opened by Claire Marchant, Co-Chair of the Cardiff and

## CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD

Vale of Glamorgan Safeguarding Board. Awards were presented by special guests, Chief Superintendent Steve Jones, Councillors Graham Hinchey, and Susan Elsmore from Cardiff Council and Councillor Ben Gray from the Vale of Glamorgan. The ceremony was a fantastic opportunity to celebrate an array of outstanding contributions to safeguarding in a multi-agency context and to recognise all the hard work of staff who have made a real impact on people's lives.

The Cardiff and Vale of Glamorgan Regional Safeguarding Board would like to express their thanks to all those who helped to make the week's events such a success.



## Development Day

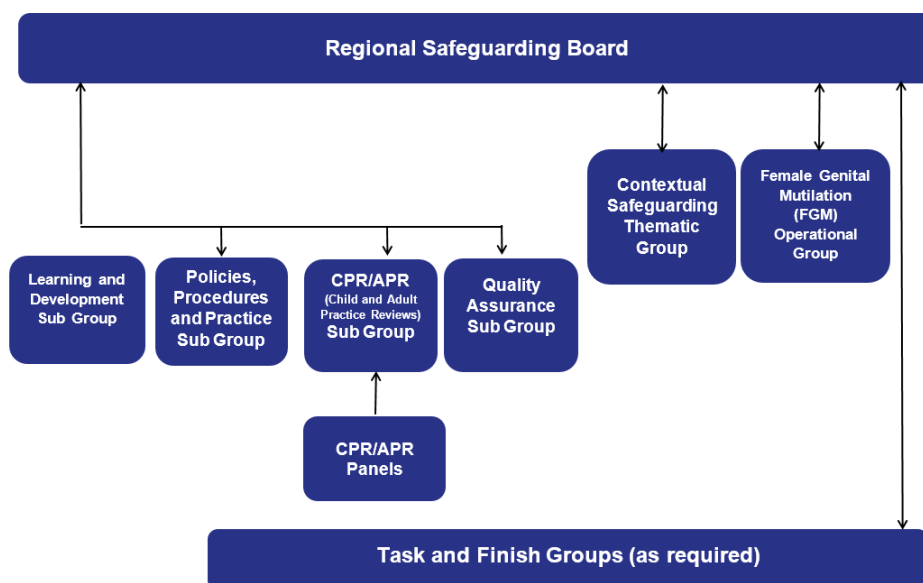
On 11 February 2020, members of C&V RSB took part in the annual Development Day with the aim to:

- reflect on the achievements and challenges encountered by the Board in 2019-2020
- identify priorities for 2020-2021

The Development Day, as ever, provided a good opportunity for Board members to build effective working relationships, share good practice and establish what the priorities for the Board needed to be. The agenda for the day was meticulously planned, allowing for the voice of experts by experience to be the driver for our discussions. The day started with a presentation from Rachel Williams, a survivor of domestic abuse. It was extremely beneficial for the Board to start the day with Rachel's presentation as this served as a reminder of the purpose of the work of all the agencies in the room. We would like to thank Rachel for attending the Development Day and for sharing her story so openly with Board members.

Rachel's presentation lead into a discussion of the Board's achievements to date which included a presentation from Lee Patterson (Chair of the Participation and Engagement Task and Finish Group) and Elly Jones (author of the NYAS report) on the work achieved by this group this year. Again, this not only outlined some achievements of the Board but also served as a reminder of the voice of the children and young people driving the work of the Board. This presentation, followed by a reflection of the work undertaken in relation to reviews was an effective way to lead into setting the priorities for the following year.

The second part of the day consisted of a review of the Board's functions, governance and structures, an integral part or reviewing for the Board. This involved addressing any current concerns of members and a comparison to the other regional safeguarding boards in Wales. The discussions were followed by several workshops where each sub group was reviewed in relation to its purpose and function, governance and memberships and work plans and connectivity. The conclusion of this review work in the afternoon lead to the Board agreeing on a slightly new structure for 2020-2021 (see below) and a new way of working to ensure strengthened connectivity between the sub groups and Board.



## Wales Safeguarding Procedures

The Wales Safeguarding Procedures were launched during National Safeguarding Week on 11 November 2019 and have replaced the All Wales Child Protection Procedures and the Wales Interim Policy and Procedures for the Protection of Vulnerable Adults from Abuse.

The Wales Safeguarding Procedures are not available as printed copies and are only available in digital format. The Wales Safeguarding Procedures App is available for download on both iPhone and Android devices, via the Apple App Store and Google Play Store. They can also be viewed in English or Welsh by accessing the following links:

[www.safeguarding.wales](http://www.safeguarding.wales)

[www.diogelu.cymru](http://www.diogelu.cymru)

The Cardiff and Vale Regional Safeguarding Board lead on the development and launch of the procedures and formally adopted them in December 2019. The procedures have been extremely well received by partners with many members noting that the app is extremely well presented and very accessible. On agreeing to formally adopt the procedures, the Board set up a Wales Safeguarding Procedures Implementation Group to oversee the implementation of the procedures within Cardiff and the Vale of Glamorgan. This group have developed an implementation plan on behalf of the board, setting out the priority areas for implementation as follows:

<b>Raising Awareness</b>
Outcome: All practitioners are kept informed with all updates as a result of the Wales Safeguarding Procedures Implementation
<b>Training and Learning</b>
Outcome: All practitioners are upskilled in line with the procedures
<b>Supporting policies, guidance and resources</b>
All required documents are updated or developed in line with the procedures
<b>Quality Assurance</b>
Outcome: Implementation of the Procedures is robust and the Procedures have been effectively embedded

The work and actions embedded within this plan are allocated appropriately to the sub groups with this group enabling the connectivity needed.

The Business Unit have developed a *"Keeping you informed"* newsletter for any updates in relation to the implementation of the procedures; ensuring staff are kept up to date on any progress.

C&V RSB Business Unit adapted the [7 minute briefing](#) and "What's changed?" documents from Gwent Safeguarding Board and disseminated these to all staff to raise awareness on what changes practitioners can expect to see within the procedures. C&V RSB would like to thank Gwent Safeguarding Board for sharing these documents with us. Please click on the links to access the [children's](#) version and the [adult's](#) version.

The implementation of the procedures was well underway in 2019-2020 and continues through to 2020.

## Other Board achievements

in 2019-2020 include:

### Launch of CV RSB Induction Pack

Ensuring new members are informed and understand their role on the Safeguarding Board

Completion of regional strategies:  
Exploitation  
Training

Completion of specialist audit reports:  
Pressure Ulcer Damage reporting  
Critical Enquiry Framework  
Use of multi-agency chronology template

### Joint up working on the Prevent agenda

Established close links to Prevent team in Cardiff  
Presentation delivered to Board  
Referral form and information shared with Board members  
Member of the PREVENT team sitting on Training Sub Group to ensure links are consistently made

### Joint up working on Elective Home Education

Further consideration of CYSUR review  
Input to WG consultation  
Development of Chat Health – a school nurse driven service to engage children who are educated at home  
Established task and finish group to monitor and discuss progress of EHE in Cardiff and Vale of Glamorgan

**IF YOU'RE 11-19 YEARS OLD  
TEXT YOUR SCHOOL NURSE ON  
07520 615718  
FOR CONFIDENTIAL ADVICE AND SUPPORT**

**BULLYING** **HEALTHY EATING**  
**SMOKING** **CHANGES TO YOUR BODY**  
**EMOTIONAL WELLBEING** **DRUGS**  
**FEELING SAD OR ANGRY**  
**STRESS** **ALCOHOL**  
**RELATIONSHIPS**

We do not usually inform your parents, teachers or anyone else if you contact the school nurse. We might inform ourselves if we have concerns about your safety, but we will usually speak to you first. Messages are stored and can be seen by other healthcare staff who follow the same confidentiality rules. We aim to reply to you within one working day and you should get an immediate bounce-back to confirm we received your text. Texts will not be seen outside of normal working hours. If you need help before you feel back from us, contact a member of school staff or your doctor. Our text number does not receive voice calls or MMS picture messages. We support messaging from UK mobile numbers only (which does not include messages sent from landlines, international mobile numbers and some number mapping mobile apps). Please do not use our number for sending messages to you by texting STOP to our number. Please respect your school's mobile phone policy. Messages are charged at your usual rate.

## HOT TOPICS

The embedding of the 'Hot Topics' agenda item at the Board has enabled members to raise safeguarding concerns and topics of interest on a multi-agency level and although the Board are working on developing this further, this item has resulted in a number of discussions taking place and assurances around individual agencies working being provided. At times, hot topics can involve challenging conversations however C&V RSB are satisfied that matters are dealt with professionally and at times, positively. The outcomes achieved this year have been pleasing and shows how C&V RSB have a grip on safeguarding issues in the region.

### CHILDREN LOOKED AFTER NUMEBRS

#### WHAT WAS THE DISCUSSION?

In response to Welsh Government targets and the call for action to reduce the numbers of children coming into care across Wales, the Board members from Cardiff and Vale of Glamorgan Local Authorities delivered presentations to the Board outlining the responses and the regional picture of children looked after.

#### WHAT DID THE BOARD DO?

Some Board members raised concerns that if young people are not offered to be looked after, then the impact on those could result in them becoming homeless. Reassurances were provided that every decision made will be in the child's best interests and that efforts would be made to prevent them becoming homeless. Reference was made to the NSPCC Reunification Practice Framework and the ongoing work, which has implications for safeguarding and partners.

#### WHAT WAS THE OUTCOME?

It was agreed that a presentation on the NSPCC framework would be provided at a future board meeting, particularly in relation to work on returning people home. The audit sub group were asked to consider at a future point, the ongoing work across the two areas in order to provide assurance that the right decisions are being made for young people. This is due to take place in later in 2020.

A Corporate Strategy in the Vale of Glamorgan Council has been developed with the aim of reducing the numbers coming into care. The strategy outlines a three-year reduction intention. Progress on the safe reduction over the first 6 months was noted, which included working effectively with families in order to achieve change. Progress on those placed out of county and out of Wales was also noted. The next steps were outlined which would involve working effectively with partner agencies, utilising investment effectively and ensuring that the welfare of the child is paramount.

In order to address the issue of rising numbers, Cardiff Council have refreshed their Corporate Service Strategy to support more children to remain at home and have undertaken an exploration into the potential reasons why children become looked after. The focus will be on trauma impact and building resilience in children and families. The commissioning priorities for 2019-2022 were noted together with the Safeguarding Board's role in the co-produced bespoke reduction expectation plan.

## WHORLTON HALL REVIEW RESPONSE

### WHAT WAS THE DISCUSSION?

A discussion took place around the documentary aired on BBC Panorama in relation to the abuse of patients at Whorlton Hall. C&V RSB wanted to provide assurance to partners that this wouldn't happen in the region.

### WHAT DID THE BOARD DO?

The Board was given assurance by relevant Health and Adult Services Board members that there are processes in place to help avoid this e.g. quality assurance work on the framework that CV UHB use for commissioning and audits underway ensuring the interface with the role of C&V RSB.

C&V RSB contacted Welsh Government for a national update in relation to this. The actions Welsh Government were taking were:

- working closely with colleagues in England who were preparing an action plan in respect of this issue
- Welsh Government's Chief Nursing Officer, on behalf of the Minister for Health & Social Services, commissioned a comprehensive review of all Adult LDO placements in England and Wales covering both NHS and independent provision

### WHAT WAS THE OUTCOME?

The [\*independent review\*](#) was published by the Care Quality Commission in March 2020. Due to competing priorities throughout the Covid 19 lockdown, this has not yet been discussed. This, along with the reports from Welsh Government are on the Quality Assurance group agenda to be discussed in September 2020 with the view of taking any appropriate learning forward and ensuring all mechanisms and processes are effective and appropriate.

## **ATAL Y FRO – DOMESTIC VIOLENCE AND ABUSE SERVICES**

### **WHAT WAS THE DISCUSSION?**

The Chair of Atal Y Fro presented the fact that Atal Y Fro had come across some difficulties in providing full assurance to one of the funders in regards to children's safeguarding. They had found that there were issues with:

- Gaps in recording processes
- Some instances of bad practice
- Standard operating procedures needed to be updated

### **WHAT DID THE BOARD DO?**

- The Board discussed issues and assurances given and how this was not in relation to any particular incident of harm but a review of processes

### **WHAT WAS THE OUTCOME?**

The Board were satisfied that the matter had been dealt with appropriately and actions had been taken to ensure improvements were made in a timely manner. Assurances were given in relation to the implementation of an improvement plan and the following actions were underway:

- Appointment of a new highly qualified practice adviser
- Commissioning of an external audit in order to provide assurance
- All staff informed of review and improvements to be made
- Level 2 adult/children training mandatory for all staff



## COLLABORATION WORK

As well as any collaboration already cited throughout this report, C&V RSB have also collaborated with a number of partners/agencies for the following work:

### COLLABORATION WITH OTHER REGIONAL BOARDS IN WALES

#### WALES SAFEGUARDING PROCEDURES

C&V RSB worked very closely with Regional Boards across Wales to develop and launch the Wales Safeguarding Procedures. The start of National Safeguarding Week in November was marked by the launch of the procedures with two events held in South Wales and North Wales. The Co-Chair of the Board, along with members of the Board presented the new procedures to multi-agency audiences and both events were incredibly successful.

#### NATIONAL WORK ON POLICIES, PROCEDURES ETC.

As a result of the implementation of the Wales Safeguarding Procedures, Boards across Wales were reviewing and updating their policies, protocols, procedures etc. in line with the requirements. As part of this, all the Wales Safeguarding Board managers agreed to share and work jointly on any relevant work. This has proved invaluable in the past and even more so now and will result in consistency in safeguarding practice across Wales.

#### LEARNING FROM REVIEWS

Reviews from other regional boards are shared regularly via Board members and CPR/APR Sub Group members. There is a standing agenda item on the CPR/APR agenda where these are discussed and learning is shared.

### COLLABORATION WITH OTHER SAFEGUARDING BOARDS IN THE UK

#### REDBRIDGE LEARNING FROM REVIEW

A serious case review was conducted in 2019 and colleagues from Cardiff were invited to contribute to the learning event due to involvement with the family. The Business Unit have been liaising with Redbridge's Manager in relation to the dissemination of learning and the report will be discussed in the next Board meeting.

### COLLABORATION WITH THE NATIONAL INDEPENDENT SAFEGUARDING BOARD

#### MULTI-AGENCY OPERATIONAL SAFEGUARDING ARRANGEMENTS IN WALES

The National Independent Safeguarding Board agreed to sponsor a review of Multi-Agency Operational Safeguarding Arrangements (MAOSA) across Wales. The Board members for Children's Services in Cardiff and Vale of Glamorgan sit on the Stakeholder Group and provide updates to the Board as and when necessary along with the NISB member, Jan Pickles (who attends C&V RSB meetings on behalf of the NISB).

#### BOARD MEETINGS

As mentioned above, Jan Pickles attends Board meetings regularly. Jan provides constructive challenge and is supportive of the Boards work.

#### UTILISING ADVICE TO IMPROVE REPORTS AND EVALUATIONS

Throughout the year, the NISB have published their Work Plan, their Annual Report and the findings of a thematic analysis of Child Practice Reviews in Wales. All three documents have been used throughout the Board work to ensure any advice/recommendations are considered. The thematic analysis of reviews helped to shape some of the work C&V RSB were undertaking as part of the Development Day and this proved incredibly useful in terms of comparing regional themes and learning to those apparent across the nation (e.g. the child's voice and information sharing).

The NISB 'Looking Back' report which was published in January 2019, is also often used for support when reporting on/evaluating the work of the Board.

#### SELF NEGLECT LEAFLET FROM REDBURY

In the follow up to a theme apparent in our reviews; Self Neglect, C&V RSB Business Unit contacted Redbury Safeguarding Board to seek agreement to share their information sheet on self-neglect. This was shared and C&V RSB hope to have this published by October 2020.

## COLLABORATION WITH WELSH GOVERNMENT

### BUSINESS MANAGERS AND CHAIR MEETINGS

The Business Manager and Co-Chairs of the Board consistently attend the quarterly Business Manager/Chair meetings held with Welsh Government. These are a great opportunity to seek guidance and to ensure consistency with safeguarding throughout Wales.

### FAITH SECTOR ROUND TABLE

During the year, there were discussions around safeguarding in the faith sector. Welsh Government plan on holding a round table which C&V RSB have already expressed an interest in being a part of.

### UPDATES ON REVIEWS

The Business Unit ensure that Welsh Government are updated on the recommendations, progress and publication of all reviews.

### SINGLE UNIFIED SAFEGUARDING REVIEW

Liane James was commissioned to lead the review of all safeguarding reviews with the aim of forming one single unified safeguarding review. As part of this review, members of the C&V RSB joined the task groups and report into Board or Business Unit if there are any pressing updates. C&V RSB Business Unit have also liaised with Liane James over the possibility of sharing any progress in relation to Learning and Improvement the Board make over 2020-2021.

### CONTRIBUTION TO NATIONAL POLICIES AND GUIDANCE

The Board continue to ensure they contribute to all consultations for safeguarding lead by Welsh Government (e.g. Elective Home Education and Keeping Learners Safe). C&V RSB also ensure representatives sit on any relevant task groups and look forward to working with Welsh Government on the development of a non-statutory guidance on self-neglect. All guidance, resources and updates from Welsh Government are shared widely in a timely manner throughout all agencies in Cardiff and the Vale of Glamorgan.

### UTILISING GRANTS (NSGW)

The grants for National Safeguarding Week and for safeguarding training have been invaluable to progressing the work for C&V RSB in 2019-2020.

## COLLABORATION WITH OLDER PEOPLE'S COMMISSIONER AND THE CHILDREN'S COMMISSIONER

### OPC CARE HOME REVIEW

This review was the subject of discussion at Board meetings. C&V RSB have invited the commissioner to attend Board and discuss the review. Unfortunately, due to clashes in diary, this has not yet happened but C&V RSB are hoping for this opportunity sometime in the next year.

### PRESENTING AT NSGW

C&V RSB were very pleased to welcome the Older People's Commissioner to present at our Adult Safeguarding Professionals Conference. It was an extremely successful event with some very clear messages around domestic abuse.

C&V RSB recognise that more work needs to be done in 2020-2021 to develop stronger links with the commissioners and have included an action in relation to this as part of the Annual Plan 2020-2021.

## COLLABORATION WITH OTHER PARTNERSHIPS

In 2019-2020, links between C&V RSB and other partnerships continued to strengthen.

### PREVENT AGENDA

As stated on page 31, the Board have made links with the PREVENT team and this is set to continue in the future.

### COMMUNITY SAFETY PARTNERSHIP AND SAFER VALE PARTNERSHIP

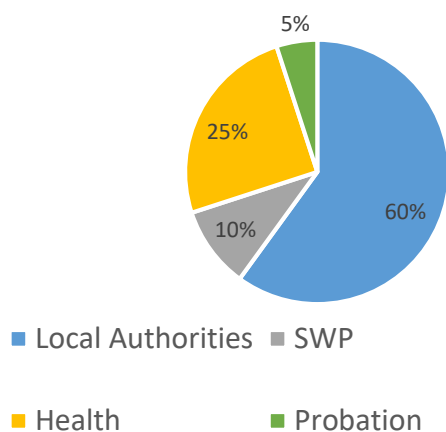
Although there is still work to do in order to achieve regular input and updates in relation to community safety partnerships, work commenced in 2019-2020 to ascertain what groups are held and what work is interlinked. The Community Safety Partnership in Cardiff developed a map of all meetings/groups across the city and we hope to build on this in 2020-2021 to incorporate work on a regional basis and build on the links even more via Chairs meetings etc. The Business Unit has regular links with teams in Cardiff and the Vale to ensure all Domestic Homicide information is shared enabling any necessary joint up work to take place. This year our NHS partners also commenced the NHS Group 2 Ask and Act training.

## MANAGING RESOURCES

### BUDGET

Cardiff and Vale Regional Safeguarding Board uses the national funding formula to assess and identify annual financial contributions from statutory partner agencies. The graph and chart below show how the Board agreed funding from all agencies in 2019-2020:

**Partner Contributions**



Organisation	Proposed Contribution Combined (%)	Organisation Split	Current Contribution to RSB Split (%)	Proposed Contribution Split (£)
Local Authorities	60%	Cardiff Council	67%	£60,000.00
		Vale of Glamorgan Council	33%	£30,000.00
SWP	10%	South Wales Police	100%	£15,000.00
Health	25%	Cardiff and Vale UHB	81.25%	£30,468.75
		Velindre University NHS Trust	18.75%	£7,031.25
Probation	5%	National Probation Service	100%	£7,500.00
<b>TOTAL</b>	<b>100%</b>			<b>£150,000</b>

### EXPENDITURE

STAFFING COSTS	
Strategic Business Manager	£32,523.95
Coordinators	£64,307.43
Administrator	£9,154.54
Extra (cover)	£8,473.09
<b>Total:</b>	<b>£114,459.01</b>
LEARNING & DEVELOPMENT	
Event facilitation	£10,662.58
Training	£706.90
<b>Total:</b>	<b>£11,369.48</b>
ADMIN	
Electronics, travel and subsistence	£694.65
Other (office equipment, stationary etc.)	£4,168.90
<b>Total:</b>	<b>£4,863.15</b>
EXTRAS	
Insurance Premiums	£279.00
Apprenticeship Levy	£520.77
<b>Total:</b>	<b>£799.77</b>
<b>Total spend:</b>	<b>£139,491.41</b>
<b>Total contribution remaining:</b>	<b>£18,508.59</b>

## CONTACT US

### IF YOU HAVE CONCERNS:



If you have concerns about a **child** living in the Vale of Glamorgan please refer your concerns to

**[Vale of Glamorgan Children and Young People's Services](#)**

Contact the **Intake and Family Support Team** on **01446 725 202**  
Out of Office Hours **Emergency Duty Team**  
**029 2078 8570**



If you have concerns about a **child** living in Cardiff please refer your concerns to

**[Cardiff Children's Services](#)**

Contact the **Children's Access Point** on **029 2053 6490**  
Out of Office Hours **Emergency Duty Team: 029 2078 8570**



If you have been, or still are the victim of abuse, or you know someone who you think is being abused or neglected, please contact:

**Vale of Glamorgan Adult Services: 01446 700111**

**Out of Hours: 02920 788570**



If you have been, or still are the victim of abuse, or you know someone who you think is being abused or neglected, please contact:

**Cardiff Multi-Agency Safeguarding Hub (MASH): 02922 330888**

**Out of Hours: 02920 788570**

***If a child or an adult is in immediate risk of harm or danger, call 999 and speak to the police.***

**FOR GENERAL ENQUIRIES:**

If you would like further information about the work of the Safeguarding Board, please contact the Safeguarding Board's business unit:

**Tel:** 02920 871891 / 02922 330880 / 330867

**Email:** [cardiffandvalersb@cardiff.gov.uk](mailto:cardiffandvalersb@cardiff.gov.uk)

**Address:** **Regional Safeguarding Board**  
Room 342  
County Hall  
Atlantic Wharf  
Cardiff Council  
CF10 4UW

**Website:** <https://www.cardiffandvalersb.co.uk/>

**GLOSSARY**

<b>APR</b>	Adult Practice Review	<b>NISB</b>	National Independent Safeguarding Board
<b>CPR</b>	Child Practice Review	<b>NSGW</b>	National Safeguarding Week
<b>CIW</b>	Care Inspectorate Wales	<b>NYAS</b>	National Youth Advocacy Service
<b>CSA</b>	Child Sexual Abuse	<b>OPG</b>	Office of the Public Guardian
<b>CSE</b>	Child Sexual Exploitation	<b>PHW</b>	Public Health Wales
<b>C&amp;V RSB</b>	Cardiff and Vale of Glamorgan Regional Safeguarding Board	<b>PRUDiC</b>	Procedural Response to Unexpected Death in Childhood
<b>DHR</b>	Domestic Homicide Review	<b>SSWBA</b>	Social Services and Well-being (Wales) Act 2014
<b>DoLS</b>	Deprivation of Liberty Safeguards	<b>VAWDASV</b>	Violence Against Women, Domestic Abuse and Domestic Violence
<b>FGM</b>	Female Genital Mutilation		
<b>IMR</b>	Independent Management Review		
<b>MAPF</b>	Multi-Agency Professional Forum		
<b>MASH</b>	Multi Agency Safeguarding Hub		



CARDIFF AND VALE OF GLAMORGAN REGIONAL  
SAFEGUARDING BOARD

# Annual Plan

## 2020-2021



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# INTRODUCTION

This Annual Plan sets out the strategic priorities, key actions, milestones and performance measures, along with the responsible partners and structure for the period April 2020 to March 2021. It takes into account both the current requirements placed on Safeguarding Children Boards and Safeguarding Adult Boards by Welsh Government and the statutory guidance in relation to Part 7 of the Social Services and Well-being (Wales) Act 2014. Under that guidance, Safeguarding Boards are required to produce annual plans, to be published prior to the beginning of each financial year, and to produce and publish an annual report each July evidencing progress made against the previous year's Annual Plan. The Act, supplemented by the regulations, provides for when and how the annual plans and reports are to be published and prescribes the content of both the annual plans and the annual reports.

The situation in relation to COVID-19 is likely to have an impact on Cardiff and Vale of Glamorgan Regional Safeguarding Boards and their ability to achieve some objectives laid out in the following Annual Plan. This is something that can be reviewed throughout the coming year.

**This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.**

## OUR MISSION STATEMENT

Cardiff and Vale of Glamorgan Regional Safeguarding Children Board will ensure that effective arrangements are in place to protect children within the region who are at risk of abuse, neglect or exploitation.

Cardiff and Vale of Glamorgan Regional Safeguarding Adults Board will protect adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs) and are experiencing, or are at risk of, abuse or neglect. The Board will aim to prevent those adults within its area, from becoming at risk of abuse, neglect or other kinds of harm and will provide the overall responsibility for challenging agencies to ensure effective measures are in place to protect and prevent.

To achieve these aims the Boards will:

- Promote the development of strategies to prevent risk effectively
- Ensure that agencies are able to challenge themselves and partners in delivering their individual and shared accountability for safeguarding effectively
- Ensure that the voice of the person is heard and recognised in its deliberations
- Promote a culture of critical analysis and review to ensure that lessons are learned when people suffer harm because of gaps in policy, systems or practice

# WHAT IS SAFEGUARDING?

**Safeguarding** is about protecting children and adults from abuse or neglect. Everyone has a responsibility for safeguarding. Everyone should be protected from being hurt, put at risk of harm or abused, regardless of their age, gender, religion or ethnicity.

**Abuse** is when someone does or says things to another person to hurt, upset or make them frightened. It can consist of single or repeated acts.

The abuse can be committed by anyone, but is usually from someone who is in a position of trust – a relative, friend, paid worker or volunteer.

Abuse can take many forms

- **Physical** (hitting, kicking, undue restraint, over or misuse of medication, or inappropriate sanctions).
- **Psychological / emotional** (threats of harm or humiliation, controlling relationships and isolation, verbal or racial abuse).
- **Sexual** (unwanted sexual activity which the adult at risk has not consented to/and or was pressured into consenting).
- **Financial** (theft, fraud or applying pressure around property or wills).
- **Neglect** (failure to meet the everyday needs of the individual at risk, failure to access medical care or services or failure to give prescribed medication).

## SAFEGUARDING BOARD OBJECTIVES

The Cardiff and the Vale of Glamorgan Regional Safeguarding Boards bring together representatives of each of the main agencies and professionals responsible for safeguarding people in our region.

As outlined in the Social Services and Well-being (Wales) Act 2014 – Working Together to Safeguard People guidance, the objectives of a Safeguarding Children Board are:

- a) to protect children and adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs within its area who are experiencing, or are at risk of abuse, neglect or other kinds of harm, and
- b) to prevent children adults within its area who have needs for care and support (whether or not a local authority is meeting any of those needs within its area from becoming at risk of abuse, neglect or other kinds of harm.

In order to meet these objectives a Safeguarding Board has a number of functions that can be found in the Social Services and Well-being (Wales) Act 2014 – [Working Together to Safeguard People: Volume 1 – Introduction and Overview](#).

# SAFEGUARDING BOARD MEMBERSHIP

The membership complies with the guidance issued under Part 7 (Section 134(2) of the SS&WB Act 2014). A list of members is below:

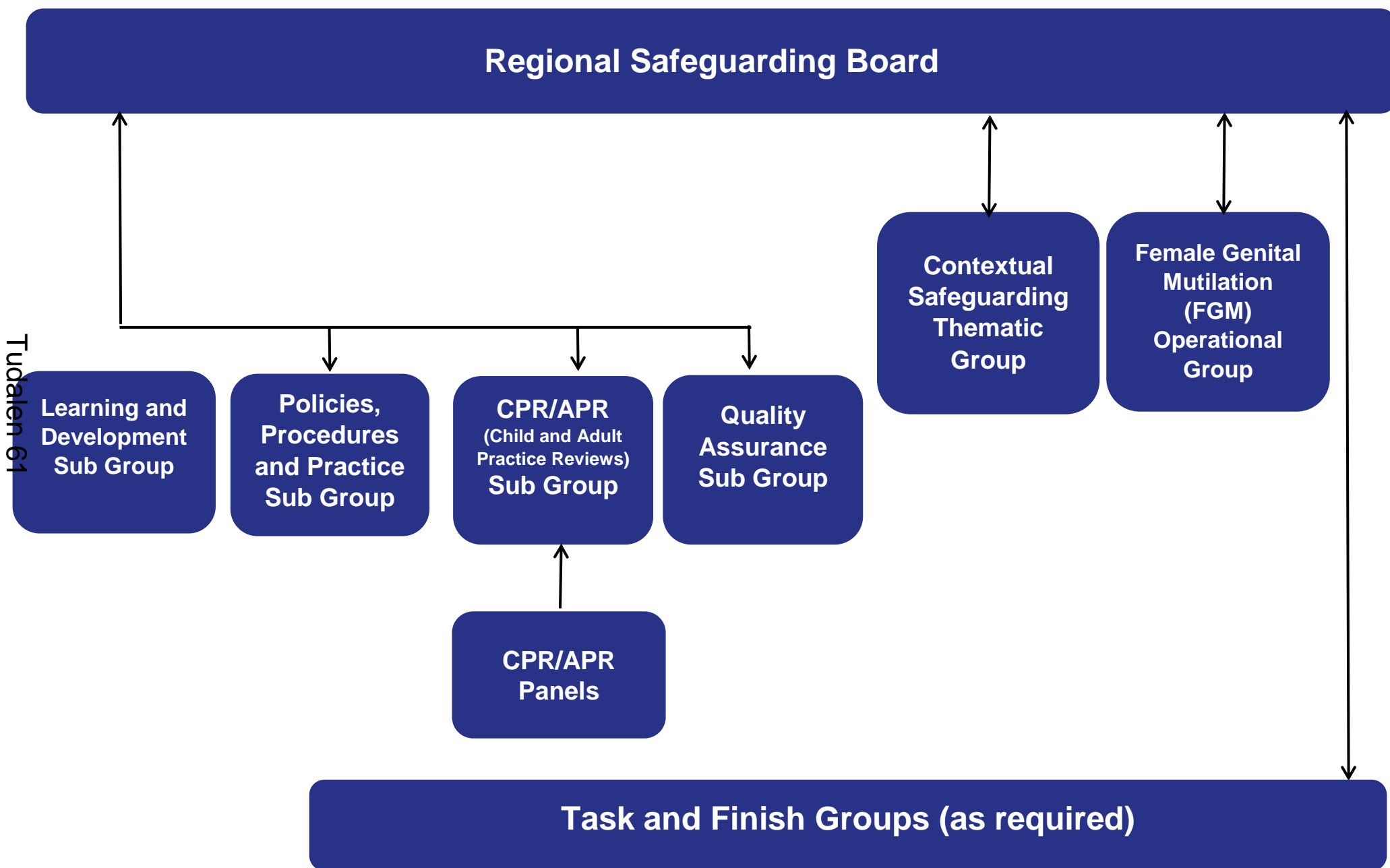
Name	Position
<b>Local Authority</b>	
Claire Marchant <b>CO-CHAIR</b>	Director of Social Services, Cardiff
Lance Carver <b>CO-CHAIR</b>	Director of Social Services, Vale of Glamorgan
Deborah Driffield	Assistant Director of Children's Services, Cardiff
Rachel Evans	Head of Service for Children and Young People Services, Vale of Glamorgan
Jade Harrison	Operational Manager of Strategic Improvement and Strategy, Cardiff
Natasha James	Operational Manager of Safeguarding and Service Outcomes, Vale of Glamorgan
Amanda Phillips	Head of Resources and Safeguarding, Vale of Glamorgan
Suzanne Clifton	Head of Service for Adults, Vale of Glamorgan
Louise Barry	Assistant Director of Adult Services, Cardiff
<b>Health Board</b>	
Jason Roberts	Deputy Executive Director of Nursing, Cardiff and Vale University Health Board
Linda Hughes-Jones	Head of Safeguarding, Cardiff and Vale University Health Board
Katina Kontos	Named Doctor Safeguarding Children, Cardiff and Vale University Health Board
Ruth Walker	Executive Nurse Director, Cardiff and Vale University Health Board
Nicola Edwards	Head of Nursing - Safeguarding, Abertawe Bro Morgannwg Health Board
<b>National Safeguarding Team, Public Health Wales</b>	
Linda Davies	Designated Nurse for NHS Wales National Safeguarding Team, Public Health Wales
Dr Nigel Farr	National Safeguarding GP, NHS Wales National Safeguarding Team, Public Health Wales
<b>Velindre NHS Trust</b>	
Jayne Elias	Assistant Director of Nursing & Service Improvement, Velindre University NHS Trust
Susan Morgan	Executive Director of Nursing & Service Improvement, Velindre University NHS Trust
<b>South Wales Police</b>	
Esyr Jones	Detective Superintendent for Eastern BCU, South Wales Police
Beth Aynsley	Independent Protecting Vulnerable Person Manager, South Wales Police
<b>National Probation Service</b>	
Hannah Williams	LDU Head for National Probation Service
<b>Education</b>	
Mike Tate	Assistant Director of Education and Lifelong Learning, Cardiff
David Davies	Head of Achievement for All for School Improvement & Inclusion, Vale of Glamorgan

Housing	
Pam Toms	Operational Manager of Housing Services, Vale of Glamorgan
Laura Garvey-Cubbon	Housing Strategy Manager, Housing & Communities, Cardiff
Youth Offending Service	
Paula Barnett	YOS Manager for Children and Young People Services, Vale of Glamorgan
Finn Madell	YOS Manager for Children and Young People Services, Cardiff
Home Office	
Sian Kirk	Safeguarding Lead – Wales and South West Resettlement, Asylum Support and Integration Directorate
Her Majesty's Prison Service	
Helen Ryder	Governor, HMPS
Welsh Ambulance Service NHS Trust	
Nikki Harvey	Head of Safeguarding for WAST
South Wales Fire and Rescue	
Laura Thomas	Safeguarding Lead Officer, Community Safety
Third Sector	
Tracy Holdsworth	Service Manager, NSPCC
Emma Phipps Magill	Service Manager, NYAS
Liz Baker	Assistant Director, Barnardo's
Morgan Fackrell	Chief Executive of Cardiff Women's Aid
Sandra Roberts	Vale Centre for Voluntary Services
Richard Thomas	Care & Repair Cardiff and Vale of Glamorgan
Frances Beecher	Chief Executive, Llanmau
Care Providers	
Brian West	Chair of Vale of Glamorgan Care Homes/Care Forum Wales
Mandy Evans	Learning Disability & Supported Living Care Providers
Advisors in Attendance	
Sheila Davies	Operational Manager for Legal & Democratic Services, Community Team Legal, Cardiff
Victoria Davidson	Operational Manager, Legal Services, Vale of Glamorgan

**Additional representatives form the following Sub Groups:**

- **CPR/APR Practice Review Sub Group**
- **Learning and Development Sub Group**
- **Quality Assurance Sub Group**
- **Policies, Procedures and Practice Sub Group**
- **Female Genital Mutilation Operational Group**
- **Contextual Safeguarding Thematic Strategic Group**
- **Task and Finish Groups (as required)**

# STRUCTURE



# PRIORITY AREAS FOR 2020/2021

The three overarching priority areas of Cardiff and Vale of Glamorgan RSCB for 2020/2021 are:

<b>Priority 1</b>	<b>Workforce and Practice</b>
<b>Priority 2</b>	<b>Rights, Values and Voice of the Person</b>
<b>Priority 3</b>	<b>Strengthening Links &amp; Contextual Safeguarding</b>

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How we intend to achieve these priorities is listed in our business plan below.

## **PRINCIPLES:**

All priorities are in respect of the safeguarding process, unless stated otherwise.

All priorities are in respect of both safeguarding Children and Adults, unless stated otherwise.

## Priority 1 – Workforce and Practice

**Outcome:** People are safer as a consequence of a sufficient workforce being supported, skilled, capable and knowledgeable, in order to effectively safeguard children and adults in the region

**Objective:** The board have assurances that there is effective inter-agency safeguarding practices, which are supported by policies and procedures, with robust training and that, there is a sufficient workforce.

Priority Area	Outcome	No.	Actions	Responsible	Deadline	Evidenced outcome
Tudalen 63 Wales Safeguarding Procedures	Mechanisms in place for Wales Safeguarding Procedures training to be delivered	1	Promote the Wales Safeguarding Procedures app	All Board member agencies & Business Unit	May 2020	
		2	Implement Training Strategy and WSP Training package from SCW/NP	C&V RSB Learning and Development Group	July 2020	
		3	Publish a joint training programme on the Board website	C&V RSB Learning and Development Group & Business Unit	July 2020	
		4	Monitor uptake of training within the Board Performance Data	C&V RSB Quality Assurance Sub Group	December 2020	
Learning from CPRs/APRs and MAPFs	Learning from CPRs/APRs is implemented	5	Improve quality of recommendations from reviews to ensure they are measurable and achievable	C&V RSB CPR/APR Sub Group  Chairs, Reviewers and Panels	Ongoing (to commence April 2020)	

Tudaleir 64		6	Ensure escalation process in place for incomplete or out of timescale recommendations to the Board	C&V RSB CPR/APR Sub Group	May 2020	
		7	Review recommendations from all CPRs/APRs to ensure they have been adequately completed	C&V RSB CPR/APR Sub Group  All Board member agencies	July 2020	
		8	Develop learning framework for ensuring all recommendations are progressed and completed	C&V RSB CPR/APR Sub Group  Business Unit	September 2020	
		9	Review constitution to ensure Board members understand their responsibility of reporting any issues of concerns (e.g. staff capacity services of concern) in their areas to the Board routinely under the hot topics item	Business Unit  All Board member agencies	June 2020	
Areas of concern	Open communication at Board level	10	Ensure process in place of following up any non-compliance with the above.	Business Unit  Co-Chairs  All Board member agencies	June 2020	



## Priority 2 – Rights, Values and Voice of the Person

**Outcome:** Children, and adults who have care and support needs, feel heard and empowered where there are safeguarding concerns

**Objective:** Provide children, young people and adults with an opportunity to engage with and participate in the work of the Board and within the safeguarding process.

Priority Area	Outcome	No.	Actions	Responsible	Deadline	Evidenced outcome
Tudalen 65	The safeguarding process is accessible and allows for opportunities of engagement and participation for children and adults who have care and support needs.	1	Ensure implementation of the accessible materials for children and adults for the Wales Safeguarding Procedures	All Board member agencies	May 2020	
		2	Develop and implement a feedback form to be used in the safeguarding process for adults and children (including protection conferences) – to be audited 6 months from implementation date	Task and Finish Group All Board member agencies	June 2020	
		3	Utilise map of existing work developed in 2019 (adults & children) and produce a report identifying further areas of development and making recommendations.	Task and Finish Group	September 2020	
		4	Following direction from the Board, focus on two key areas of development from the above and implement as necessary	All Board member agencies Task and Finish Group	April 2021	
Experts by Experience	Strengthened links with existing user networks of 'experts by experience' and increased participation of these networks in the work of	5	Board members to inform Business Unit of existing networks	All Board member agencies	May 2020	
		6	Business Unit to liaise with OPC and Children's Commissioners to utilise any additional networks	Business Unit	May 2020	

	the Board to inform work and focus	7	Invite experts by experience to participate in Board meetings and sub groups to ensure work is informed by their experience	All Board member agencies Business Unit	April 2021	
		8	Use other opportunities (conferences, events etc.) to ensure practitioners have opportunities to hear from experts by experience	All Board member agencies Business Unit	April 2021	
Engagement and Participation for Children and Young People	Increased engagement and participation from children and young people in the work of the Board	9	Develop 'Engagement and Participation Framework'	Participation and Engagement Task and Finish Group	July 2020	
		10	Using the framework and work of the NYAS Young People Focus Group, identify most effective ways for the Board to engage with and ensure participation from children and young people	All Board member agencies Participation and Engagement Task and Finish Group	September 2020	
		11	Support the regional 'Safeguarding Ambassadors Project', providing opportunity for peer-to-peer promotion of Safeguarding, including the work of the Board	Children Services Education Business Unit	April 2020	

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## Priority 3 – Strengthening Links & Contextual Safeguarding

**Outcome:** Consistency in the way that people are safeguarded across Cardiff and the Vale of Glamorgan.

**Objective:** Make stronger links with Public Services Boards (PSBs) and Community Safety Partnerships (CSPs) to understand and respond effectively to safeguarding risks to people, assessing environmental and exploitation risks to align contextual safeguarding.

Priority Area	Outcome	No.	Actions	Responsible	Deadline	Evidenced outcome
Links with Public Services Board and Community Safety Partnerships	Strategic governance for Cardiff and the Vale of Glamorgan between the RSB, PSBs and CSPs	1	Develop map of all meetings/groups that covers CSPs, PSBs and RSBs	Business Unit in conjunction with CSP and PSB Business Support	September 2020	
		2	Set up Chairs meetings for all Chairs of Boards to link in	Co-Chairs Business Unit	June 2020	
		3	Work closely with CSPs and Welsh Government to ensure robust regional approach to the Single Unified Safeguarding Reviews (SUSR) process	C&V RSB	April 2021	
Contextual Safeguarding	Implementation of Exploitation Strategy	4	Thematic Group set up to govern the work within the Exploitation Strategy	C&V RSB	May 2020	
		5	Develop robust action plan to accompany Exploitation Strategy and monitor this work	Contextual Safeguarding Thematic Group	July 2020	
		6	Disseminate strategy and action plan widely to all partners, PSBs and CSPs for implementation	Contextual Safeguarding Thematic Group, Business Unit and C&V RSB members	August 2020	
		Understanding in front line workforce across all tiers of partner organisations of	7	Develop 7 minute briefing on contextual safeguarding to be disseminated widely	Contextual Safeguarding Thematic Group	May 2020

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	contextual safeguarding and how it can be embedded into current practice	8	Link in with Contextual Safeguarding Network, Welsh Government and materials developed, utilise these to reinforce understanding, adapt practice where necessary and raise awareness on website	Contextual Safeguarding Thematic Group	April 2021	
Transitional Safeguarding	Clear and consistent approach to transitional safeguarding	9	Task and Finish group to be convened to develop regional Transitional Safeguarding Protocol	Policies, Procedures and Practice Sub Group	June 2020	
		10	Develop and launch Transitional Safeguarding Protocol	Task and Finish Group & C&V RSB	April 2021	
Links with groups outside of the family and school settings	Strengthened links with groups outside of the family and school settings	11	Work closely with Corporate Safeguarding teams to ensure a consistent message is given to all groups (Faith, sports etc.) outside of the school setting on their responsibility in Safeguarding	Business Unit	September 2020	
		12	Work closely with Welsh Government, ensuring representation present at Faith Group Round Table and links with all faith groups are made	Business Unit	September 2020	

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# BUDGET

Organisation	Proposed Contribution Combined (%)	Organisation Split	Current Contribution to RSCB Split (%)	Proposed Contribution Split (£)
Local Authorities	60%	Cardiff Council	67%	£60,000.00
		Vale of Glamorgan Council	33%	£30,000.00
SWP	10%	South Wales Police	100%	£15,000.00
Health	25%	Cardiff and Vale UHB	81.25%	£30,468.75
		Velindre University NHS Trust	18.75%	£7,031.25
Probation	5%		50%	£3,750.00
			50%	£3,750.00
<b>TOTAL</b>	100%			£150,000

## CONTACT US

Please contact the Safeguarding Business Unit for any additional information/guidance via the following avenues:

**Address:**

Cardiff and Vale Regional Safeguarding Boards Business Unit

Room 342

County Hall

Cardiff

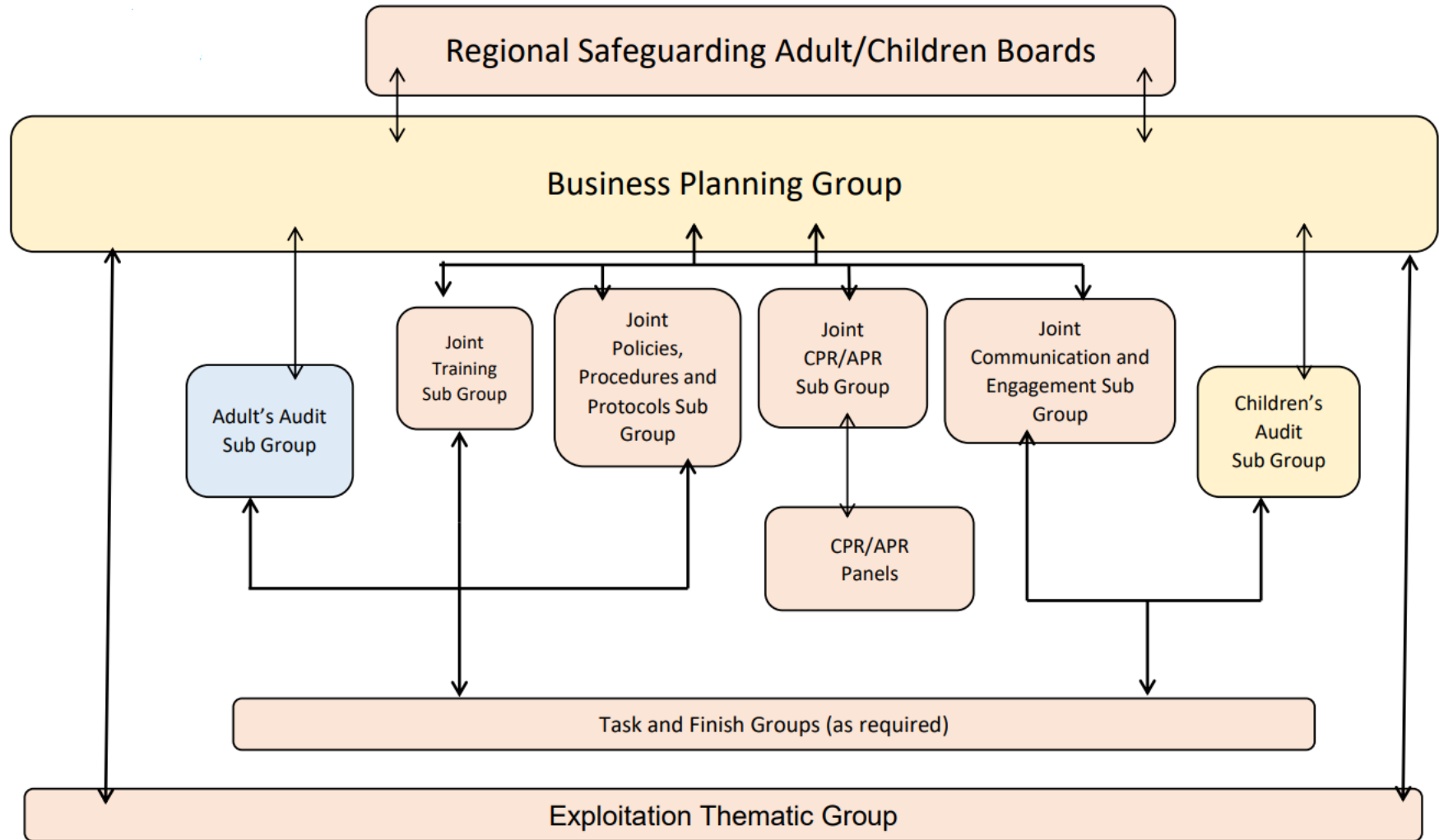
CF10 4UW

☎ (02920) 871891

**Email:** [CardiffandValeRSB@cardiff.gov.uk](mailto:CardiffandValeRSB@cardiff.gov.uk)

Mae'r dudalen hon yn wag yn fwriadol

Appendix C Regional Safeguarding Board Structure



Mae'r dudalen hon yn wag yn fwriadol



**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE**

**4 Nov 2020**

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**Council New Build Delivery Programme and the Progression of Phase 1 of the  
Channel View Redevelopment Scheme.**

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**Appendix A is not for publication as it contains exempt information of the description contained in paragraphs 14 and 21 (Appendix 1) and paragraph 16 (Appendix 2) of Schedule 12A of the Local Government Act 1972**

**Purpose of Report**

1. To provide Members with background information to enable pre-decision scrutiny of the report to Cabinet regarding the procurement plan for the council's new build Housing Programme and the progression onto Phase 1 of the Channel View redevelopment scheme.
2. The Cabinet Report, attached at **Appendix 1** (*and its subsequent Appendices*) are due to be considered by Cabinet at its meeting on 12 November 2020. Members are to note that **Appendix 1** contains the draft Cabinet Report which is awaiting legal implications, this is to be reissued to Members as a supplementary as soon as it is received.
3. Members should note that **Appendix A** of the Cabinet report are exempt from publication. Members are requested to keep this information confidential, in line with their responsibilities as set out in the Members Code of Conduct and the Cardiff Undertaking for Councillors.

## Structure of the meeting

4. This item will be considered in two parts: an open session, where Members will receive a briefing by Officers and be able to ask questions on the issues and papers that are in the public domain; and a closed session, where members of the public will be excluded, should Members hold any questions that pertain to **Appendix A**.

## Background

5. Currently, there are just under 8,000 people on the housing waiting list. A Local Housing Market Assessment indicated that 2,024 new affordable homes are required each year to meet the demand. However, on average over the last 5 years the social housing sector has only delivered around 250 new homes each year.
6. The Administration's 'Capital Ambition: Our Continuing Commitments for Cardiff' policy statement contains a commitment to deliver at least 2,000 new Council homes, of which 1,000 will be completed by 2022, and to work with developers and partners to deliver 6,500 affordable homes across the city by 2026.
7. In order to achieve this, the Council has established a number of development delivery routes as follows:
  - Cardiff Living Development (300 target)
  - Additional New Build Programme (outside of Cardiff Living) (400 target)
  - Open Market Buy-Backs (100 target)
  - Developer Package Deals (100 target)
  - Convert buildings to Council Homes (50 target)
  - Meanwhile Use of Land (50 target)

*(N.B The targets listed above relate to the 1,000 properties aimed to be complete by May 2022)*

## Progress to Date

8. The Cabinet Report details that as of September 2020, the Council House build programme has delivered 381 new homes. With an additional 178 homes on site, 101 out to tender for a new contractor, 145 with planning consent in place and 104 homes where planning has been submitted for approval (*totaling 909 homes going through the development process*).
9. In terms of finance, the report outlines that the programme benefits from a significant HRA Capital allocation but also attracts external funding in the form of Grants, Planning Gain and income from the sale of land or low-cost homes through the Assisted Home Ownership scheme. Currently, just under £31 million has been achieved through these routes.
10. To date, the Council House build programme has successfully bid for 5 Welsh Government Innovative Housing Grants attracting over £8.7 million to deliver innovative and low-carbon schemes.
11. Previously, the Social Housing Grant (SHG) had only been available to Housing Associations however the Welsh Government has recently confirmed that from April 2021, Council's with a Housing Revenue Account will be able to apply for the Grant, which in turn will help provide a Capital subsidy for its developments.
12. As outlined in the draft Cabinet Report, schemes approved for SHG funding will be required to meet the standards and viability parameters set by Welsh Government and that the Social Housing Grant is limited and not every council scheme will benefit from it.

### **Procurement Plan**

13. Many of the projects within the Housing Development Programme will be over £5million in value and would therefore require Cabinet approval in order to tender for, and appoint, contractors. Due to the volume of appointments scheduled in the Programme, the Cabinet Report seeks approval from Cabinet that sites over £5 million in construction costs be delegated to the Corporate Director People & Communities (in consultation with the Corporate Director Resources) to oversee the

procurement process including approving the tender packs, evaluation criteria and concluding the appointments.

14. The procurement process to appoint contractors is identified in the Procurement Plan attached at **Appendix A**.

### **Channel View Redevelopment Scheme**

15. The Channel View redevelopment scheme proposes the redevelopment of around 180 existing properties on Channel View road including a council owned 13 storey tower block; replacing these properties with the construction of around 360 new mixed tenure homes for the existing community. Objectives within the scheme include low-carbon development, delivering highly energy efficient homes, better connectivity for the estate and for the wider community, improvements to the public open space at the Marl, a potential pedestrian and cycle connection from the Marl to Hamdryad Park over the river Taff, and the creation of well-managed, attractive public realm using green infrastructure and SUDS (*sustainable urban drainage systems*).
16. It is proposed that the 360 new homes will be of mixed tenure (60% council houses and 40% market sale), which represents the current split of ownership on the estate. The scheme will also provide a mix of houses and flats and the replacement for the existing tower block will be a new 'Community Living' scheme providing 78, 1 and 2 bedroom flats for older people across 2 blocks along with a range of communal facilities for older people both living with the blocks and within the wider community. There is also the opportunity to provide a café and shop for the wider community.
17. Phase 1 of the re-development scheme pertains to the replacement of the towerblock.
18. The draft Cabinet Report details that the Council has been consulting with residents on the estate since 2017 and has received a high level of support within its consultation events. **Appendix B** serves as the Masterplan for the redevelopment scheme and also provides the consultation material used during public consultation.

19. *Point 34* of the draft Cabinet Report details that the costs of delivering the entire Channel View scheme is estimated to be in the region of £60 million and Phase 1 is currently estimated to be in the region of £16 million due to the early infrastructure work required. The report notes that income will be received in the form of property sold on the open market and through the Council's Assisted Home Ownership Scheme and that the continued affordability, prudence and sustainability of additional borrowing within the HRA will be considered in annual updates to the HRA 30 year business plan with re-profiling of the HRA Capital Programme.

20. The draft Cabinet Report outlines that figures are currently estimates and a detailed cost analysis for the site will be completed as part of the detailed scheme design following a planning consent and the tendering of a contractor for Phase 1 would only begin once the due diligence and cost analysis and scheme viability work has been reviewed and approved by the Corporate Director.

### **Schedule of the Scheme**

21. One of the main objectives for the scheme is to deliver redevelopment of the site in phases so that the existing residents are able to remain living on the estate transferring from their existing home into a new property once built.

22. *Points 28-31* of the draft Cabinet Report acknowledge that although the site will be developed in phases, in order to begin the re-development programme an initial phase must commence requiring the property within that phase to be demolished first and the Council has been working with residents to determine if they want to remain involved in the scheme or if they would prefer to sell their property back to the council and move elsewhere.

### **Previous Scrutiny**

23. At its October meeting, Committee Members received an update on the Council House Build Programme which included an update on the current status of property developments, the impact of Covid-19 on the programme, progress of the Design Standards Update and an overview of the June Cabinet Report which included proposals

to purchase additional properties from Wates along with the proposal for a potential change in Council contracts; moving from Developer partnerships to Contracting partnerships. Although this movement in contracts would mean the Council taking a developers risk, Members were informed it provides the opportunity to reinvest profits fully back into the development programme and greater control of tenure.

24. Members were informed that the Council's approach within the Channel View and Gasworks schemes will be to manage the development process in its entirety, setting the standards and building new homes for sales as well as council rent.
25. During the October meeting Members were further advised this potential change in Partnership arrangements requires significant further consideration and will be examined in detail as part of the proposed way forward for the delivery of the Channel View development.
26. Members were also advised that the Channel View and Gasworks schemes will be built to a low-carbon and sustainable standard at volume. With the Channel View site in particular providing the opportunity to trial new ways of tackling waste management; looking at innovative solutions.

### **Proposed Recommendations to Cabinet**

27. The report to Cabinet contains the following recommendations:

*'Cabinet is recommended to:*

- 1. To note the progress made to date on the council's new build housing programme and the ambition to deliver over 2,700 low-carbon council homes in the longer term.*
- 2. To agree the Procurement Plan attached to this report and to approve the procurement of contractors for each of the identified projects carrying out procurement in line with the plan. Furthermore, to Delegate authority to the Corporate Director People & Communities (in consultation with the corporate Director Resources) to undertake all aspects of the procurement process for the identified projects including determining tender criteria, approving the tender packs, evaluating criteria and concluding the appointments.*

3. *To approve the progression of the Channel View redevelopment scheme, the submission of a planning application for the Masterplan and a detailed application for Phase 1 of the scheme.*
4. *To provide authority to make 'Home-loss' compensation payments, payable under the terms of the Land Compensation Act 1973, to owners and tenants of dwellings displaced by the redevelopment scheme.*

### **Scope of Scrutiny**

28. During this scrutiny, Members have the opportunity to review the Cabinet Report and explore:

- I. Key factors shaping the re-development scheme, identified issues and proposed solutions
- II. Proposed procurement plan
- III. Financial implications
- IV. Risks to the Council
- V. Next Steps and timelines.

Members will then be able to decide what comments, observations or recommendations they wish to pass on to the Cabinet for their consideration.

### **Way Forward**

29. Councillor Lynda Thorne, Cabinet Member for Housing & Communities has been invited to attend for this item and may wish to make a statement. She will be supported by the Corporate Director for People & Communities and the Housing Development Manager who will take Members through the proposals.

## **Legal Implications**

The Scrutiny Committee is empowered to enquire, consider, review and Recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.



## **RECOMMENDATIONS**

The Committee is recommended to:

- i. Consider the information provided in this report, its Appendices and information received at the meeting;
- ii. Decide whether it wishes to relay any comments or observations to the Cabinet.

**DAVINA FIORE**

**Director of Governance and Legal Services**

**29 Oct 2020**

Mae'r dudalen hon yn wag yn fwriadol

**BY SUBMITTING THIS REPORT TO THE CABINET OFFICE, I, SARAH MCGILL, CORPORATE DIRECTOR FOR PEOPLE AND COMMUNITIES AM CONFIRMING THAT THE RELEVANT CABINET MEMBER(S) ARE BRIEFED ON THIS REPORT**

**CARDIFF COUNCIL  
CYNGOR CAERDYDD**

**CABINET MEETING: November 2020**

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**Council New Build delivery programme and the progression of phase 1 of the Channel View Redevelopment scheme.**

**Housing and Communities – Cllr Lynda Thorne**

**AGENDA ITEM:**

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**Appendix A is not for publication as it contains exempt information of the description contained in paragraphs 14 and 21 (Appendix 1) and paragraph 16 (Appendix 2) of Schedule 12A of the Local Government Act 1972**

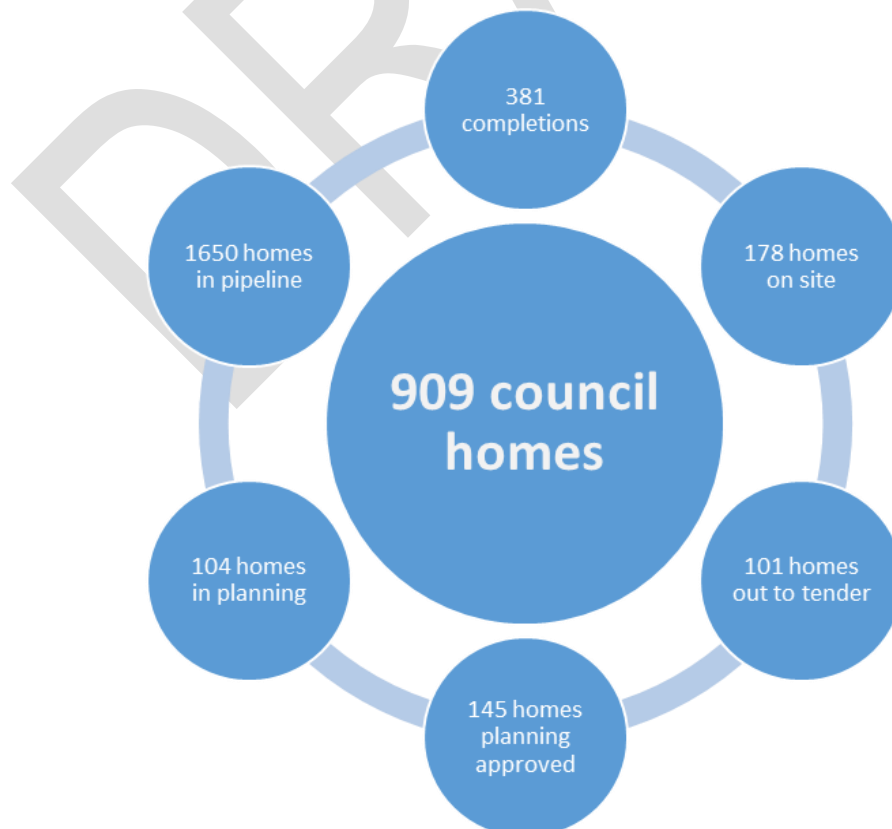
**Reason for this Report**

1. To provide an update to Cabinet regarding the progress to date of the council's house building programme
2. To review and approve the procurement plan for the council's new build housing programme, giving authority to undertake tender exercises for contractors for those schemes identified over £5million in value.
3. To approve the progression onto Phase 1 of the Channel View redevelopment scheme, which includes the submission of a planning application for the redevelopment masterplan and the detailed planning application for phase 1 and also to approve the payment of 'home loss payments' to those private owners and tenants of property on the estate who do not wish to be involved in the redevelopment scheme.

**Background**

4. Through Capital Ambition the Council has set a target of delivering at least 1,000 new council homes by 2022 and to have a development programme capable of delivering over 2,000 new council homes in the longer term. These targets have been set in direct response to the increasing demand we face for affordable housing in our city.
5. The housing need is increasing year on year and there are currently around 8,000 people on the waiting list. The most recent Local Housing Market Assessment indicated that 2,024 new affordable homes are required each year to meet the current demand. However, on average over the last 5 years the social housing sector has delivered around 250 new homes each year in Cardiff. This represents a significant gap between demand and supply.
6. The council's programme can also directly target specific housing need, accessibility issues and promote downsizing by delivering larger family homes, specialist properties or adapted properties that are not currently being delivered in volume through more traditional delivery routes.
7. The council's aspiration to build new homes in volume and at pace directly complements the Welsh Governments target of delivering new affordable homes throughout Wales at pace and scale.

**Progress to date**



## APPENDIX 1

8. As of September 2020 the new building programme has delivered 381 new homes through the delivery routes of the Cardiff Living programme, Package Deals, the development of new homes through the Additional Build programme and the purchase of property from the open market.
9. Through these routes there are a further 178 new homes currently being built on site, 101 new homes out to tender for a contractor, 145 homes with planning consent in place and 104 homes submitted for planning approval. This represents a total of 909 new council homes currently going through the development process.
10. The development programme currently includes 59 development sites and has the capability of delivering a further 1650 new homes through its pipeline schemes. This means that the programme has the capability of delivering over 2,500 new council homes should all the sites be built out and should there be sufficient Capital funding to do so.
11. The in-year outturn of new council homes for 2019/20 was 230 compared to a total of 226 from the RSL sector in Cardiff. This represents an overall affordable housing outturn for Cardiff of 456 in the year. Our projected council completions for the next 3 years are;

<b>Projected Programme</b>				
	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
<b>In year</b>	230	233	470	512
<b>Cumulative</b>	316	549	1019	1531

12. Our developments have won a number of national awards including;

- 2019 Constructing Excellence award winners for Integration & Collaboration
- 2019 What House? Gold winners for the best starter home scheme
- RICS 2020 social Impact awards for a large residential scheme (Silverdale)
- Highly commended in the CIH 2019 Welsh Housing Awards for best large development.

### Issues

13. The programme is reliant on a significant Housing Revenue Account (HRA) Capital budget allocation, funded primarily from undertaking additional borrowing. External income towards costs is also available in the form of planning gain; bidding for external grants and income from the sale of land or low-cost homes through the Assisted Home Ownership scheme. To date just under £31 million has been achieved through these routes, including the award of 5 Welsh Government Innovative Housing programme grants for innovative schemes.

## APPENDIX 1

14. From April 2021 onwards the council will be able to apply for Welsh Government Social Housing Grant providing a Capital subsidy for its developments in the same way that a Registered Social Landlord can. Schemes approved for SHG funding will be required to meet the standards and viability parameters set by Welsh Government. Social Housing Grant is limited across Wales and not every council scheme will benefit from this but it is anticipated that a number of schemes will be approved for funding through this route subject to Welsh Government approval.
15. Whilst the development pipeline has the capacity to deliver in the region of 2,500 new council homes currently this will be dependent on successful planning for each scheme. Importantly however this will also be dependent on the continued affordability, prudence and sustainability of additional borrowing within the HRA. This will be considered in annual updates to the HRA 30 year business plan with re-profiling of the HRA Capital Programme. For the new build programme there is inherent risk associated with development projects such as market appetite to tender for development schemes, internal resources within the Development team and unknown site factors when schemes are being built out. The business plan will be subject to key assumptions such as rent levels as well as other priorities for expenditure which will include maintaining the condition of existing stock as well as new initiatives such as decarbonisation.
16. Furthermore, the effect of the Covid-19 national pandemic on the development programme and affordability is not fully known. Although schemes are progressing and consultants are still working, we have seen an impact on the programme getting schemes into planning, out to tender and site programmes are currently longer than pre-Covid levels as Covid-safe working practices are adopted across development sites.

### **Procurement Plan**

17. Many of the projects within the development programme are over £5 million in value and will therefore require Cabinet approval in order to tender for and appoint contractors.
18. Due to the volume of appointments required through the development process at both the pre-development planning stage and construction stage a procurement plan has been written and Cabinet are being asked to review and approve this plan, noting the sites over £5 million in construction costs and approving a delegation to the Corporate Director People & Communities to oversee the procurement process for those sites including approving the tender packs, evaluation criteria and concluding the appointments by entering into contracts for construction.
19. By doing so this will remove the need to bring each scheme currently identified on the plan anticipated to be over £5 million in construction cost

## APPENDIX 1

to Cabinet for approval separately and will help to reduce the time it takes to appoint contractors once a planning consent is granted.

20. The procurement processes to be used to appoint contractors is identified in the procurement plan and includes an open procedure route through Sell 2 Wales or the use of approved frameworks. For each scheme a Pre-Tender report will be written to be approved by the Corporate Director which will detail the specific tender route and evaluation criteria for that project. The procurement plan and the identified sites and approximate values are detailed in **appendix A**.

### **Channel View redevelopment scheme**

21. This project represents the largest and most exciting holistic estate redevelopment proposal in the council's development programme. Proposing the redevelopment of around 180 existing properties on Channel View road including a council owned 13 storey tower block, replacing these with the construction of around 360 new mixed tenure homes for the existing community across various phases. Objectives include low-carbon development, delivering highly energy efficient homes, better connectivity for the estate and for the wider community, improvements to the public open Space at the Marl, a potential pedestrian and cycle connection from the Marl to Hamdryad Park over the river Taff, and the creation of well-managed, attractive public realm using green infrastructure and SUDS.
22. The council has been consulting with residents on this estate since 2016 when an estate improvement scheme and the refurbishment of the existing tower block was being proposed. During the development of both proposals it was discovered that much of the low-rise houses and blocks of flats on the estate were suffering from significant structural movement. Many blocks seemingly beyond economic repair and the costs to retain and refurbish the tower block, dealing with the external and internal issues the block faces were becoming increasingly unviable.
23. In 2017 the council put on hold the plans and undertook detailed resident consultation with all residents affected by the proposals to instead bring forward a holistic redevelopment of the estate. A master-planning design team was appointed to develop a high-level masterplan and residents were consulted on these proposals in July 2018 and again in September 2019.
24. A high level of support has been received from residents during these consultation events and a new design team were appointed in January 2020 in order to undertake a more detailed masterplan and develop detailed plans for Phase 1 which will be the replacement tower block.
25. In March 2020 a further 2 day public consultation event took place, led by the appointed design team lead Architects Powell Dobson. The intention of this event was to introduce the design team to residents, better

## APPENDIX 1

understand issues and concerns, propose a time line for the scheme and to discuss the vision for the redevelopment. The intention was to submit a planning application by December 2020. The consultation material is provided in **Appendix B**.

26. Again, a good level of support for this approach was received from residents and the plans are now at a stage that a wider resident and stakeholder consultation is currently taking place. Subject to this consultation being successful a planning application for the masterplan and detail of phase 1 will be submitted.
27. The details of the proposed scheme is provided in the form of the Master-planning document in **Appendix B**. The scheme proposes the replacement of the existing 180 properties with around 360 new homes of mixed tenure (currently around a split of 60% council houses and 40% market sale), roughly representing the current split of ownership on the estate. There will be a mix of houses and flats and the replacement for the existing tower block in Phase 1 will be a new 'Community Living' scheme providing independent living for older people and a hub of older person services to the wide community.

## Issues

28. The existing community is well established consisting of private owners and council tenants and one of the main objectives is to deliver a redevelopment in phases so that the existing residents are able to remain living on the estate transferring from their existing home into a new property once built.
29. However, in order to begin the redevelopment programme an initial phase must commence requiring the property within that phase to be demolished first. We have been working over the last few years with residents affected by the proposals to determine if they want to remain involved in the scheme or if they would prefer to sell their property back to the council and relocate elsewhere.
30. Within phase 1 we have acquired a number of homes from private residents who wanted to move elsewhere. Property purchases have been undertaken at market value but also with the provision of a home-loss compensation payment of no more than 10% of the agreed market value. We also cover legal costs and reasonable removal fees. Cabinet is being asked to approve the continuation of this approach as we are determined to work with the community to avoid the need for Compulsory Purchase of private homes wherever possible.
31. There are currently 3 remaining owner-occupiers within phase 1 who we are negotiating with to acquire their property all of whom have indicated that they do want to sell their property back to the council and move elsewhere.



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32. Once these purchases have been completed all of the existing property within phase 1 will be owned by the council enabling Phase 1 to progress subject to consultation, planning and the approval of the scheme having undertaken all due diligence including an assessment of the scheme viability.
33. Phase 1 is detailed within appendix B and will provide around 78, 1 and 2 bedroom flats for older people across 2 blocks as a direct replacement for the existing tower block. Phase 1 will also be a 'Community Living' scheme providing a range of communal facilities for older people both living with the blocks and within the wider community. There is also the opportunity to provide a café and shop for the wider community.
34. The gross costs of delivering the entire scheme are estimated to be in the region of £60 million and Phase 1 is currently estimated to be in the region of £16 million due to the early infrastructure work required. A sum of £39 million net was assumed in the current HRA capital programme, after making assumptions for income in the form of property sold on the open market and new homes sold through the Council's Assisted Home Ownership Scheme. It is important that a new development of this scale retains a mix of tenure.
35. A detailed cost analysis has not been undertaken, so the figures identified above are estimated, however this will be completed as part of the detailed scheme design following a planning consent. The tendering of a contractor for this phase would only begin once the due diligence and cost analysis and scheme viability work has been reviewed and approved by the Corporate Director. Where delegations are made, this needs to be done having consideration of viability thresholds for payback in respect to grant funded as well as for 100% Council funded developments and agrees rationale for variations.
36. In accordance with best practice approval of scheme viability assessments should take place at the following stages:
- Land Acquisition & initial viability
  - Pre-planning & Pre-tender
  - Tender approval
37. Cabinet is being asked to review and approve the Masterplan for Channel View project and the progression of phase 1 subject to successful public consultation, planning and scheme viability. All subsequent phases will be brought back to Cabinet for approval.
38. The proposed connection between the Marl and Hamdryad Park is an important aspect of the project, however work is required to determine how this new bridge can be paid for. It is estimated that a footbridge will cost in the region of £9 million. Some capital funding may be provided through the development in the form of planning gain. However, the HRA is unable to provide the rest of the capital required. A design team for the bridge is currently being appointed and part of this commission is to

## APPENDIX 1

identify external funding and grants that can be applied for to help make this new connection a reality.

### **Local Member consultation (where appropriate)**

39. Local members have been fully consulted regarding the Channel View project and wider public consultation is currently underway.

### **Financial Implications**

The report sets out progress on delivering an increase in the level of Council affordable social housing units from various routes. Assumptions for increases in expenditure on the acquisition and development of new build housing are included in the five year capital programme for the Housing revenue account and HRA business plan. These will need to be refreshed as part of annual iterative updates to reflect estimated construction costs set out in this report, to ensure that the programme remains affordable, prudent and sustainable when considered with other assumptions such as projected rental income certainty and other investment priorities such as decarbonisation and maintaining Welsh Housing Quality Standards in respect to existing stock.

Where delegations provided by Cabinet are to be actioned these should be accompanied by a viability assessment as set out in the report at stages including Land acquisition and initial viability; Pre Planning and Pre Tender; Tender approval.

In respect to the construction values for projects identified in this report, these are estimates only and will change subject to tender. Any procurement plan should also consider whether there is any value for money in packaging up sites for development rather than separate tender processes for each site.

The report sets out a proposal in respect to Channel view, with the detailed estimates of costs set out in **Appendix A**. Where private open market or assisted home ownership sales are assumed these should be actioned promptly to ensure any income assumed is received to support affordability. The report sets out proposals for wider community facilities, however no details are available in respect to the running costs of such a facility. This will need to be captured in any subsequent Officer Decision Reports on the assumption that these can be managed within existing revenue budgets. Where private properties are still to be acquired to deliver phase 1 and subsequent phases, the risks to the development need to be considered and managed at an early stage and costed within updated cost assumptions for the overall project cost.

The report refers to a potential new bridge connection. No Council funding exists to create such a connection if deemed essential for the development, with a review being undertaken to consider alternative options, which would need to be considered by a Cabinet report as part of future phases of the scheme. Whilst costs are being incurred on design and development, there is a risk that these may be abortive costs to be charged to the Housing Revenue Account.

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**Legal Implications (including Equality Impact Assessment where appropriate)**

40.

Cabinet is recommend to

1. To note the progress made to date on the council's new build housing programme and the ambition to deliver over 2,700 low-carbon council homes in the longer term.
2. To agree the Procurement Plan attached to this report and to approve the procurement of contractors for each of the identified projects carrying out procurement in line with the plan. Furthermore, to Delegate authority to the Corporate Director People & Communities (in consultation with the corporate Director Resources) to undertake all aspects of the procurement process for the identified projects including determining tender criteria, approving the tender packs, evaluating criteria and concluding the appointments.
3. To approve the progression of the Channel View redevelopment scheme, the submission of a planning application for the Masterplan and a detailed application for Phase 1 of the scheme.
4. To provide authority to make 'Home-loss' compensation payments, payable under the terms of the Land Compensation Act 1973, to owners and tenants of dwellings displaced by the redevelopment scheme.

<b>SENIOR RESPONSIBLE OFFICER</b>	<b>Director Name</b>
	Date submitted to Cabinet office

*The following appendices are attached:*

Appendix 1 – Development Procurement Plan  
Appendix 2 – Masterplan for the Channel View redevelopment scheme & consultation material.

Mae'r dudalen hon yn wag yn fwriadol

Yn rhinwedd paragraff (au) 14, 21 Rhan (nau) 4 a 5 o Atodlen 12A  
o Ddeddf Llywodraeth Leol 1972.

Mynediad Cyfyngedig i'r Ddogfen

Mae'r dudalen hon yn wag yn fwriadol

Yn rhinwedd paragraff (au) 16 Rhan (nau) 4 a 5 o Atodlen 12A  
o Ddeddf Llywodraeth Leol 1972.

Mynediad Cyfyngedig i'r Ddogfen

Mae'r dudalen hon yn wag yn fwriadol



Yn rhinwedd paragraff (au) 16 Rhan (nau) 4 a 5 o Atodlen 12A  
o Ddeddf Llywodraeth Leol 1972.

Mynediad Cyfyngedig i'r Ddogfen

Mae'r dudalen hon yn wag yn fwriadol



## Channel View Regeneration , Cardiff

Pre-Application Design Development Document – **September 2020**

## Contents

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- 1. Masterplan Framework & Vision**
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- 4. Design Development**
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  - Uses Plan
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- 6. Green Infrastructure & Open Space (WYG)**
- 7. Architectural Design & Character**
  - Housing Squares Typology Study
  - Shared Surface Streets Typology Study
  - Architectural Design - Buildings
  - Architectural Design - Streets
  - Architectural Design - Biophillic Elements (over 55's)
  - Main Square - CGI Views

# 0. Introduction

This document has been prepared by Powell Dobson Architects and its design team to provide a narrative for the design development of the emerging masterplan.

We understand the Council's vision and desire to create a recognisable, legible, desirable place to live and visit. Channel View can become a place with a clear identity in terms of urban design concept and architectural language, and a benchmark for high quality design and placemaking.

It can become an accessible and well-connected to the wider city through new and improved green infrastructure networks and safe pedestrian and cycle routes between communities.

We can create a greener, more sustainable neighbourhood focused around a series of high quality community spaces encouraging incidental, social interaction through a variety of different uses for the benefit of the whole community – new and existing. Providing 'living streets' creating life between buildings.

And we can create contemporary, sustainable, desirable homes that are designed to improve well-being through access to green spaces and nature, with layouts have the flexibility to adapt to the changing pattern of family living.

This document sets out our vision, summarises the opportunities and constraints of the site, identifies the key structuring elements of the masterplan and how they have developed into the emerging masterplan.

## Project Team:

Architects & Masterplanners: Powell Dobson Architects

Landscape Architects: WYG

Structural & Civil Engineers: Cambria

M&E Engineers: McCann & Partners

Project Manager & Cost Consultant: Blake Morgan

Planning Consultant: Amity Planning Consultants



# 1. Masterplan Framework & Vision

## Previous Masterplan Framework

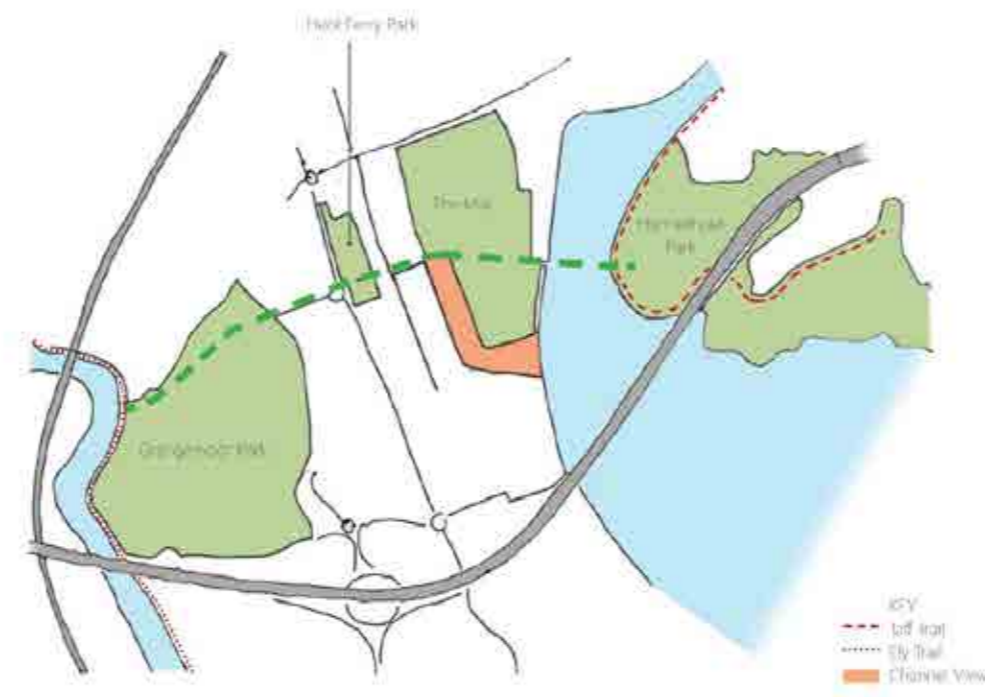
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# Vision

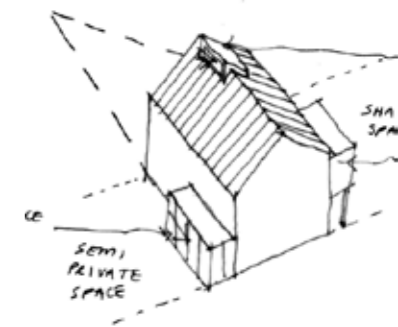
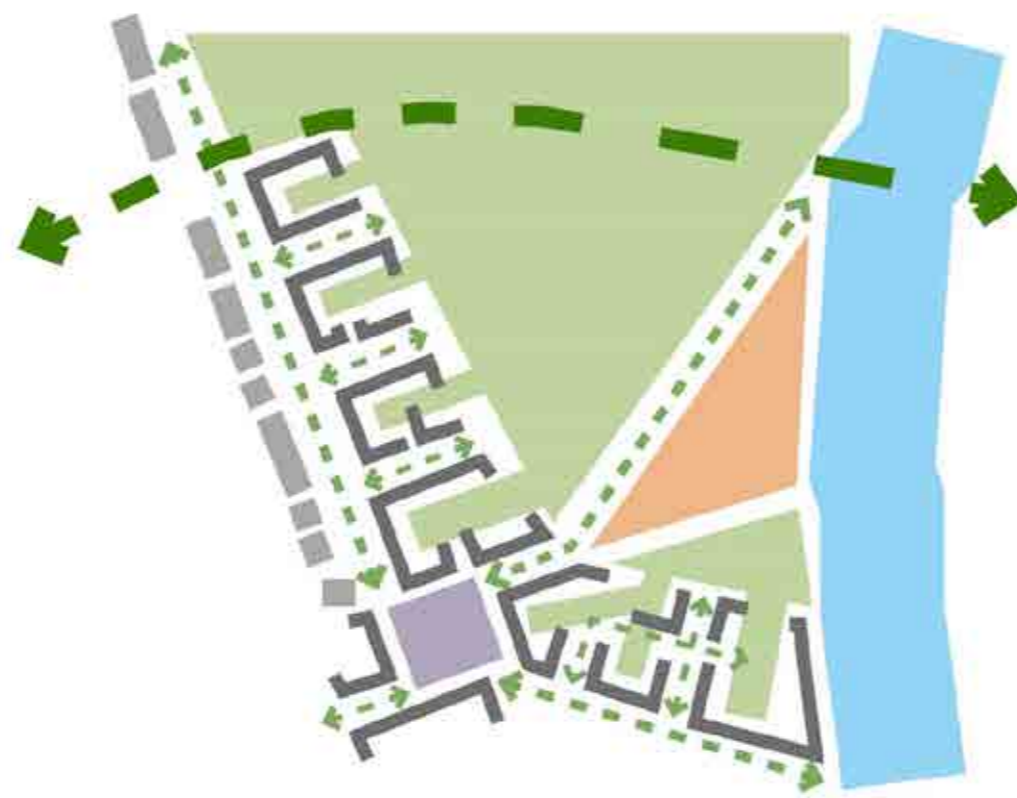
## To Build on Key principles of Existing Masterplans:

- Widening of Channel view – creation of an “avenue” to structure development
- Creation of a “destination piece” of public realm to orientate the development
- Creating key connections between Channel View Road and The Marl – secondary streets
- Density/scale near river edge
- New footbridge to link The Marl and Hamadryad Park



## To Strengthen these Foundation Principles with 4 Themes of Our Vision:












- Urban Green Connectivity** – wider green infrastructure network linking the city and connect the 3 parks: Grangemoor, Heol Ferry and Hamadryad
- Identity** – the “greening” of Channel View to improve the estate’s connection with The Marl
- “Living Streets”** – life between buildings to create a greener more sustainable neighbourhood
- Sustainable, Flexible and Biophilic Living** – a “place” to foster a healthy, balanced and cohesive community

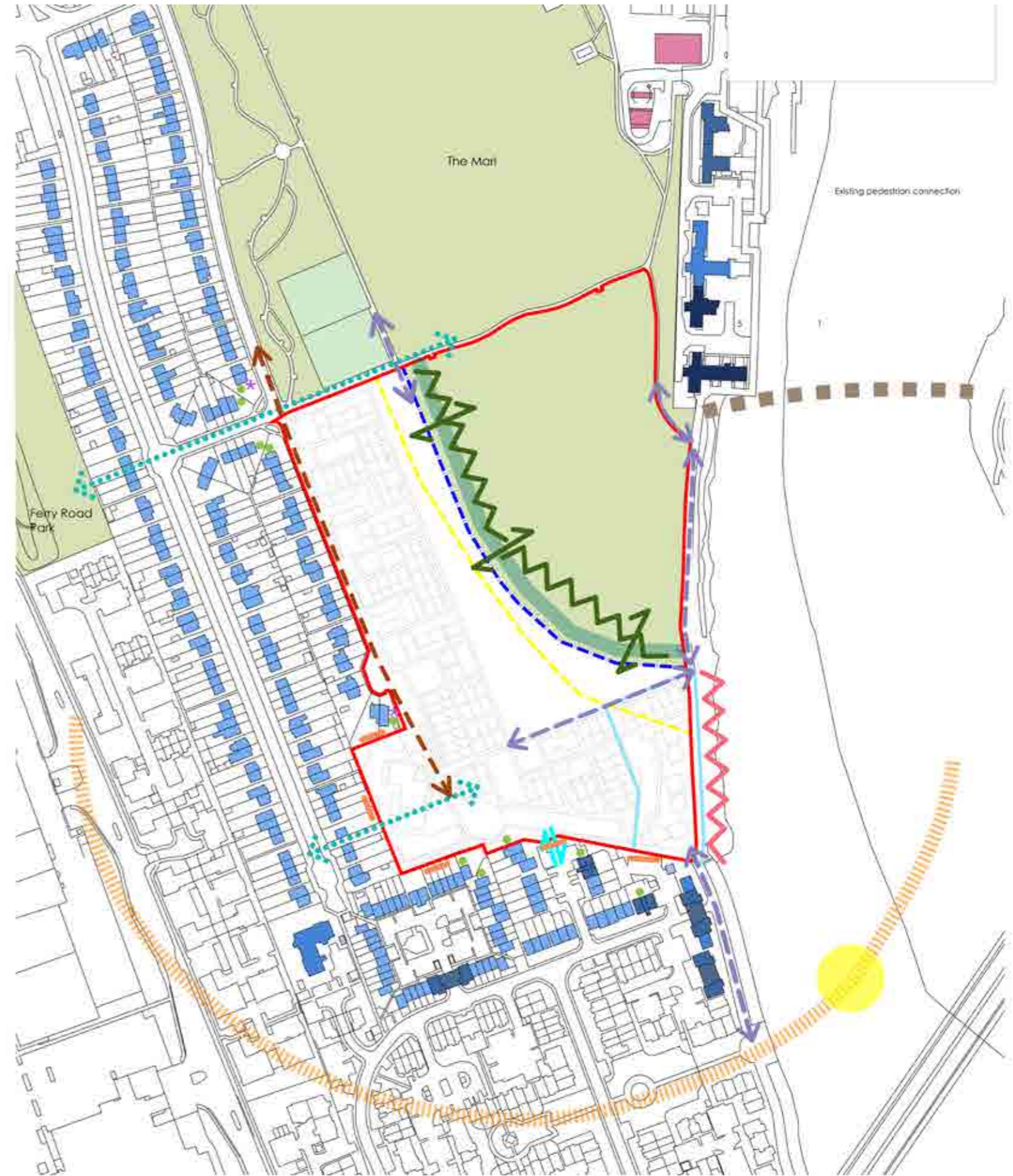


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# 2. Opportunities & Constraints

## Opportunities & Constraints Plan

- KEY :**
-  Cardiff Council Masterplan boundary
  -  ASL Masterplan Boundary
  -  Site Area
  -  Phase 1 Area
  -  Potential pedestrian routes
  -  Views of Taff river
  -  Views of The Marl
  -  Future connections to The Marl
  -  Potential connections between The Marl - Ferry Road Park and between Channel View - St Clive Street.
  -  Windows facing to the site area.
  -  Doors facing to the site area.
  -  Brick walls facing to the site area.
  -  Existing pedestrian connection
  -  Vehicle routes
  -  Possible foot bridge connection
  -  Drainage constraint
  -  Industrial Buildings
  -  Buildings storeys
  -  Arch + 2 storeys





# Existing Site Photographs

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Channel View



The Marl



Hamadryad Park



Channel View Leisure Centre



3G Pitch, The Marl



Grangemoor Park



View South towards the site

### 3. Masterplan Structuring Elements

The Masterplan has been developed around a number of structuring elements that help provide distinct character, legibility, and identity in order to ensure a real sense of place. Each of these structuring elements is explained in more detail in the following sections.



#### Main street: Avenue

The continuation and redevelopment of Channel View Road as a tree lined 'avenue' to structure the development.

The widening of Channel view from Ferry Road to our site, by utilising the tree lined edge of the park as a new verge with a new footpath/cycleway along side it.

New formalised visitor parking for the park and pitches provides an improved outlook for existing residents and creates a gateway to mark the approach to this new neighbourhood.

Within our site verges to both sides of the formal avenue create an improved outlook for existing residents, and a high quality setting for the new homes with opportunities for rain gardens, swales, and structure planting



#### Main Square

A new square creates a sense of place deep within the site

Formed at the junction of the Main Avenue, a new connection to South Clive Street, the route out to the destination space within the Marl and the improved pedestrian connection into Windsor Quay to the South.

Opportunities for increased scale around this square as a transition between Channel View road, the Main avenue, and the River Frontage to the West.



#### Housing Squares

Creation of housing squares designed around private shared community green spaces focusing on biophilic design, incorporating growing space and play for residents only, pulling The Marl, and its influence through the development.

These development parcels front both the Main Avenue and the park, and are accessed from the secondary shared surface streets.

They are designed to accommodate a range of housing typologies, including houses, flats, and hybrid blocks to allow flexibility in future phases. Through the housing squares typology the masterplan is flexible enough to accommodate a number of mix options.

Each square has the potential to be explored around a different theme, in both architecture and landscape character adding richness to the street scene and supporting the creation of a distinct new neighbourhood.



**River Frontage**

The location for phase 1, the replacement for the tower block. Increased scale, creates a landmark feature of this edge, highly visible from around the area and the wider Bay

Make the most of river views by setting the liner edge of the blocks back from the river edge maximising the number of new homes that have a river views,

Opportunity for striking, distinct, architecture

Potential for commercial ground floor uses here adjacent to the park, the Cardiff Bay trail and the new footbridge across the river.



**Green Infrastructure**

Urban green connectivity will create a Green Infrastructure network with a landscape strategy for 'Living Streets' focused on SuDS features: amenity value, drainage, biodiversity.

Create a new focus within the Marl as high quality City Park and the setting for the regeneration of Channel View.

Street trees to green' the arrival and create a strong landscape character to the Main Avenue. Principle and incidental public open spaces contribute to legibility and character along this main route through the site

Introduce a series of community green spaces within the housing squares focusing on biophilic design incorporating growing space and play for residents only.

The grain of the proposed development extends through the 'The Marl', 'pulling' the green space and its influence through the development.



**City Wide Connectivity**

Create a Green Infrastructure Framework to link Channel View to its wider surrounding communities with new pedestrian and cycle links.

A new East-West pedestrian and cycle link connects 3 parks: Grangemoor, Heol Ferry and Hamadryad, to the Marl and provides a green route between the Taff and Ely Trails

Allow space for the integration of a new footbridge connection across the river to create safe pedestrian and cycle routes between communities on both sides of the river and Cardiff Bay beyond

Provide a new bus route connection from Channel View road to South Clive Street

Provide improved meaningful pedestrian connections into Windsor Quay to the South

# 4. Design Development

## Previous Masterplan Iteration 08.04.20

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Widening of Channel View to create better approach and green avenue

Increased scale adjacent to the park edge

New strategic East West pedestrian and cycle link

Secondary shared surface streets with opportunity for swales, rain gardens and raised planters

Community green space at the heart of each housing square

Main Street : Avenue  
Formal Tree lined avenue

Secondary space creates positive edge up against existing boundaries

Phase 1, replacement for the Tower along the River Frontage

Main Square framed by apartments up to 4/5 storey

New vehicular connection into South Clive Street

Shared street open out to provide open aspect into park

Create a new focus within the Marl as high quality City Park

Indicative link to new footbridge

Create destination space with potential for commercial units within grd floor of phase 1

**Precedent**



2 storey housing to reflect adjacent development

Swales along park edge soften frontage

Improved pedestrian connections into Windsor Quay

Scale increases along the river frontage - up to 12 storeys



**Previous Masterplan Iteration 02.06.20**

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Widening of Channel View to create better approach and green avenue

New strategic East West pedestrian and cycle link

Secondary shared surface streets with opportunity for swales, rain gardens and raised planters

Increased private rear gardens for houses. No access to rear communal shared spaces

Main Street : Avenue increased to accommodate bus route tracking

Secondary space creates positive edge up against existing boundaries possibility of utilising for bus manoeuvrability

Main Square framed by apartments up to 4/5 storey

Storey heights revised to address density comments

Area redesigned and new secondary pedestrian route added

New vehicular connection into South Clive Street. Bus tracking checked.

Community green space at the heart of each housing square for shared use by flats only

Shared street open out to provide open aspect into park

3 storey units added to park edge to maintain scale.

Designs for park considered. See landscape section



Refuse tracking assessed and accommodated.

Splay added to building line to increase square visual size and provide more direct visual connection with destination space

Orientation of building amended to increase permeability into the development



## Current Masterplan



Proposed pedestrian bridge route added

Revised strategic East West link

Detail added to private rear gardens including informal play and, planting and allotments.

Main Street : Avenue increased to accommodate bus route tracking

Revised building alignment and scale to address main square

# 5. Masterplan Design Parameters

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## Mix and Quantum

The site has the potential to support a wide mix of unit types and tenures. Unlike many other river front sites in urban areas it has the supporting community infrastructure to attract families, including schools, doctors surgeries and open spaces.

Through the housing squares typology the masterplan is flexible enough to accommodate a number of mix options. This initial option is based on replicating the previous masterplan mix of houses, replacing the existing and providing some new, and a mix of apartments including the replacement for the tower. Current mix provides 364 new homes:

<b>Phase 1</b>	<b>77 x 1 &amp; 2 bed flats</b>
<b>Remaining Phases</b>	<b>70 x 2,3 &amp; 4 bed houses</b>
	<b>212 x 1 &amp; 2 bed flats</b>
<b>Total</b>	<b>359 new homes</b>

## Scale

In line with the original vision, scale increases around the Main square and towards the River Frontage, across the site the scale ranges from 2-12 storeys

- 2 Storey
- 3 Storey
- 4 Storey,
- 5 Storey
- 6 Storey
- 6-12 Storey

## Frontage Character

Areas of distinctive frontage character can be overlaid onto the Masterplan structure to add richness to the streetscape and support legibility and distinctiveness. These can include:

- The Main Street: Avenue
- The Main Square,
- The River Frontage
- Park Edge
- Secondary Streets

## Potential Areas of Uplift

Key areas of where an uplift in design and material quality is appropriate to support the character of key spaces and frontages.

- A. The Main Street: Avenue
- B Main Street: Vista
- C The Main Square,
- D. The River Frontage
- E Park Edge

## Uses Plan

In response to the feedback received, a further plan demonstrating the uses proposed has been prepared.

Whilst the majority of the site is proposed for residential development there is also provision for a social enterprise café, located on the ground floor of the main over 55's block, and a shop, located in the main square.

These locations have been chosen to appropriately support the functions of these uses. The enterprise café will support the destination space, linking the Marl to the development and beyond. The shop location supports the main square as the main transport interface for the development. The shop itself will be a flexible space, which can provide extra residential accommodation should there be no demand for the local shop, as the development is served by retail provision in the wider area.





# Movement Diagram

In response to comments from transport and highways we have provided an additional movement diagram highlighting the key vehicular and pedestrian routes into and through the development.

The main spine road has been designed to accommodate bus manoeuvrability with secondary streets and shared surfaces tracked to accommodate a refuse vehicle and cars. An additional connection to South Clive Street has been shown. Currently this would be a bus / cycle / pedestrian connection only, to avoid increase the traffic flow to South Clive Street, however this can be increase to provide full vehicle connectivity if necessary. Other pedestrian / cycle connections have also been shown.



Tudalen 133

# 6. Green Infrastructure & Open Space

## Concept Landscape Strategy

Tudalen 134



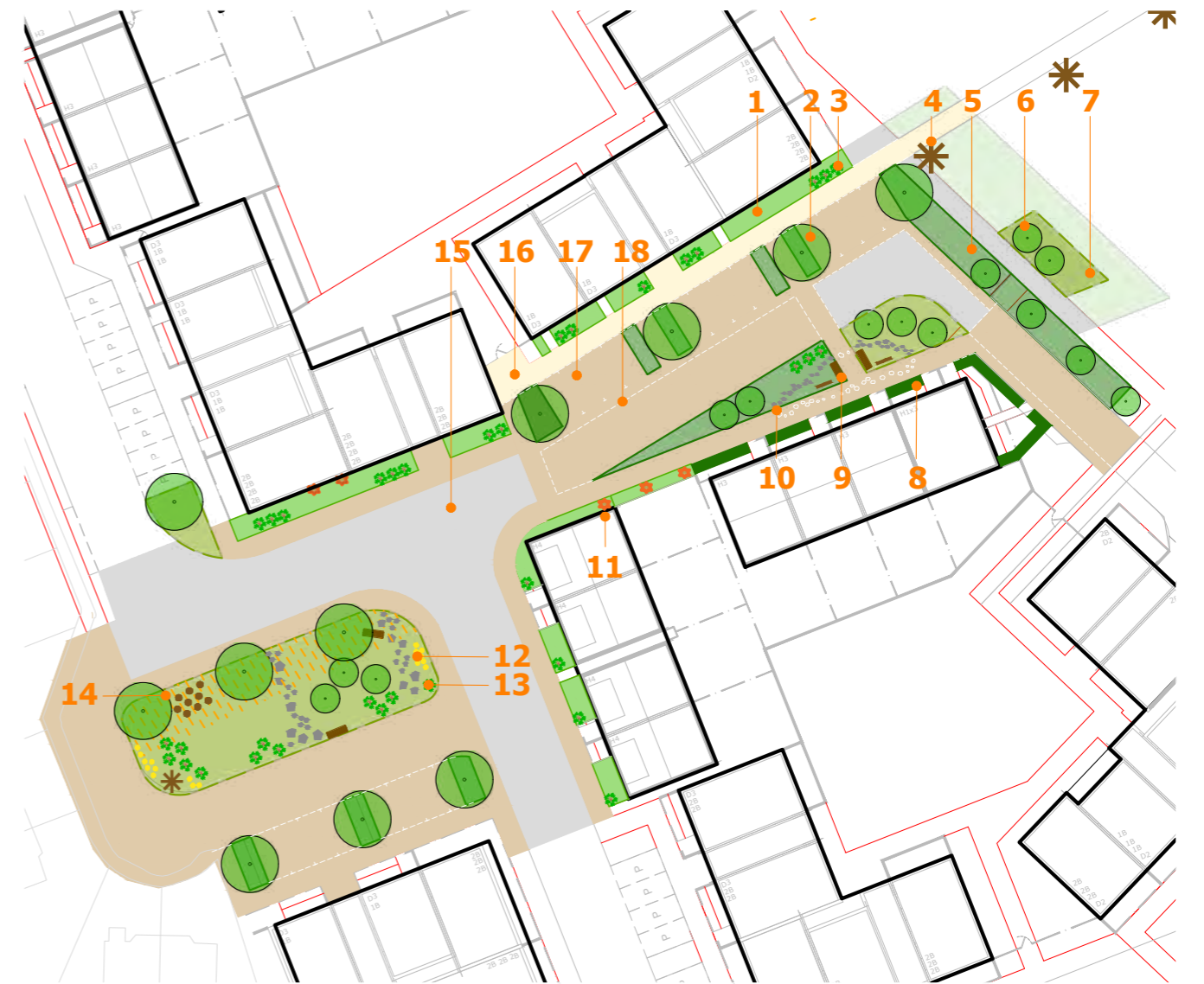
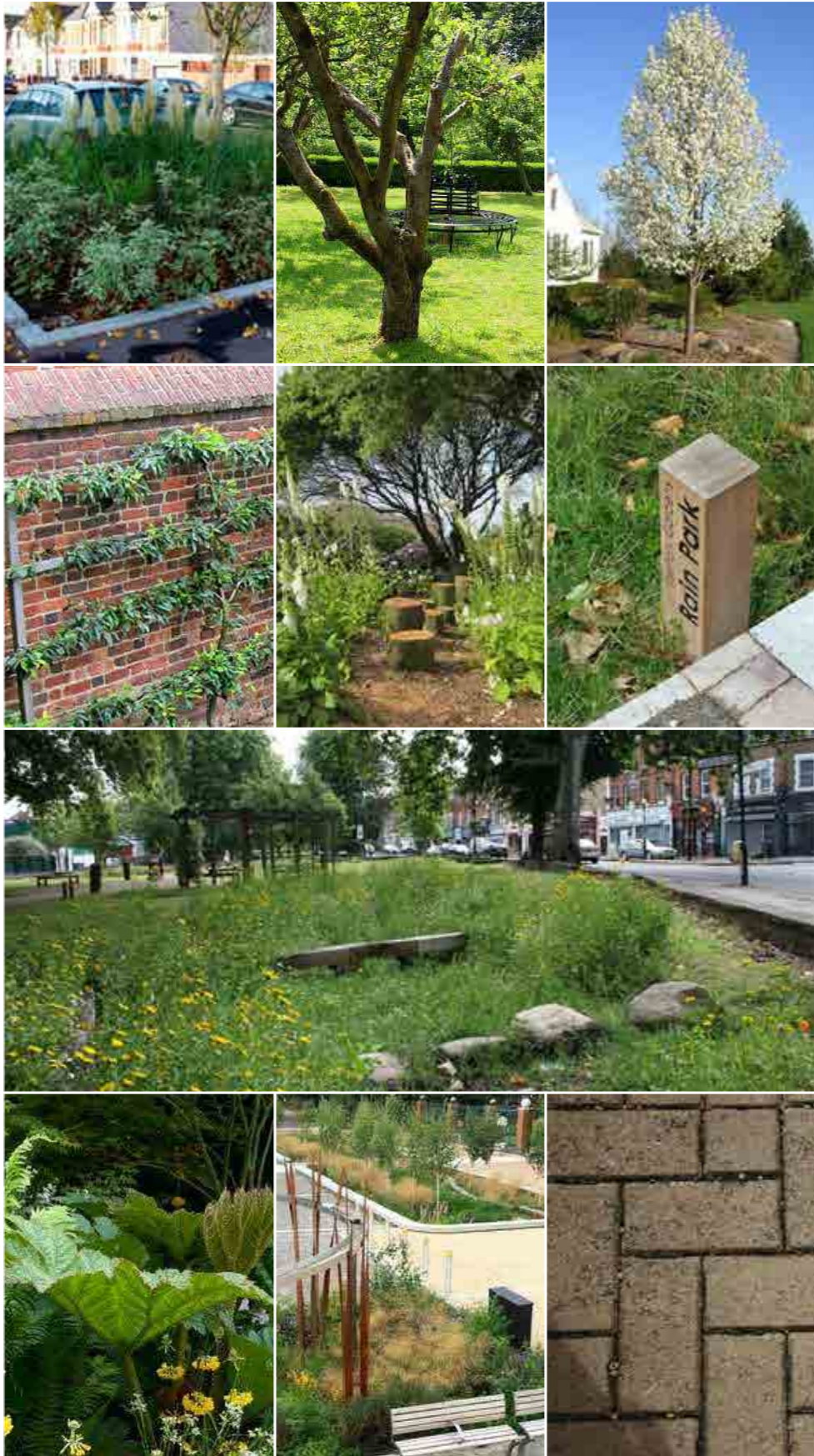
Highlight SuDS processes through decorative markers across footpaths | Online SuDS ponds withing localised deepening of detention basins to increase biodiversity | The Marl SuDS and development edge treatment to provide separation | Footpath edge rill to extend SuDS through hard landscape | Wetland with informal play opportunities along edges to form a Rain Park



Rain park signage | Limited Permeable Paving where there is no 'green' alternative | SuDS linked through hard landscape and Living Streets | Annual meadow transition space into The Marl and SuDS basins | Rain garden build outs within Living Streets and traffic calming

# Living Streets Strategy

Tudalen 135



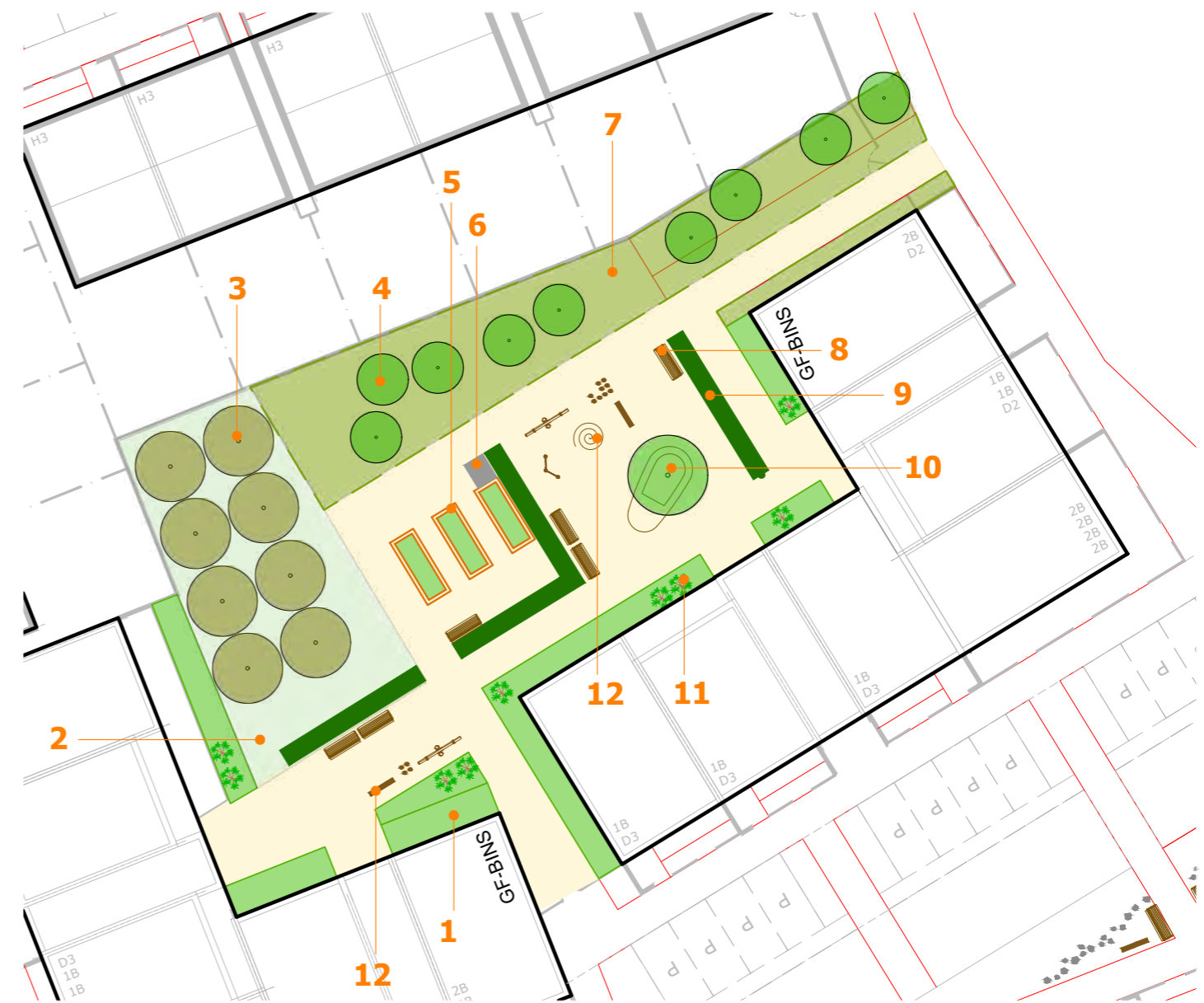
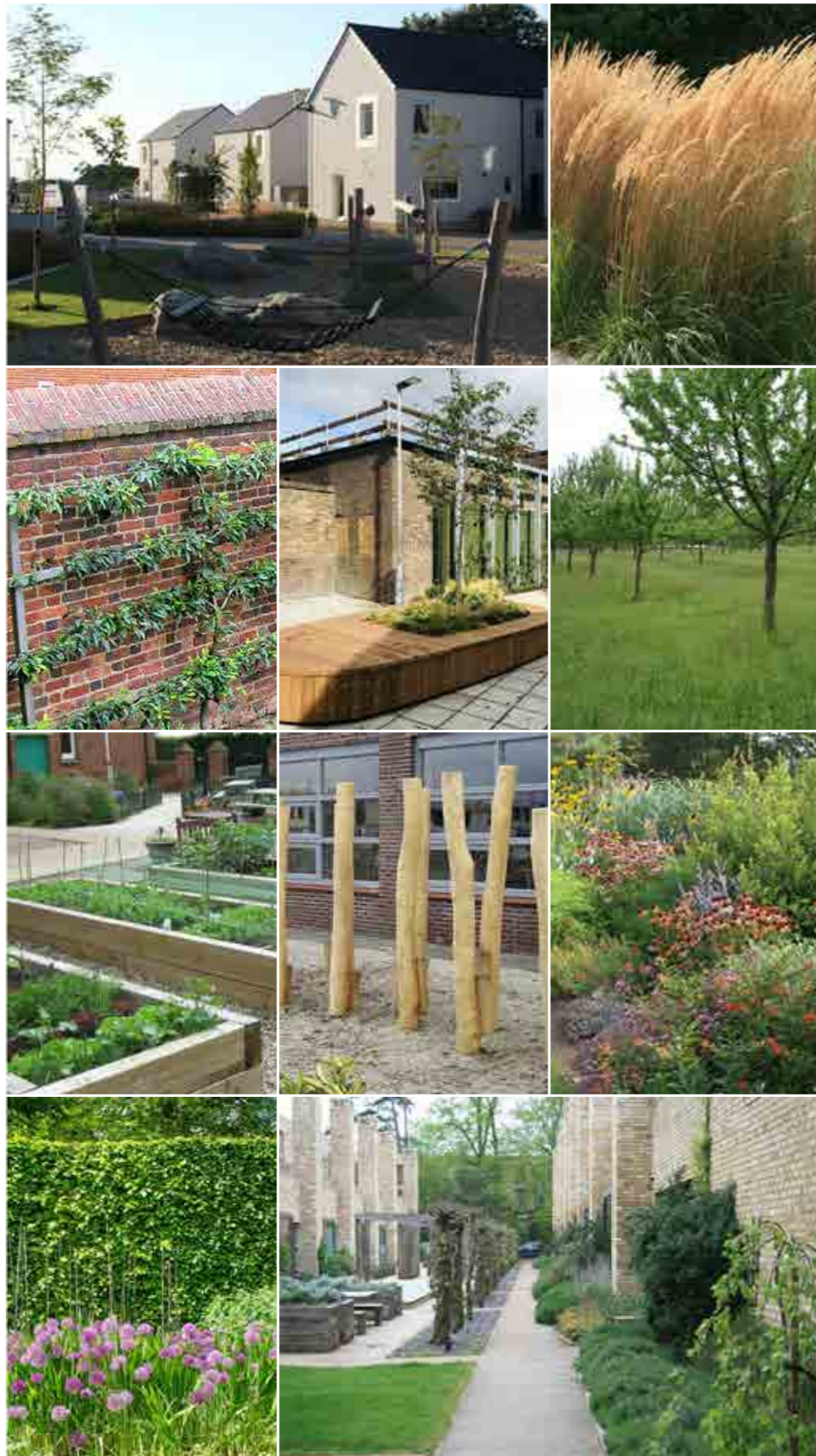
# The Marl Strategy

Tudalen 136



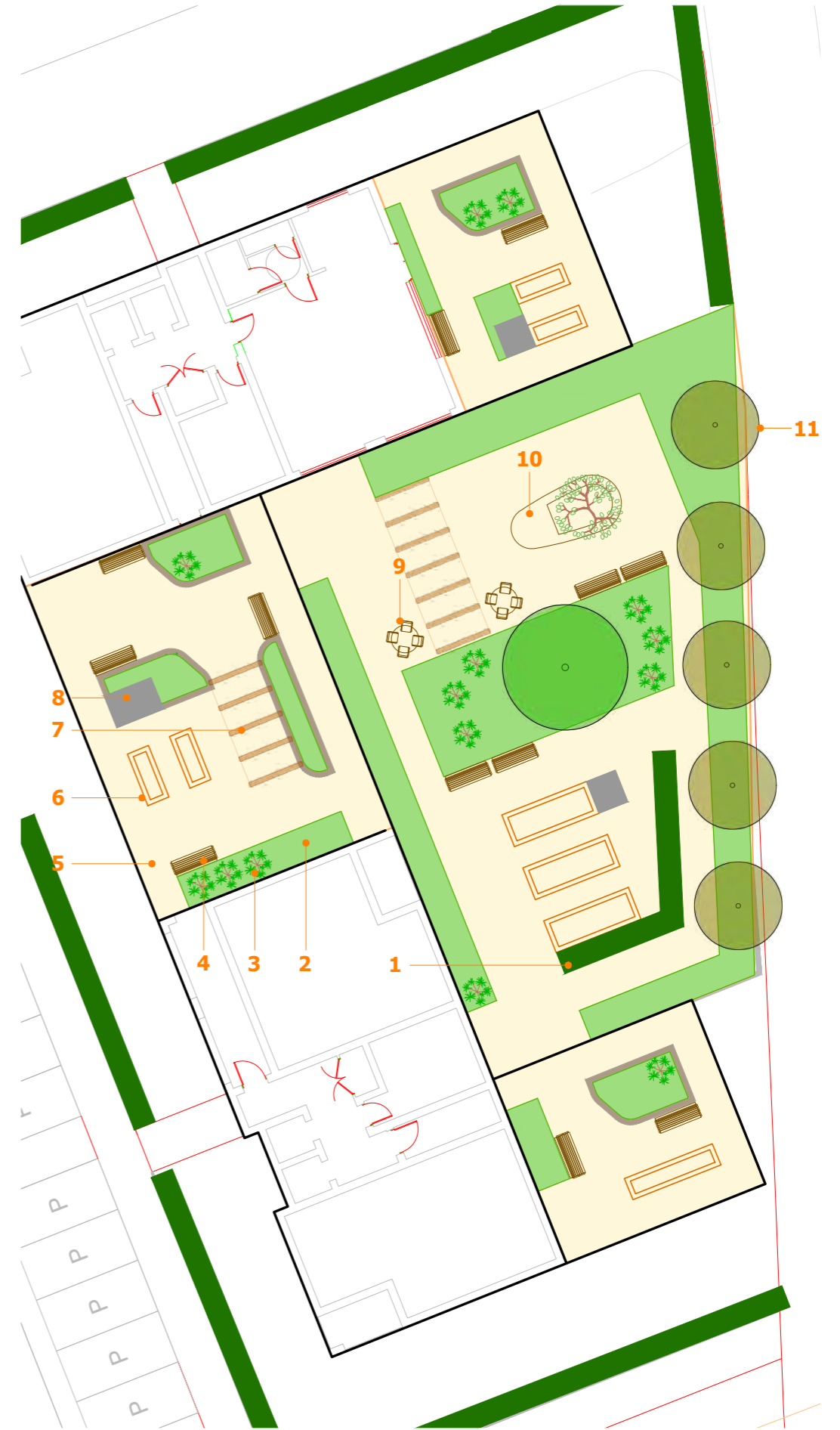
# Garden Strategy

Tudalen 137



# Over 55s Gardens Strategy

Tudalen 138



# 7. Architectural Design & Character

## Character Areas Plan

There are a number of character areas proposed for the site. These respond to the their location within the masterplan and the physical connections they have with the surrounding environment. They can be summarised as follows:





**Main Spine Road:** This character area is defined as the main movement network through the site. Materials respond to the existing context of channel view estate, channel view road and south clive street.

**Main Square and Boulevard:** This character area is defined by the main square and boulevard connection to the key destination space. The area forms the key movement interchange on the site.

**Park Edge:** As the name suggest, the park edge character area is defined by its relationship to the Marl. Key emphasis on green streets and landscape connections.

**River Edge:** The river edge character area represents the extent of phase one. It's important is defined by its position next to the river and Marl which offer long views over the river and park which will give the scheme a landmark setting.

Tudalen 139

KEY	
	Main Spine Road Character Area
	Main Square and Boulevard Character Area
	Park Edge Character Area
	River Edge Character Area



# Housing Squares Typology Study

## House Squares Typology

- Private shared communal gardens for the flats with pedestrian, visual and landscape link to the Marl.
- Houses with separate private rear garden spaces
- Access to shared rear gardens for residents and maintenance
- Bin storage incorporated into front gardens for houses, communal for flats
- Flexible block typologies, allowing the masterplan to alter as the site and construction progress. Allows changing typologies to be plotted depending on need and market conditions
- Active frontages to both outside edges and inner courtyards for increased surveillance and security.
- Splays and setbacks to building line to allow for street greening of access streets, reinforcing connection to the Marl

Tudalen 140



3D Image showing rear garden spaces and green streets

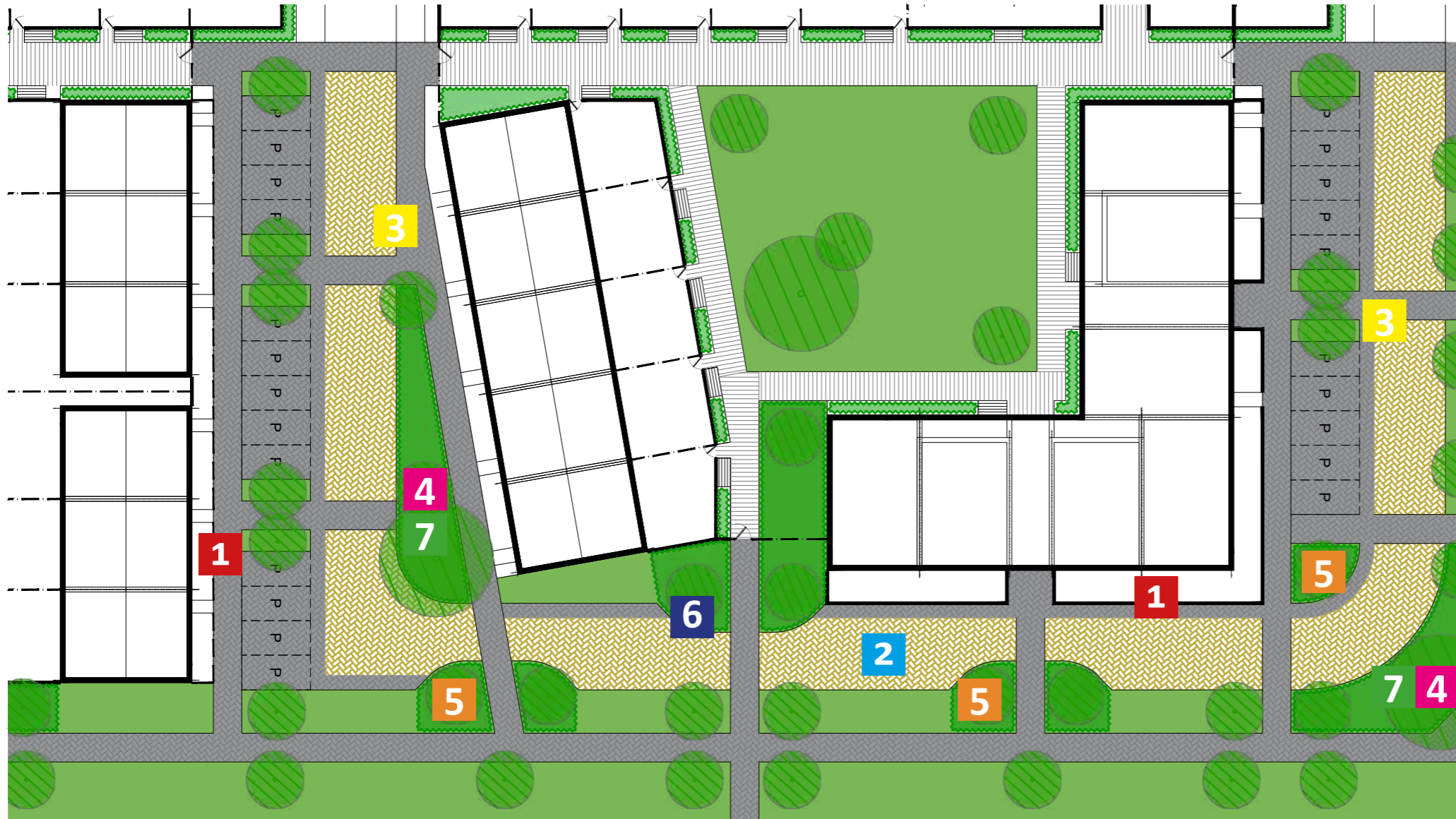


Extract of masterplan showing rear shared and private gardens combination



# Shared Surface Streets Typology Study

Tudalen 141



# Architectural Design - Buildings



Changes in scale



Regular Rythm



Upper Floor Recess & Definition



Openess & Screening



Important Rears



Contrasting Tones



Openess & Screening



Brick Detailing



Material Continuity



Openess & Screening



Brick Detailing

Tudalen 142

# Architectural Design - Streets.



**Main Spine Green Boundaries**



**Main Spine Verge**



**Main Spine Spaces**



**Green Streets Rain Garden**



**Green Streets Planters**



**Green Streets Play**



Tudalen 143



**Shared Surface Informality**



**Shared Surface Materials**



**Shared Surface Movement**

**Architectural Design - Biophilic Elements (Over 55's).**



**Cladding Green Screen**



**Cladding Green Wall**



**Cladding Green Wall**



**Green Roof Garden**



**Green Roof Solar**



**Green Roof Terrace**



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**Streed Greening**



**Streed Greening**



**Streed Greening**

# Main Square CGI Views

View 1



Main Square. Views - Key Plan.



Tudalen 145

View 2



View 3



**View 4**



**Main Square. Views - Key Plan.**



**View 5**



**View 6**



View 7



Main Square. Views - Key Plan.



View 8



View 9



Mae'r dudalen hon yn wag yn fwiadol



### THE PRACTICE

Established in 1966, Powell Dobson is an architectural practice with offices in Cardiff, London and Swansea.

We have worked on a number of estate regeneration projects which aim to design out problems within the area through creating a sense of place with pedestrian friendly streetscapes and high quality urban design and materials.

Our practice has strong roots in Cardiff – it is easy for us to share your values and ambitions as we not only work here, but live here. We look forward to working with you all to develop a vision for Channel View.

Placemaking is at the heart of everything we do, and we seek to design places and buildings that can stand the test of time and work for the people who have to live in them.

### EXAMPLES OF OUR PROJECTS



The Mill, Cardiff



Whiteheads, Newport



Ringland, Newport

### ARCHITECTURE & MASTERPLANNING TEAM



**Ann-Marie Smale**  
25 years experience  
Specialises in: Architectural Design of Affordable and Private Residential. Chair of Professional Services Group.



**Bernadette Kinsella**  
24 years experience  
Specialises in: Architectural Design of Affordable and Private Residential, and Masterplanning



**Alastair Fraser**  
13 years experience  
Specialises in residential and Mixed Use schemes, Masterplanning, Regeneration, Architectural Design of Affordable & Private Residential



**Andrew Paterson**  
14 years experience  
Specialises in Residential and Regeneration, Masterplanning, Architectural Design of Affordable



**Rita Faro**  
Experience of working on large Scale Regeneration Projects, Student Housing, 3D Modelling.

### OTHER CONSULTANTS



**James Gundy**  
Project Management & Quantity Surveyor



**Wynn James**  
Engineering



**Jon Wilks**  
Planning



**Matthew Williams**  
Engineering and Energy Consultant



**Lee Morris**  
Landscape Consultant



### PROGRAMME - WHAT HAPPENS NEXT



### THE PROJECT – OUR AIMS

- We are building on the feasibility work started by Cardiff Council
- We will be looking at the overall masterplan as well as detailed proposals for phase 1 - phase 1 will involve a new development to replace the 14 storey tower Channel View Flats
- Cardiff Council are committed to involving residents throughout the design and development process – community events will be held regularly to present ideas and collect feedback
- We want to improve the relationship between homes, The Marl, and the river
- We need to make sure our plans are deliverable and affordable
- We want to provide homes for a mix of residents with different housing needs

### Y CWMNI

Wedi'i sefydlu yn 1966, mae Powell Dobson yn gwmni pensaernïol gyda swyddfeydd yng Nghaerdydd, Llundain ac Abertawe. Rydym wedi gweithio ar nifer o brosiectau adfywio stadau sy'n anelu i ddatrys problemau drwy ddylunio a chreu ymdeimlad o le gyda strydoedd cyfeillgar, cynlluniau o safon uchel a deunyddiau o ansawdd da. Mae gan y swyddfa wreiddiau cryf yng Nghaerdydd - mae'n hawdd inni rannu eich gwerthoedd a'ch uchelgeisiau gan ein bod nid yn unig yn gweithio yma, ond yn byw yma. Mae gwneud lleoedd wrth wraidd popeth a wnawn, ac rydym yn ceisio dylunio lleoedd ac adeiladau a fydd yn sefyll prawf amser ac a fydd yn addas i'r bobl sy'n byw ynddynt.

### ENGHREIFFTIAU O'N PROSIECTAU



The Mill, Caerdydd



Whiteheads, Casnewydd



Ringland, Casnewydd

### TÎM PENSAERNIAETH A CHYNLLUNIO



**Ann-Marie Smale**  
25 mlynedd o brofiad  
Yn arbenigo mewn: Dylunio Pensaernïol Tai Fforddiadwy a Phreifat Cadeirio Grŵp Gwasanaethau Proffesiynol



**Bernadette Kinsella**  
24 mlynedd o brofiad  
Yn arbenigo mewn: Dylunio Pensaernïol Tai Fforddiadwy a Phreifat, Cynaliadwyedd ac Uwchgyllunio Tai



**Alastair Fraser**  
13 mlynedd o brofiad  
Yn arbenigo mewn: Dylunio Tai a Chynlluniau aml-ddefnydd, Uwchgyllunio, Dylunio Tai Fforddiadwy a Phreifat,



**Andrew Paterson**  
14 mlynedd o brofiad  
Yn arbenigo mewn: Dylunio Tai, Adfywio, Uwchgyllunio, a Dylunio Tai Fforddiadwy



**Rita Faro**  
Profiad o weithio ar brosiectau adfywio ar raddfa mawr, Tai Myfyryr, Modelu 3D

### YMGYNGHORWYR ERAILL



**James Gundy**  
Rheolwr Prosiect a Syrfeur



**Wynn James**  
Peirianwr



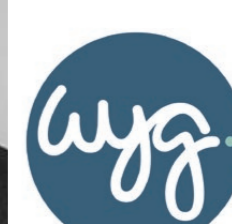
**Jon Wilks**  
Cynlluniwr



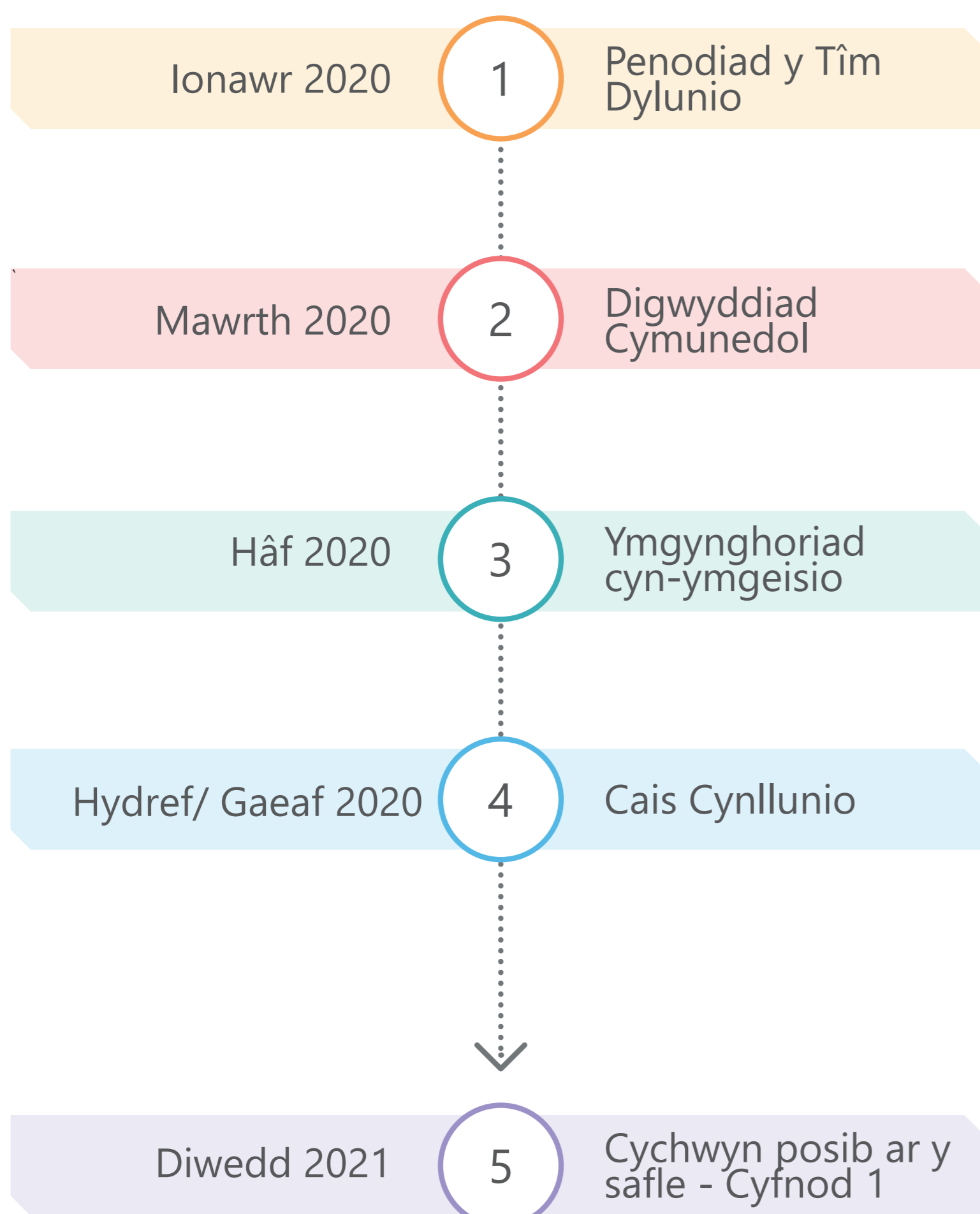
**Matthew Williams**  
Peirianwr a Ymgynghorwr Ynni



**Lee Morris**  
Ymgynghorydd Tirwedd



### AMSERLEN- CAMAU NESAF



### Y PROSIECT - EIN NÔD

- Rydym am ddatblygu'r gwaith sydd wedi ei ddechrau gan Gyngor Caerdydd
- Fe fyddwn yn edrych ar yr uwchgyllun yn ogystal â'r cynlluniau manwl ar gyfer Cyfnod 1 - fe fydd Cyfnod 1 yn cynnig datblygiad newydd yn lle'r tŵr 14 llawr.
- Mae Cyngor Caerdydd wedi ymrwmo i gynnwys preswylwyr trwy gydol y broses ddylunio a datblygu - fe fydd digwyddiadau ar gyfer y gymuned yn cael eu cynnal yn rheolaidd i gyflwyno syniadau a chasglu adborth.
- Rydym eisiau gwella'r berthynas rhwng cartrefi, Y Marl, a'r afon.
- Mae angen i ni sicrhau bod ein cynlluniau yn rhai y gellir eu cyflawni a'u bod yn fforddiadwy.
- Rydym am ddarparu cartrefi ar gyfer cymysgedd o breswylwyr sydd âg amrywiaeth o anghenion.

# CHANNEL VIEW

## SURROUNDING CONTEXT | Y SALE A'I AMGYLCHEDD

We know that you have been asked about your experience of living in Channel View before - has anything changed? Do you have anything important to add?

Rydym yn gwybod eich bod chi wedi rhannu eich profiadau o fyw yn Channel View yn barod - oes unrhyw beth wedi newid? Oes gennych chi unrhyw beth pwysig i'w ychwanegu?



Channel View Flats and housing | Fflatiau a thai Channel View



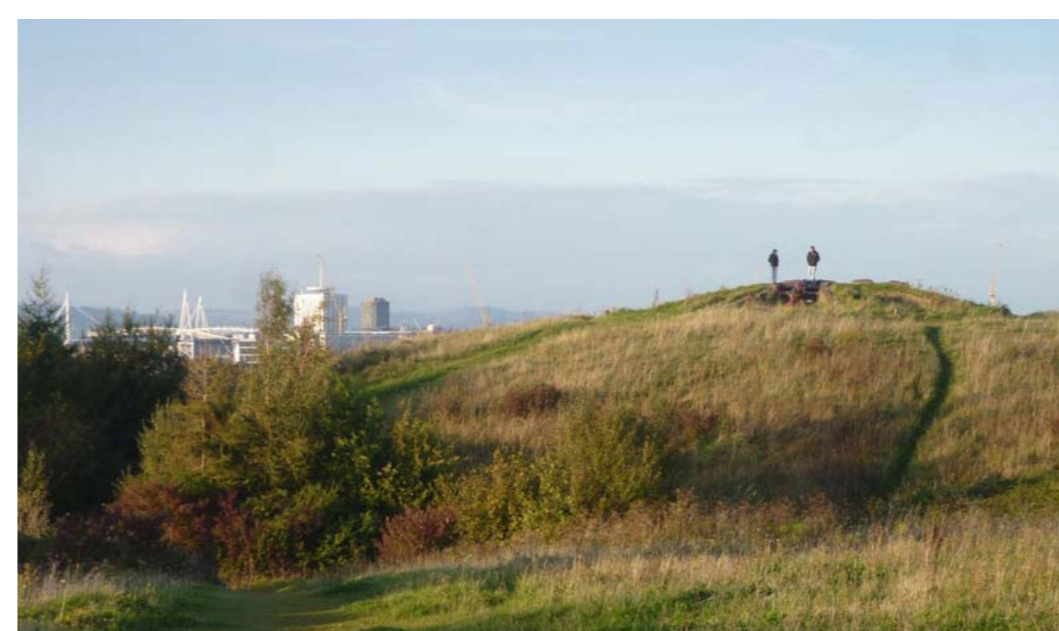
Channel View Leisure Centre | Canolfan Hamdden



The Marl | Y Marl



Hamadryad Park | Parc Hamadryad



Grangemoor Park | Parc Grangemoor



3G Pitch, The Marl | Cae Chwarae 3G

# CHANNEL VIEW

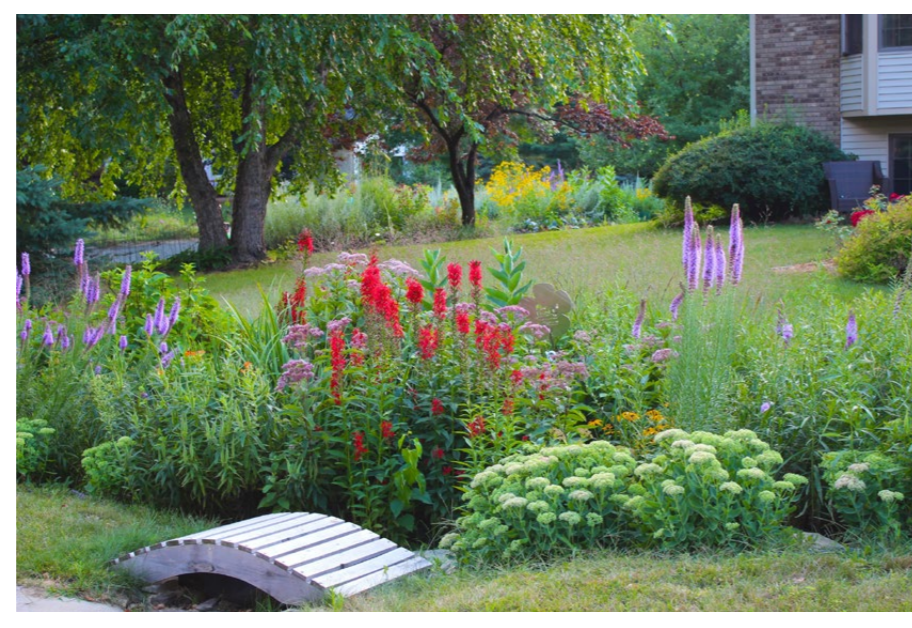
## VISION | GWELEDIGAETH

Pedestrian friendly streets will be created through the use of high quality materials and green spaces. A series of green courtyards will link new development to The Marl to improve connections between the housing, marl and river. Taller blocks will provide frontage, scale and interest along the river edge.

Bydd strydoedd cyfeillgar i gerddwyr yn cael eu creu trwy'r defnydd o fannau gwyrdd a deunyddiau o ansawdd uchel. Bydd cyfres o gyrtiau gwyrdd yn cysylltu y datblygiad newydd â'r Marl, gan wella cysylltiadau rhwng y tai, Y Marl a'r afon. Bydd blociau tal yn creu diddordeb ar hyd ymyl yr afon.



High quality materials will be used with meaningful areas of landscaping and tree planting to create softened streetscapes which encourage wildlife. Bydd deunyddiau o ansawdd uchel gydag ardaloedd o dirlunio gwyrdd a choed yn creu strydoedd meddal sy'n annog bywyd gwylt.



### OPTIONS FOR OWNERS

It is important that the existing community has a choice to be involved in a redevelopment scheme & have the opportunity to move into a new property.

A number of options available;

- Work with you on an individual basis to achieve successful outcomes for owners
- May choose to sell property at market value & move elsewhere. Home loss compensation would be available & legal costs & removal costs covered.
- Could choose a like for like swap of existing property for new one – would need to consider values & if new property worth more an offer may represent existing value as a share of new property – IE: if existing property is worth 80% of new one you would be offered 80% ownership of new one with council owning the remaining 20% - this could be bought out at any time.
- Depending on circumstances, may choose to sell property to council and elect to be a council tenant in new property on scheme or elsewhere.

### OPSIYNAU I BERCHENOGION

Mae'n bwysig bod gan y gymuned bresennol ddewis i fod yn rhan o gynllun ailddatblygu yn ogystal â'r cyfle i symud i mewn i eiddo newydd.

Mae nifer o ddewisiadau ar gael;

- Gweithio gyda chi'n unigol i gyflawni canlyniadau llwyddiannus i berchenogion
- Posibilrwydd o werthu ar bris y farchnad a symud i rywle arall. Byddai iawndal colli cartref ar gael ynghyd â chostau cyfreithiol a chostau symud
- Gellid dewis cyfnewid tebyg am debyg yr eiddo presennol am un newydd – byddai gofyn ystyried gwerth ac os oedd yr eiddo newydd werth mwy yna bod cynnig yn cynrychioli cyfran yn unig o'r eiddo newydd – HY: os oedd yr eiddo presennol werth 80% o'r un newydd y byddech yn cael cynnig gwerth 80% o'r un newydd gyda'r cyngor yn berchen yr 20% sy'n weddill - gellid prynu hwn yn ôl ganddynt ar unrhyw adeg.
- Gan ddibynnu ar amgylchiadau, gellid dewis gwerthu'r eiddo i'r cyngor a bod yn denant cyngor mewn eiddo newydd ar y cynllun neu yn rhywle arall.

### OPSIYNAU I DENANTIAID

Mae'n bwysig bod gan y gymuned bresennol y dewis i fod yn rhan o gynllun ailddatblygu a chael cyfle i symud i eiddo newydd.

Tenantiaid y cyngor

- Byddent yn gallu bod yn rhan o gynllun ailddatblygu ac yn dibynnu ar gamau'r datblygu, gallent symud o'r eiddo presennol i eiddo newydd
- Gallent ddewis gael eu hailgartrefu'n rhywle arall.
- Gallai cynllun tai gwarchod newydd arfaethedig gynnis Hyb yn llawn gwasanaethau i bobl hŷn a lle hyblyg mewn mannau cyffredin
- Caiff colli tŷ ac iawndal tarfu eu hystyried ynghyd â chostau symud
- Caiff cartrefi newydd eu dyrannu ar sail anghenion tai
- Mae cymysgedd da o dai a fflatiau'n cael ei gynnis

### OPTIONS FOR TENANTS

It is important that the existing community has a choice to be involved in a redevelopment scheme & have the opportunity to move into a new property.

Council tenants

- Would be able to be involved in a redevelopment scheme and depending on the phasing of development could move from existing property into a new one
- Could choose to be re-housed elsewhere.
- New sheltered housing scheme proposed which could offer a Hub of older person services & flexible space in communal areas
- Home-loss & disturbance compensation will be considered along with removal costs
- New homes allocated on housing needs
- A good mix of houses & flats being proposed

# CHANNEL VIEW

## WORK TO DATE | GWAITH HYD YMA

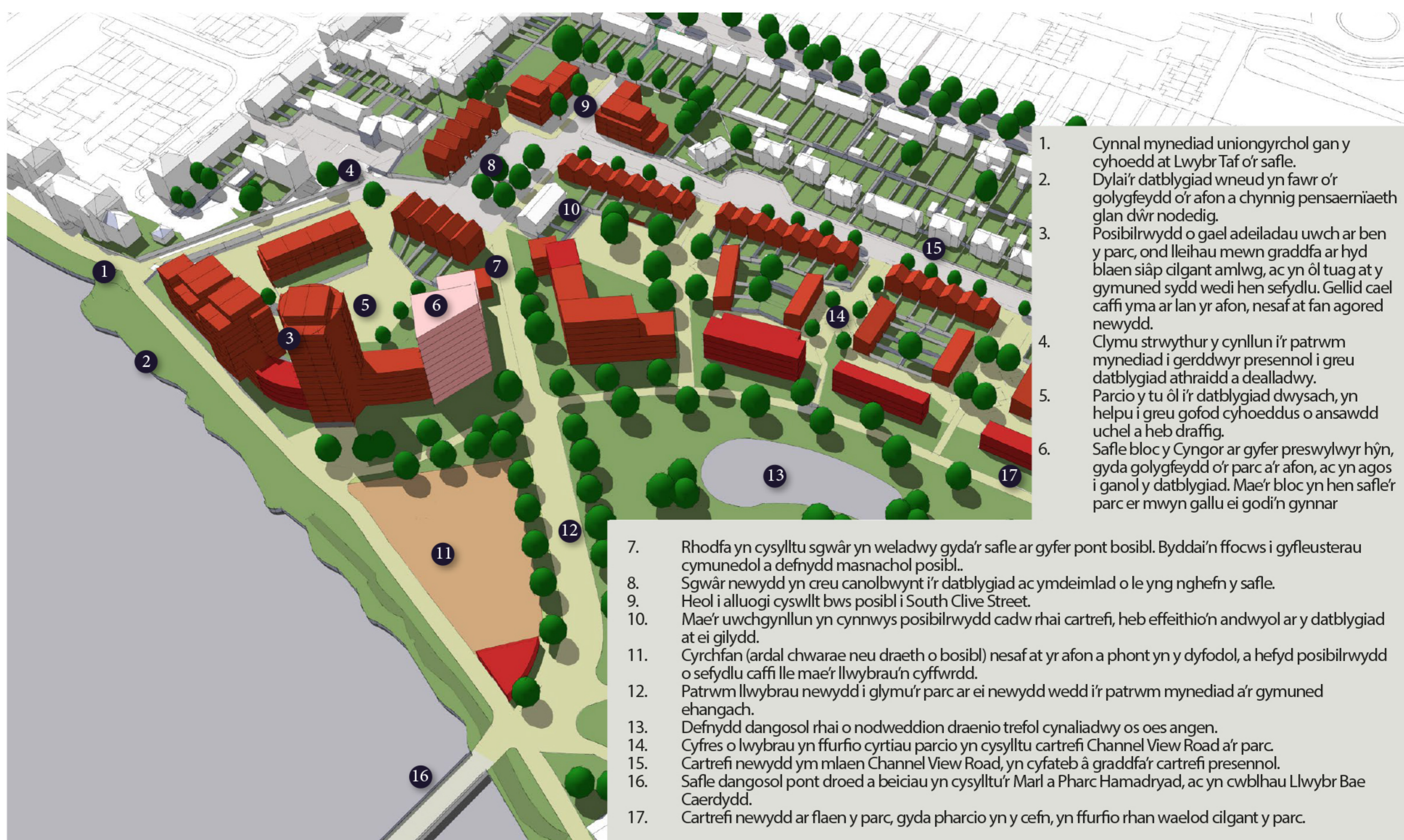
We will be developing the feasibility work started by Cardiff Council. What are your views on these early proposals?

Rydym am ddatblygu'r gwaith sydd wedi ei ddechrau gan Gyngor Caerdydd. Beth yw eich barn am y cynigion cynnar hyn?



1. Maintain direct pedestrian access to the Taff Trail from within the site.
2. Development should make the most of river views and offer striking waterfront architecture.
3. Scope to accommodate taller buildings at the head of the park, but dropping in scale along a distinct crescent shaped frontage, and back towards the established community. A cafe could be accommodated here at the riverfront location, next to a new destination open space.
4. Tie the structure of the scheme into the existing pattern of pedestrian access to create a permeable and legible development.
5. Parking to the rear in areas of denser development, helping to deliver a high quality public realm free of traffic.
6. The position of the replaced Council block for elderly residents, with views of the park and river, and close to the centre of the development. The block is positioned in the former park area in order that it can be delivered early.
7. An avenue visually linking a square to the site for a potential bridge. It would form a focus for community facilities and potential commercial uses.
8. A new square creating a focus for the development and a sense of place to the rear of the site.

9. A highway form to allow the potential for a bus connection onto South Clive Street.
10. The masterplan allows scope for some homes to be retained, without compromising the overall development.
11. Destination space (possible beach or play area) next to the river and future bridge, and also scope to establish a cafe at the meeting point of paths.
12. New pattern of paths to tie the remodelled park into the pattern of access back to the wider community.
13. Indicative use of some of the park for sustainable urban drainage features if necessary.
14. A series of routes forming parking courts linking homes on Channel View Road through to the park.
15. New homes fronting a wider Channel View Road, tying into the scale of the existing homes.
16. Indicative position of a foot and cycle bridge linking The Marl to Hamadryad Park, and completing the Cardiff Bay Trail.
17. New homes fronting the park, with parking to the rear, forming the lower end of the park crescent.



1. Cynnal mynediad uniongyrchol gan y cyhoedd at Lwybr Taf o'r safle.
2. Dylai'r datblygiad wneud yn fawr o'r golygfeydd o'r afon a chynnig pensaernïaeth glan dŵr nodedig.
3. Posiblirwydd o gael adeiladau uwch ar ben y parc, ond lleihau mewn graddfa ar hyd blaen siâp cilgant amlwg, ac yn ôl tuag at y gymuned sydd wedi hen sefydlu. Gellid cael caffi yma ar lan yr afon, nesaf at fan agored newydd.
4. Clymu strwythur y cynllun i'r patrwm mynediad i gerddwyr presennol i greu datblygiad athraidd a dealladwy.
5. Parcio y tu ôl i'r datblygiad dwysach, yn helpu i greu gofod cyhoeddus o ansawdd uchel a heb draffig.
6. Safle bloc y Cyngor ar gyfer preswylwyr hŷn, gyda golygfeydd o'r parc a'r afon, ac yn agos i ganol y datblygiad. Mae'r bloc yn hen safle'r parc er mwyn gallu ei godi'n gynnar

7. Rhodfa yn cysylltu sgwâr yn weladwy gyda'r safle ar gyfer pont bosibl. Byddai'n ffocws i gyfleusterau cymunedol a defnydd masnachol posibl.
8. Sgwâr newydd yn creu canolbwynt i'r datblygiad ac ymdeimlad o le yng nghefn y safle.
9. Heol i alluogi cyswllt bws posibl i South Clive Street.
10. Mae'r uwchgyllun yn cynnwys posiblirwydd cadw rhai cartrefi, heb effeithio'n andwyol ar y datblygiad at ei gilydd.
11. Cyrchfan (ardal chwarae neu draeth o bosibl) nesaf at yr afon a phont yn y dyfodol, a hefyd posiblirwydd o sefydlu caffi lle mae'r llwybrau'n cyffwrdd.
12. Patrwm llwybrau newydd i glymu'r parc ar ei newydd wedd i'r patrwm mynediad a'r gymuned ehangach.
13. Defnydd dangosol rhai o nodweddion draenio trefol cynaliadwy os oes angen.
14. Cyfres o lwybrau yn ffurfio cyrtiau parcio yn cysylltu cartrefi Channel View Road a'r parc.
15. Cartrefi newydd ym mlaen Channel View Road, yn cyfateb â graddfa'r cartrefi presennol.
16. Safle dangosol pont droed a beiciau yn cysylltu'r Marl a Pharc Hamadryad, ac yn cwblhau Lwybr Bae Caerdydd.
17. Cartrefi newydd ar flaen y parc, gyda pharcio yn y cefn, yn ffurfio rhan waelod cilgant y parc.

APPENDIX B

# CHANNEL VIEW REGENERATION

Masterplan October 2020

Tudalen 155



powelldobson  
ARCHITECTS

# SETTING THE SCENE – WHY ARE WE PROPOSING REDEVELOPMENT?



## BACKGROUND

- Summer 2017: plans to refurbish the high rise block put on hold.
- Regeneration of low-rise flats & areas of public realm also put on hold due to structural issues of existing properties.
- A wider review of the potential to redevelop the entire estate undertaken.

### *Review identified*

- Structural movement to low-rise properties
- Historic issues with Anti-Social behaviour & poor relationship with park
- Poor design of existing estate with low quality public realm.
- Poor highway layout and a poor bus route
- Low-density housing
- Very poor connectivity to the bay & wider city

**This led Cardiff Council to the decision to propose a complete regeneration of the estate**



## PROGRAMME - WHAT HAPPENS NEXT



## THE PROJECT – OUR AIMS

- We will be looking at the overall masterplan as well as detailed proposals for phase 1
- Phase 1 will deliver the replacement for the 14 storey tower Channel View Flats for the existing tenants
- Cardiff Council are committed to involving residents throughout the design and development process – community events will be held regularly to present ideas and collect feedback
- We want to improve the relationship between homes, The Marl, and the river
- We need to make sure our plans are deliverable and Affordable
- We want to provide homes for a mix of residents with different housing needs and tenures

# PROPOSED MASTERPLAN

## TECHNICAL PARTICULARS

- Potential for up to 360 new homes.
- A mix of dwelling sizes including 1 & 2 Bedroom flats as well as 3 & 4 Bedroom Houses.
- Specifically designed older persons 'community living' accommodation
- A mix of tenures including Affordable Rent, Low Cost Home Ownership and Private Sale.
- The provision for a local convenience store.
- The provision for a community café / hub.





# PROPOSED MASTERPLAN

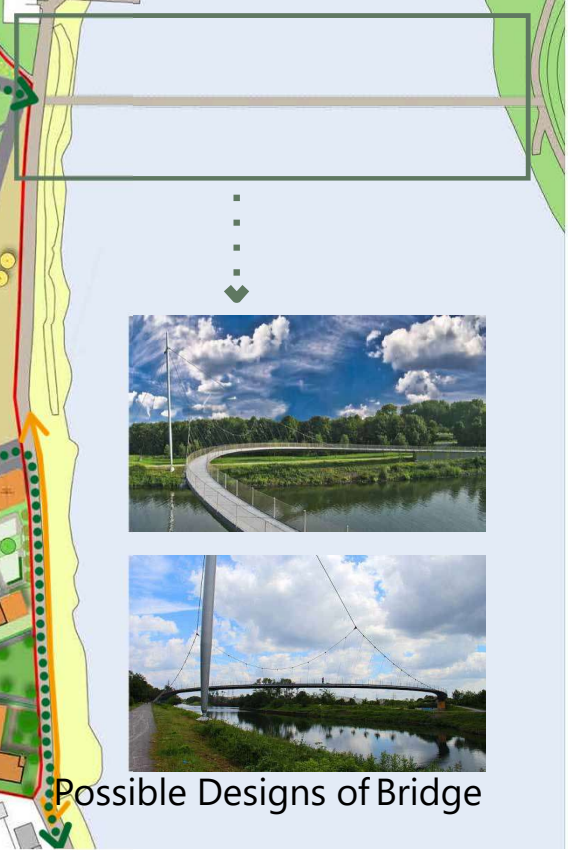
## DESIGN PARTICULARS

Included in the layout of the proposed masterplan are some key design principles which shape the development. These can be summarised as:

- Improved connectivity for the channel view estate including potential bridge to Hamadryad Park and footpath / cycle / bus connections to South Clive Street and Ferry Road.
- Housing Squares Typology focused around private communal rear gardens, which allow flexibility to develop the site in differing ways depending on future need.
- Living streets, with all dwellings having a visual and physical connection to landscape.
- Destination spaces providing opportunities for socialising

# CONNECTIVITY - THE BRIDGE

- Enhancements to the wider city wide movement network.
- Connect the existing open spaces of Hamadryad Park, The Marl and Grangemoor Park with a new walking and cycling route.
- Pedestrian / cycle bridge is proposed across the River Taff, as well as additional connections through Channel View Estate to South Clive Street and from South Clive Street to Ferry Road Park.
- The connection to South Clive Street is also proposed to improve the existing Bus Route network.



# THE MARL – GREEN INFRASTRUCTURE



**A** - The **Communal Gardens** are designed to offer outdoor amenity space specifically for residents living within the adjacent flats. Each garden will include spaces which encourage outdoor social interaction with different spaces for growing vegetables and fruit. Opportunities for outdoor play in the gardens are based on interaction with nature and imaginative play. The gardens for the over 55s are provided at ground level and as rooftop terraces at different levels. They will be communal spaces with areas for growing vegetables, planting, sitting and social interaction with other residents.

## THE MARL – GREEN INFRASTRUCTURE



**B Living streets** are designed to bring green space through the development from the Marl, providing access to nature and space for SuDS, play and outdoor interaction. These are pedestrian focused with direct access to the Marl and connecting the estate with the wider neighbourhood. The linear connections between The Marl and Channel View Road will draw green open space through the estate, creating a sense of place for the neighbourhood and the wider community.



## THE MARL – GREEN INFRASTRUCTURE



**C The Destination Space** will allow for informal exercise, play and relaxation within a coastal themed space 'The Beach' along the edge of the River Taff. While complementing the Marl this space will create an arrival space along the Taff Trail cycle route. Landform and planting will provide sheltered spaces for seating and also separate the different uses and activity within the space.



## ARCHITECTURAL CHARACTER

The vision for Channel View Estate is to create a modern development that it is well suited to the current needs of residents and families. In doing so, the design team have reviewed the surrounding context as well as exemplar schemes locally and nationally to form a vision that will create a well-designed, visually attractive place to live.





# PLACEMAKING

The proposals seek to build on Key Principles set out in the existing work carried out by Cardiff Council as well as some additional themes from our vision. These include:

- Urban Green Connectivity including wider green infrastructure network linking the city and connect the 3 parks with a new bridge over the river.
- The greening of Channel View to improve the landscape areas within the estate and the estate's connection with The Marl.
- Living Streets – life between buildings to create a greener more sustainable neighbourhood

Sustainable, Flexible and Biophilic Living to create a place to foster a healthy, balanced and cohesive community



# ARCHITECTURE

The vision for Channel View Estate is to create a modern, attractive development. There will be a mixture of family housing and apartments designed to meet minimum space standards set by the Welsh Government.

Each property will have access to its own private external space, in the form of rear gardens, balconies and courts. It is intended that the apartments will also have access to larger semi-private spaces in the form of shared gardens, which provide a larger amenity space for children to play and neighbours to meet.

A simple palette of materials is proposed, mainly using brick to reflect the existing estate and surrounding developments and this will be enhanced with some detail materials including cladding, green walls and screens.



# SUSTAINABLE DESIGN

It is proposed that the redevelopment will look to incorporate aspects of sustainable design, which will provide a development that can adapt to future trends and user needs. These include:

- The use of innovation and renewable technologies (see separate board)
- Look at sustainable transport measures to reduce car dependency and improve air quality.
- Improve health and well-being by maximising access and connectivity to the park and pedestrian / cycle networks.
- The use of landscaping and planting both inside and outside of buildings.
- Adaptive flexible designs.



# SUSTAINABILITY AND INNOVATION

It is intended that the proposals promote and use innovative methods to create a development that is highly sustainable. These include both physical and technological solutions that provide a development that exceeds current standards and include:

## WASTE MANAGEMENT

We understand that the storing and collection of waste and recycling is an important consideration in people's lives but can also affect the quality of the environment in which we live. As such the scheme is looking at a variety of options and innovative solutions to address this as follows:

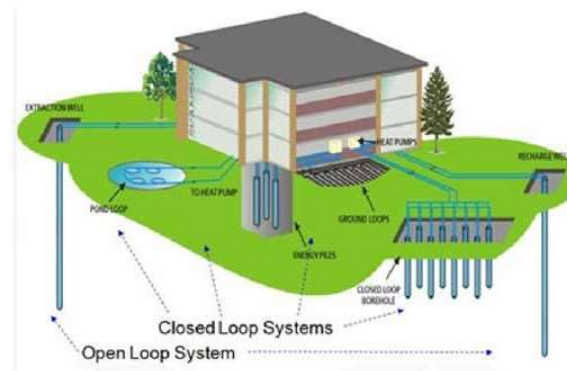
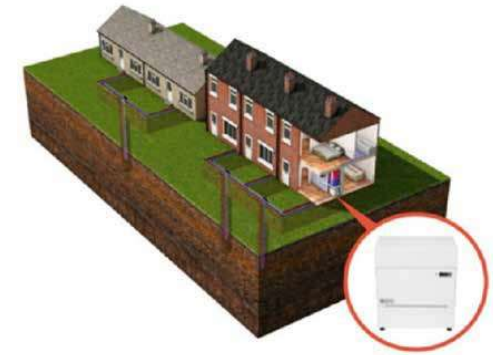
- Underground automated vacuum collection systems with communal access points and a single collection chamber.
- Different methods for waste collection and recycling.
- Individual bin stores for each property
- Easily accessible communal bin storage for flats.



# RENEWABLE ENERGY STRATEGY

We understand that the storing and collection of waste and recycling is an important consideration in people's lives but can also affect the quality of the environment in which we live. As such the scheme is looking at a variety of options and innovative solutions to address this as follows:

- Underground automated vacuum collection systems with communal access points and a single collection chamber.
- Different methods for waste collection and recycling.
- Individual bin stores for each property
- Easily accessible communal bin storage for flats.



## CONNECTING WITH NATURE

Biophilic Design is a human centred approach aimed at improving our connection to nature and natural processes in the buildings that we live and work.

This improved connection can benefit our wellbeing by reducing stress and improving recuperation – helping to cut costs and improve outcomes in the built environment.

This can be achieved by:

- Bringing a greater connection to nature into residents lives to promote healthy living.
- Green living walls instead of expanses of hard materials.
- Green living screens as a cladding material, providing shelter from the elements but also variety and interest.
- Natural materials such as stone and wood.
- Easy access to landscape and planting both inside and outside of buildings.





Tudalen 171



Tudalen 172



Iudalen 173







Fudalen 175



Tudalen 176



Judalen 177

Tudalen 178

